

GST Compliance with SQL Account

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SQL

GST-01 Setup GST

Account

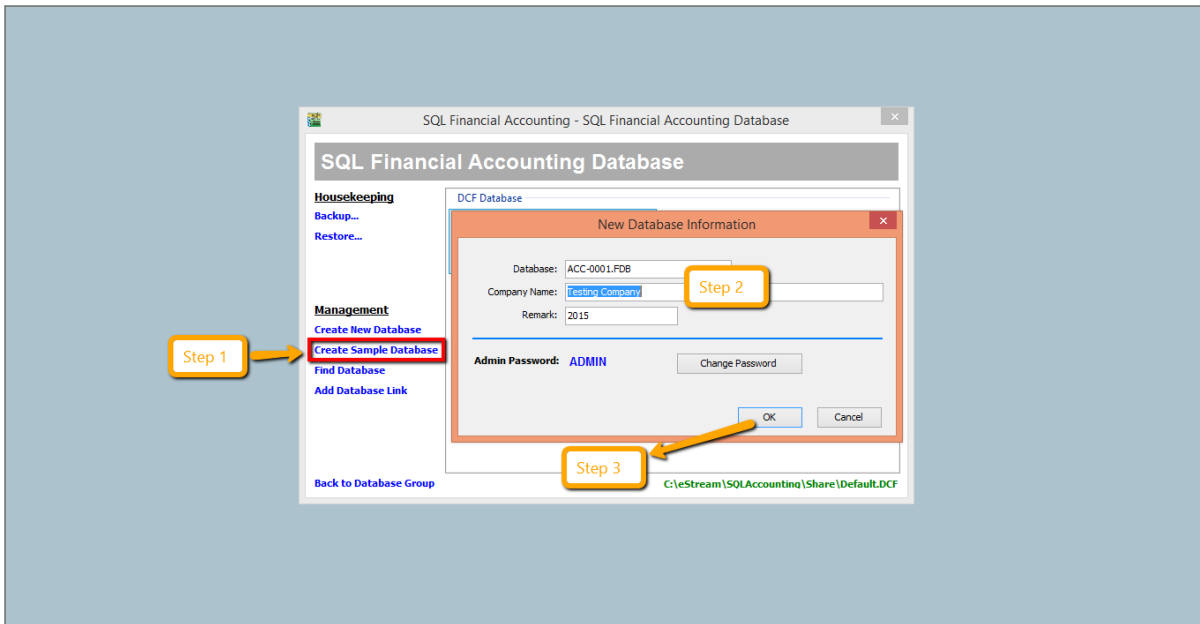
Payroll

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User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST01-Setup.pdf

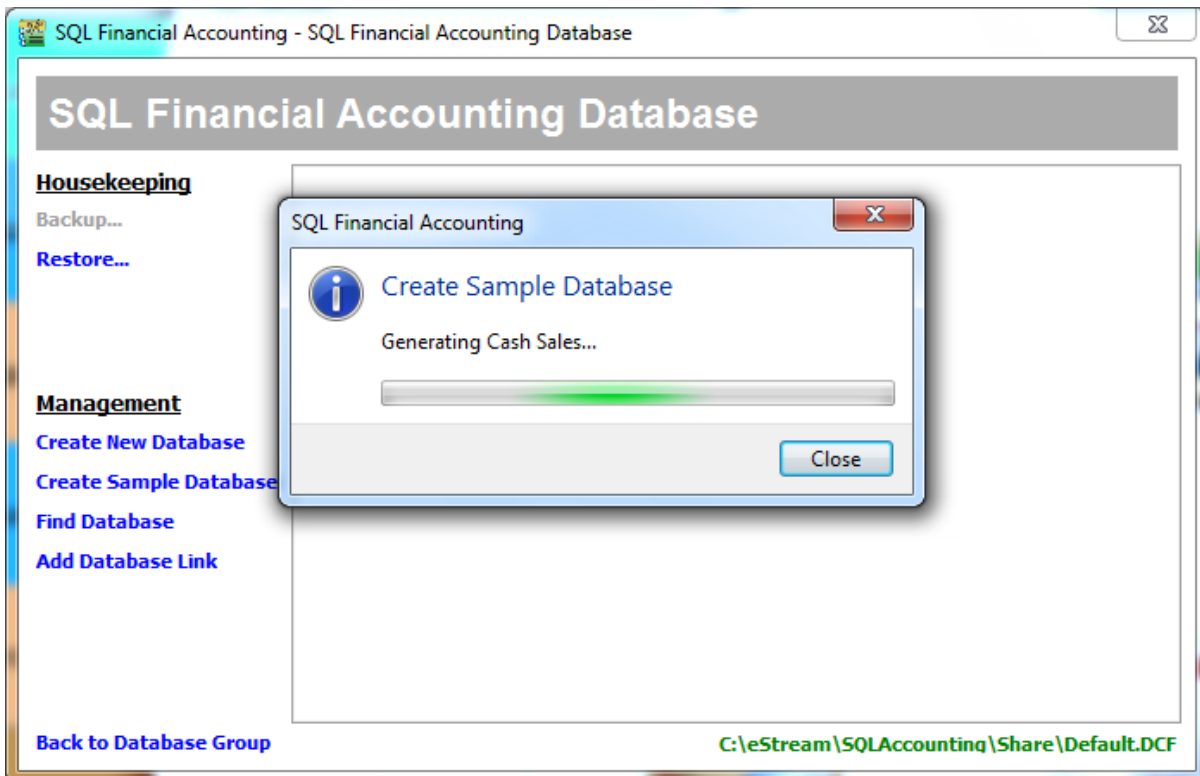
1. Before installation or upgrades please make sure that you have **BACKUP ALL** your database first.
2. **Create a sample data, new database or restore existing data.**
3. To create sample company :



- Step 1 : May click on **create sample data**.
- Step 2 : **Company name** left it **TESTING COMPANY** or if you want to change it you may change according to the name that you want
- Step 3 : **OK** (it might take 1-2 minutes)

** For existing user of SQL Account version 3, it is advisable to upgrade to version first before you upgrade to version 4 with GST*

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4. For Sample Data, both user name and password is “admin”, Press “Log On”



Account

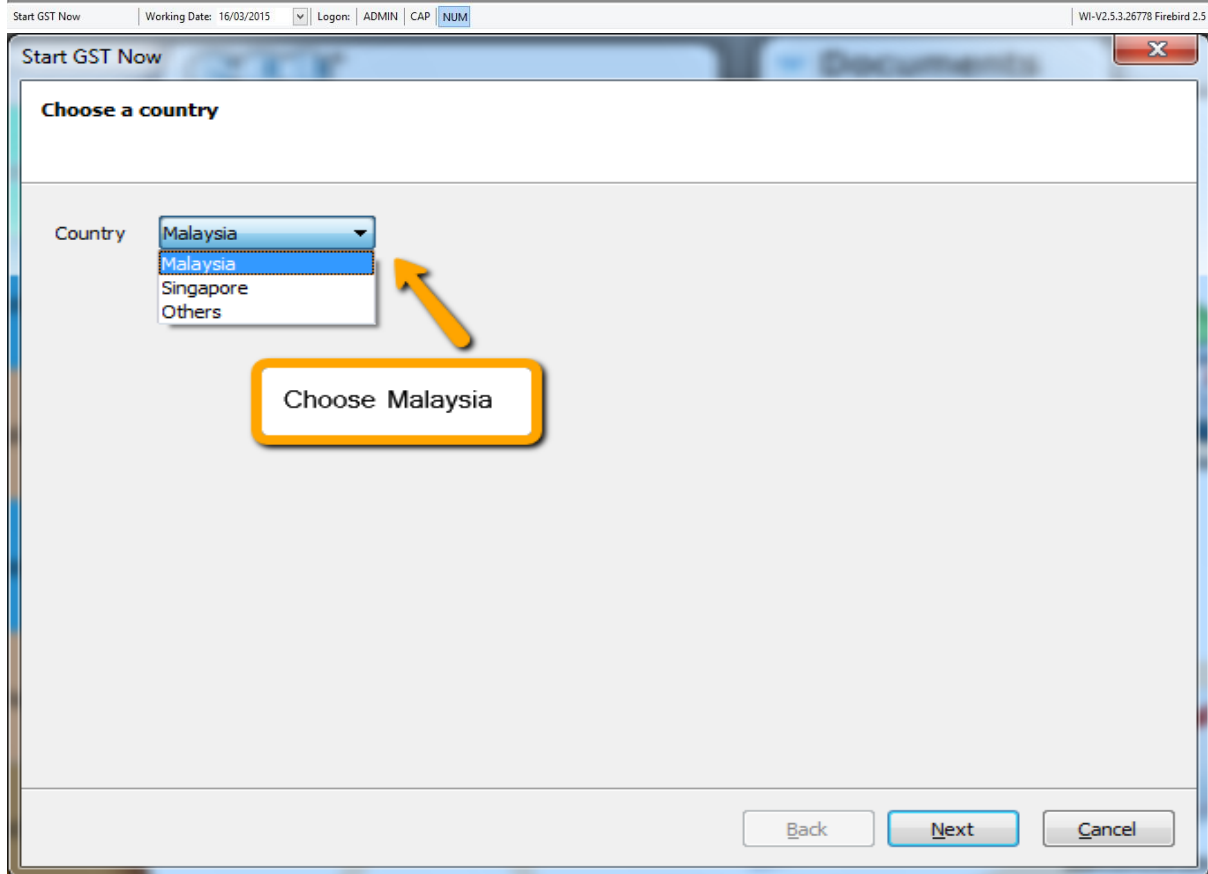
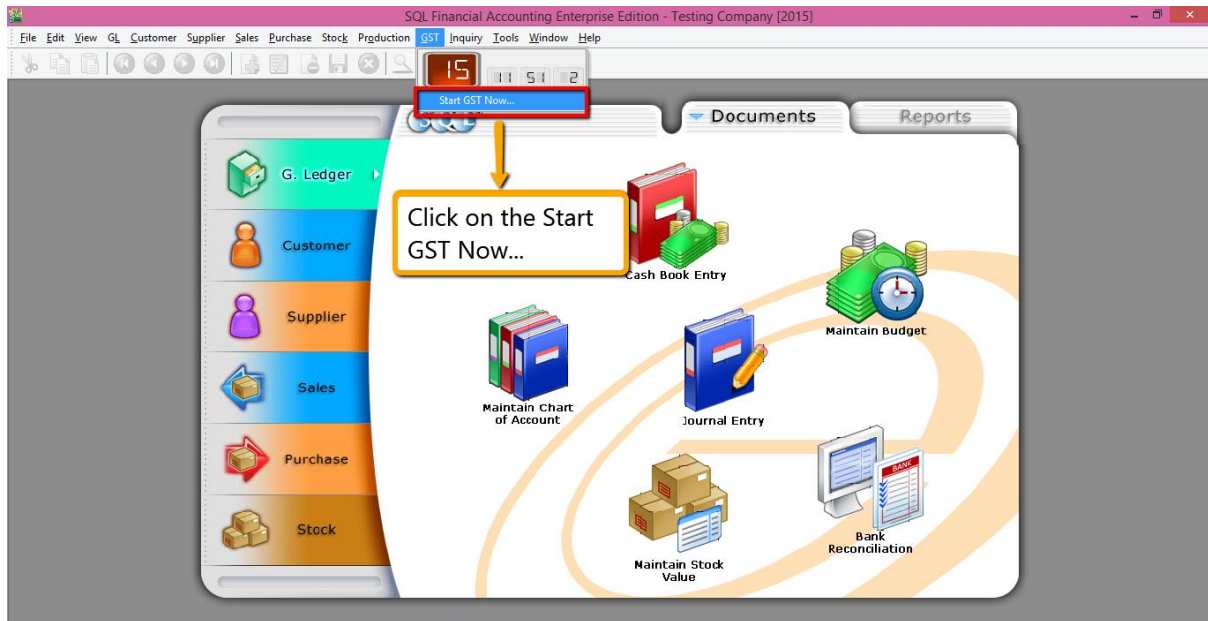
**** Above Setup You May Refer to Video :**

YouTube : GST 01 Start Installation

SQL Video : http://www.sql.com.my/video/GST-01_Setup.mp4

www.SQL.com.my

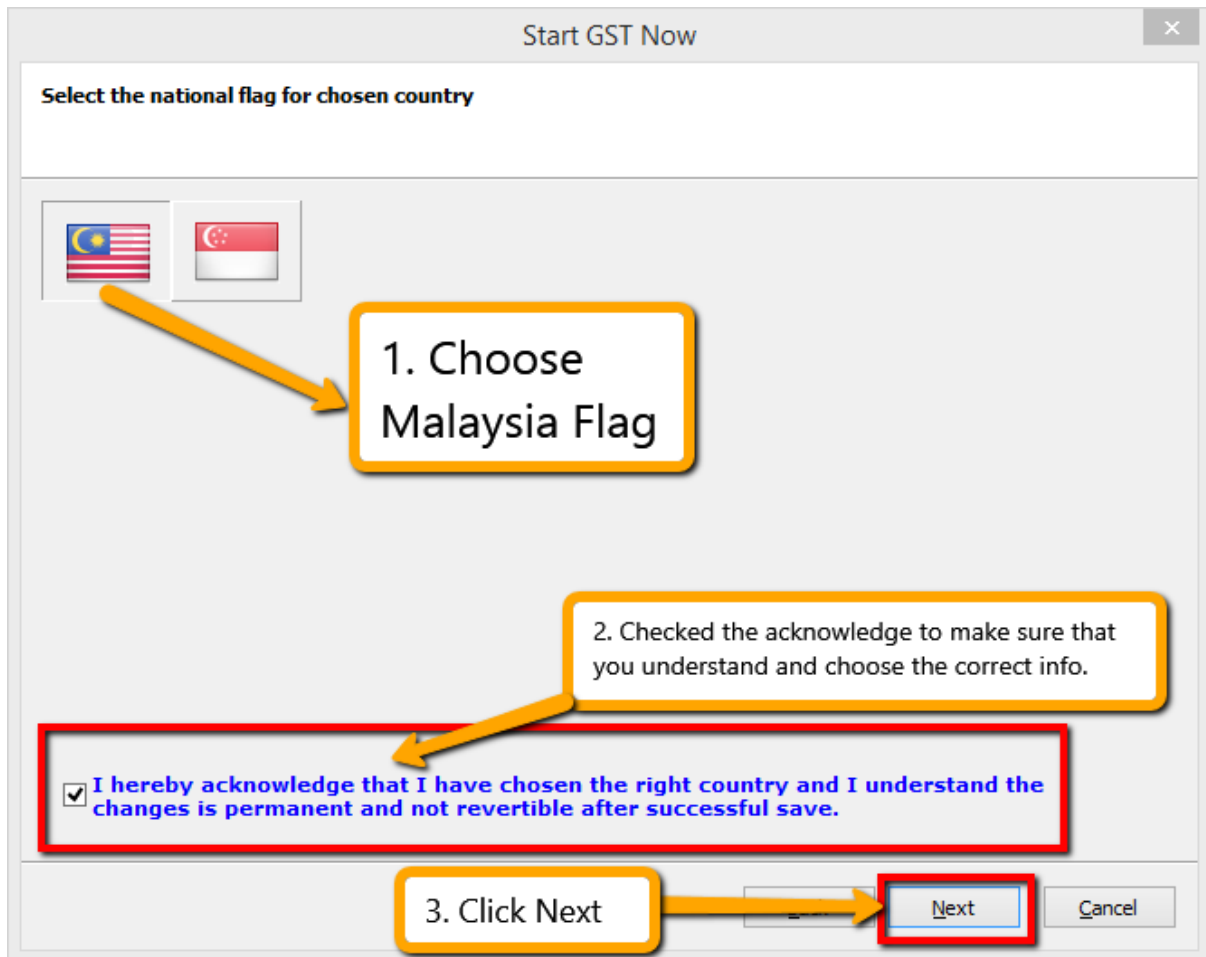
5. After login, you have to create GST Profile based on your country of business. What to do? Click on **GST | Start GST Now**



- Step

1 : Choose Country Malaysia

- Step 2 : Click on Next



Step 1 : Choose the Malaysia Flag.

Step 2 : Check the I hereby acknowledgement info

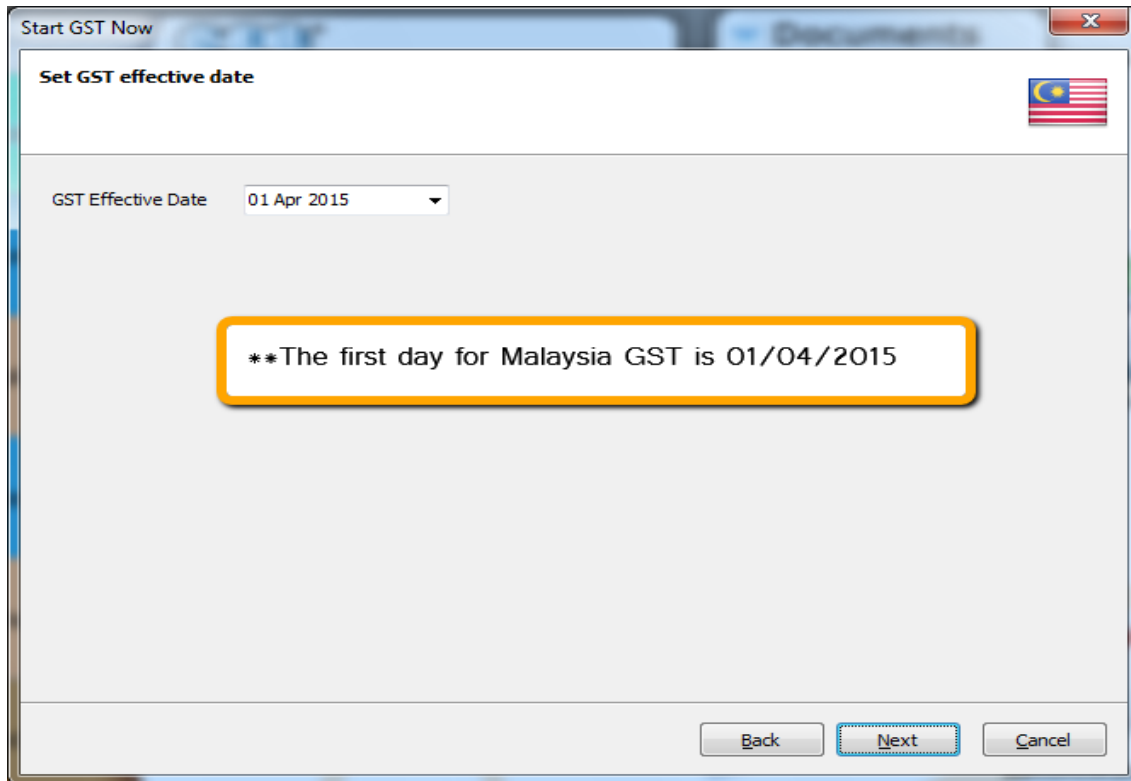
Step 3 : Click Next

***Warning :**

Once GST country profile is set. It cannot be reverse.

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Set our GST Start Date as below :



- Step 1 : Fill in GST Effective Date : 01/04/2015
- Step 2 : Click Next.

***However any businesses that register for GST at a later stage can back date or forward date to match to the GST start date provided by Kastam.**



Key in your GST Registration No

Start GST Now

Set GST Registration No. 

GST Registration No.

Fill-in you GST Registration 12 character number

- Step

Step 1 : Fill in GST Registration Number 12 digits

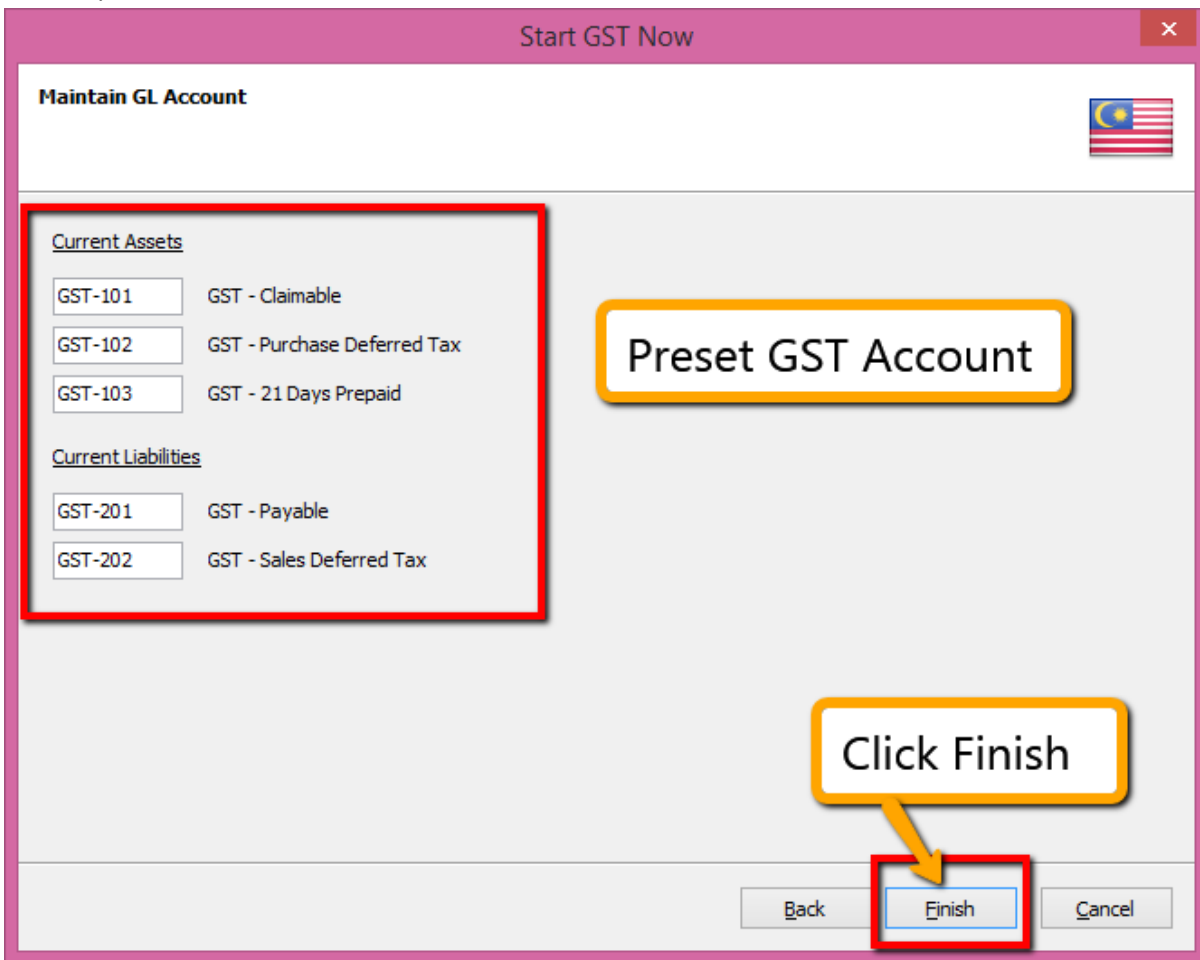
Step 2 : Click Next.

**If you key in incorrectly, you can still amend it in [File | Company Profile](#) later

Payroll

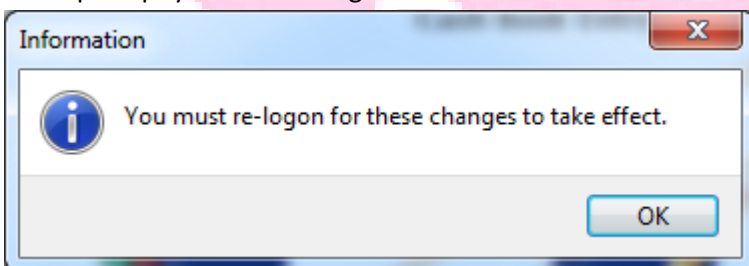
www.SQL.com.my

6. Last Step to Start the GST



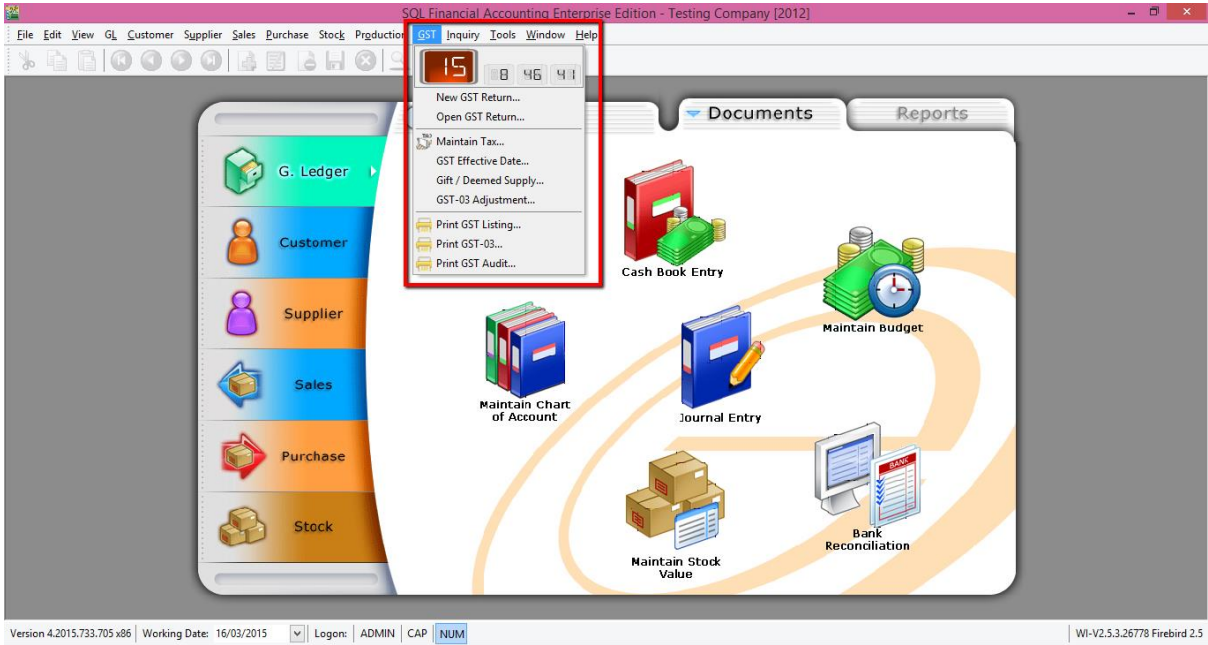
- Step 1 : System will automatic preset those GST account into SQL.
- Step 2 : Click Finish to Start the GST.

7. It will prompt you this message :



- Step : Click Ok to logout and login again the SQL Application.

8. After login again to, you able to see new drop down list under GST function, then GST setup is complete



Account

Payroll

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SQL

GST-02 GST Tax Codes

Account

Payroll

User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST02-Maintain_Tax.pdf

Remember this 4 : SR/ TX/ ZR/ ES

Code	Description	Tax Acc	Tax Rate	Active
Category : GST Purchase				
BL	Purchases with GST incurred but not claimable (Disallowance of Input Tax) (e.g. medical e...		6%	<input checked="" type="checkbox"/>
EP	Purchases exempted from GST (e.g. purchase of residential property or financial services)	GST-101		<input checked="" type="checkbox"/>
GP	Purchase transactions which disregarded under GST legislation (e.g. purchase within GST ...	GST-101	0%	<input checked="" type="checkbox"/>
IM	Import of goods with GST incurred (By referring Customs Form No. 1 (K1), and/or other r...	GST-101	6%	<input checked="" type="checkbox"/>
IM-CG	Import of goods with GST incurred for a capital goods acquisition	GST-101	6%	<input checked="" type="checkbox"/>
IM-RE	Import of goods with GST incurred that is not directly attributable to taxable or exempt s...	GST-101	6%	<input type="checkbox"/>
IS	Imports of goods under Approved Trader Scheme (ATS) whereas the payment of GST ch...	GST-101	0%	<input checked="" type="checkbox"/>
NR	Purchase from non GST-registered supplier with no GST incurred	GST-101		<input checked="" type="checkbox"/>
OP	Purchase transactions which is out of the scope of GST legislation (e.g. purchase of good...	GST-101		<input checked="" type="checkbox"/>
PH-BadDebt	Easy GST - Purchase Bad Debt			<input checked="" type="checkbox"/>
RP	Relief Purchase under GST legislations. (e.g: purchase of RON 95 petrol & Diesel)	GST-101	0%	<input checked="" type="checkbox"/>
RSA	Easy GST - Recipient Self-Accounting			<input checked="" type="checkbox"/>
TX	Purchases with GST incurred at 6% and directly attributable to taxable supplies	GST-101	6%	<input checked="" type="checkbox"/>
TX-CG	Purchase with GST incurred for capital goods acquisition	GST-101	6%	<input checked="" type="checkbox"/>
TX-ER	Input tax allowed on the acquisition of goods or services by local authority or statutory b...	GST-101	6%	<input checked="" type="checkbox"/>
TX-ES	Purchase with GST incurred directly attributable to non-incidentally exempt supplies (Note: ...	GST-101	6%	<input checked="" type="checkbox"/>
TX-FRS	Purchase under Flat Rate Scheme	GST-101	2%	<input checked="" type="checkbox"/>
TX-IES	Purchase with GST incurred directly attributable to incidentally exempt supplies (Note: Repl...	GST-101	6%	<input checked="" type="checkbox"/>
TX-RE	Purchase with GST incurred that is not directly attributable to taxable or exempt supplies ...	GST-101	6%	<input checked="" type="checkbox"/>
ZP	Purchase from GST-registered supplier with no GST incurred	GST-101	0%	<input checked="" type="checkbox"/>
Category : GST Supplies				
DS	Deemed supplies (e.g. transfer or disposal of business assets without consideration)	GST-201	6%	<input checked="" type="checkbox"/>
ES	Exempt supplies under GST legislations	GST-201		<input checked="" type="checkbox"/>
GS	Disregarded supplies under GST legislations	GST-201	0%	<input checked="" type="checkbox"/>
IES	Incidental exempt supplies under GST legislations (Note: Replace ES43)	GST-201		<input checked="" type="checkbox"/>
OS	Out-of-scope supplies under GST legislations	GST-201		<input checked="" type="checkbox"/>
OS-ER	Out-of-scope supplies for Enforcement and Regulatory functions	GST-201		<input type="checkbox"/>
OS-OV	Out-of-scope supplies between overseas country with other overseas country	GST-201		<input type="checkbox"/>
RS	Relief supplies under GST legislations	GST-201	0%	<input checked="" type="checkbox"/>
SL-BadDebt	Easy GST - Sales Bad Debt			<input checked="" type="checkbox"/>
SR	Standard-rated supplies with GST charged	GST-201	6%	<input checked="" type="checkbox"/>
SR-JS	Supplies under Approved Jeweller Scheme (AJS)	GST-201	0%	<input type="checkbox"/>
SR-MS	Standard-rated supplies under Margin Scheme	GST-201	6%	<input type="checkbox"/>
ZDA	Exportation of goods from Malaysia to Designated Area (Pulau Langkawi, Labuan & Pulau ...	GST-201	0%	<input checked="" type="checkbox"/>
ZRE	Exportation of goods or services which are subject to zero rated supplies (By referring C...	GST-201	0%	<input checked="" type="checkbox"/>
ZRL	Local supply of goods or services which are subject to zero rated supplies	GST-201	0%	<input checked="" type="checkbox"/>
Category : Non GST				
IM-0	Import of goods with no GST incurred (for Foreign Supplier Account)	GST-101		<input checked="" type="checkbox"/>
NP	Matters to be treated as neither a purchase of goods nor a purchase of services, and no ...	GST-101	0%	<input checked="" type="checkbox"/>

- **SR** – Sales Output Tax
- **TX** – Purchase Input Tax
- **ZR** – Zero Rated Supplies
- **ES** – Exempted Supplies

**90% of businesses will only required this 4 tax code you must remember*

1. How to check tax list?

Step 1 : Click on the GST

Step 2 : Click under Maintain Tax.

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2. How about others tax code?

There is for UNIQUE situation, you may refer your accountant or your GST Consultant for more information or you may refer to below.

GST Tax Code for Purchase

Tax Type	Description	Tax Code	Tax Rate	Description
GST	Goods And Services Tax (Malaysia)	TX	6%	Purchases with GST incurred at 6% and directly attributable to taxable supplies.
GST	Goods And Services Tax (Malaysia)	IM	6%	Import of goods with GST incurred.
GST	Goods And Services Tax (Malaysia)	IS	0%	Imports under special scheme with no GST incurred (e.g. Approved Trader Scheme, ATMS Scheme).
GST	Goods And Services Tax (Malaysia)	BL	6 %	Purchases with GST incurred but not claimable (<i>Disallowance of Input Tax</i>) (e.g. medical expenses for staff).
GST	Goods And Services Tax (Malaysia)	NR	0%	Purchase from non GST-registered supplier with no GST incurred.
GST	Goods And Services Tax (Malaysia)	ZP	0%	Purchase from GST-registered supplier with no GST incurred. (e.g. supplier provides transportation of goods that qualify as international services).
GST	Goods And Services Tax (Malaysia)	EP	0%	Purchases exempted from GST. E.g. purchase of residential property or financial services.

GST	Goods And Services Tax (Malaysia)	OP	0%	Purchase transactions which is out of the scope of GST legislation (e.g. purchase of goods overseas).
GST *	Goods And Services Tax (Malaysia)	TX-IES	6%	Purchase with GST incurred directly attributable to incidental exempt supplies. (Note: Replace TX-E43)
GST *	Goods And Services Tax (Malaysia)	TX-ES	6%	Purchase with GST incurred directly attributable to non-incidental exempt supplies. (Note: Replace TX-N43)
GST *	Goods And Services Tax (Malaysia)	TX-RE	6%	Purchase with GST incurred that is not directly attributable to taxable or exempt supplies.
GST *	Goods And Services Tax (Malaysia)	GP	0%	Purchase transactions which disregarded under GST legislation (e.g. purchase within GST group registration).
GST	Goods And Services Tax (Malaysia)	AJP	6%	Any adjustment made to Input Tax e.g.: Bad Debt Relief & other input tax adjustment.
GST	Goods And Services Tax (Malaysia)	TX-CG	6%	Purchase with GST incurred for capital goods acquisition.
GST	Goods And Services Tax (Malaysia)	RP	0%	Relief Purchase under GST legislations. (e.g: purchase of RON 95 petrol & Diesel)

GST Tax Code for Supply

Tax Type	Description	Tax Code	Tax Rate	Description
GST	Goods And Services Tax (Malaysia)	SR	6%	Standard-rated supplies with GST Charged.
GST	Goods And Services Tax (Malaysia)	ZRL	0%	Local supply of goods or services which are subject to zero rated supplies.
GST	Goods And Services Tax (Malaysia)	ZRE	0%	Exportation of goods or services which are subject to zero rated supplies.
GST *	Goods And Services Tax (Malaysia)	IES	0%	Incidental Exempt supplies. (Note: Replace ES43)
GST	Goods And Services Tax (Malaysia)	DS	6%	Deemed supplies (e.g. transfer or disposal of business assets without consideration).
GST	Goods And Services Tax (Malaysia)	OS	0%	Out-of-scope supplies.

GST	Goods And Services Tax (Malaysia)	ES	0%	Exempt supplies under GST
GST	Goods And Services Tax (Malaysia)	RS	0%	Relief supply under GST.
GST	Goods And Services Tax (Malaysia)	GS	0%	Disregarded supplies.
GST	Goods And Services Tax (Malaysia)	AJS	6%	Any adjustment made to Output Tax e.g.: Longer period adjustment, Bad Debt recover, outstanding invoice > 6 months & other output tax adjustments.
GST	Goods And Services Tax (Malaysia)	ZDA	0%	Exportation of goods from Malaysia to Designated Areas (Pulau Langkawi, Labuan & Pulau Tioman) which are subject to zero rated supplies (May refer to Customs Form No. 2 (K2) and/or other reference documents)

3. In future, if Kastam Malaysia have new tax code, we can add in by manual also, by clicking **NEW**, generate a new tax code.

For the same, in future if code waive, we can inactive the tax code too, edit the code, unchecked the **active** button.

In SQL, we have more than that, WHY?

It's just for the purpose to *simplify transaction automation* for clients.

**** Above Maintain GST You May Refer to Video :**

YouTube : GST 02 Maintain GST

SQL Video : http://www.sql.com.my/video/GST-02_MaintainTax.mp4

GST-03 GST Effects on Inventory, Customer & Supplier

Account

User Guide :

1. http://www.sql.com.my/document/sqlacc_docs/PDF/GST03-Stock_Tax.pdf
2. http://www.sql.com.my/document/sqlacc_docs/PDF/GST04-Customer_GST.pdf

www.SQL.com.my

✓ Inventory Tax Code

System Auto Update of GST Tax Codes

On 01/04/2015

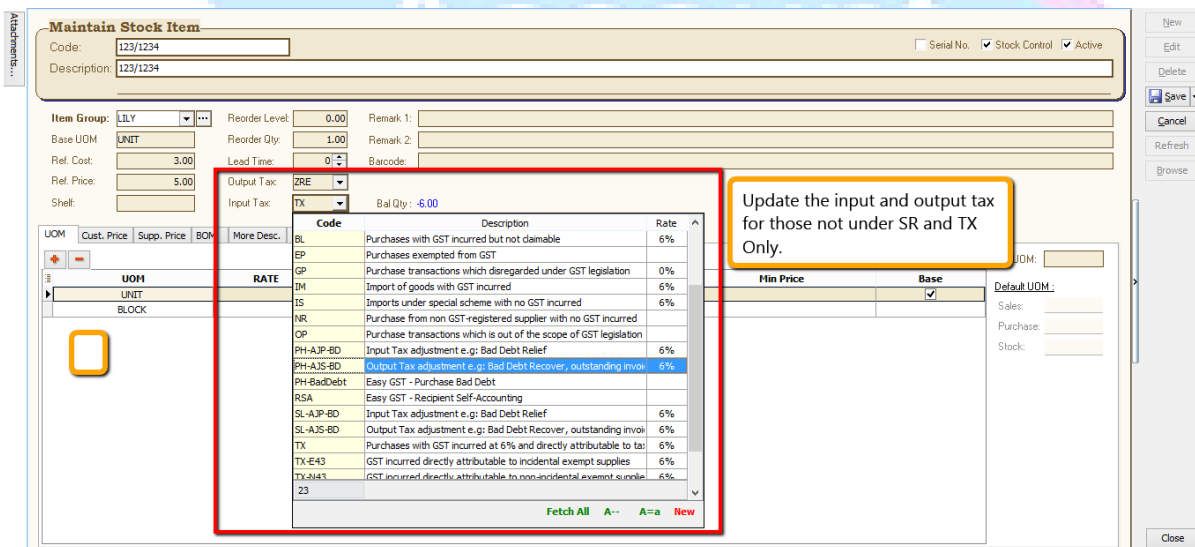
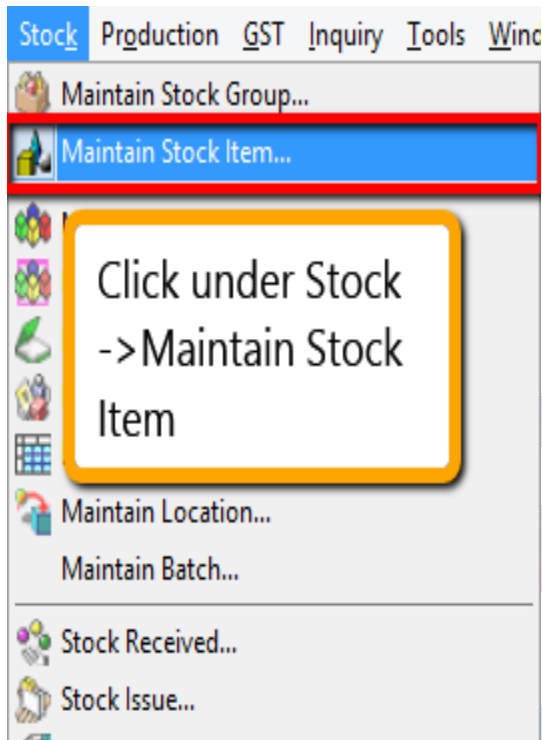
SQL Financial Accounting Enterprise Edition - Test Script Data (wholly taxable) [22 Apr 2014.xls] - [Maintain Item]

Item	Group	UOM	Ref. Price	Sales Tax	Purchase Tax
ITEM A	DEFAULT	UNIT	0.00	SR	TX6
ITEM A1	DEFAULT	UNIT	0.00	SR	TX6
ITEM A2	DEFAULT	UNIT	0.00	SR	TX6
ITEM A3	DEFAULT	UNIT	0.00	SR	TX6
ITEM A5	DEFAULT	UNIT	0.00	SR	TX6
ITEM A6	DEFAULT	UNIT	0.00	SR	TX6
ITEM A7	DEFAULT	UNIT	0.00	SR	TX6
ITEM AA	DEFAULT	UNIT	0.00	SR	TX6
ITEM AA1	DEFAULT	UNIT	0.00	SR	TX6
ITEM AB	DEFAULT	UNIT	0.00	SR	TX6
ITEM B	DEFAULT	UNIT	0.00	SR	TX6
ITEM B1	DEFAULT	UNIT	0.00	SR	TX6
ITEM B2	DEFAULT	UNIT	0.00	SR	TX6
ITEM B3	DEFAULT	UNIT	0.00	SR	TX6
ITEM B5	DEFAULT	UNIT	0.00	SR	TX6
ITEM B6	DEFAULT	UNIT	0.00	SR	TX6
ITEM B7	DEFAULT	UNIT	0.00	SR	TX6
ITEM BB1	DEFAULT	UNIT	0.00	SR	TX6
ITEM C	DEFAULT	UNIT	0.00	SR	TX6
ITEM C1	DEFAULT	UNIT	0.00	SR	TX6
ITEM D	DEFAULT	UNIT	0.00	SR	TX6
ITEM D1	DEFAULT	UNIT	0.00	SR	TX6
ITEM E	DEFAULT	UNIT	0.00	SR	TX6
ITEM EE	DEFAULT	UNIT	0.00	SR	TX6

****No tax code setting is required, system will automatic set everything to Standard Rated (SR & TX) from 1st April 2015. Unless you are using other tax code, then you may set the tax codes at your Stock Item.****

www.SQL.com.my

1. For those item **is not under SR & TX** then only you set accordingly :



Step 1 : Click Stock ->Maintain Stock Item.

Step 2 : Edit those item which is not SR and TX then change the input and output tax according to your tax code.

**** Above Inventory Tax Setup You May Refer to Video :**

YouTube : GST 03 Stock Take

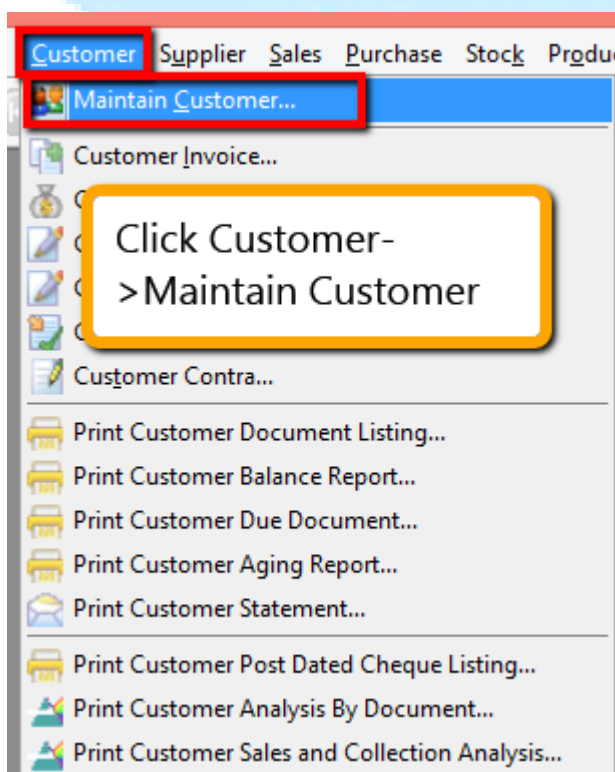
SQL Video : http://www.sql.com.my/video/GST-03_StockTax.mp4

✓ Customer & Supplier Tax Code

** **NO** GST Tax codes setting required, unless customer & supplier that are exempted from GST .

-The only setting are required who are exempted from tax. eg : Tioman, Langkawi, Labuan or foreign countries are GST Exempted.

1. How to assign tax code to customer and supplier?



Maintain Customer

- Maintain Customer -

Company:

Control A/C: Code: Cust. Category:

General | Credit Control | Note | Tax **← Click Tax**

Branch: Branch Name: BILLING
 Address:
 Attention:
 Phone: Fax:
 Email:

Area: Credit Terms: Statement:
 Agent: Aging On:
 Currency: Price Tag:

Buttons: New, Edit, Delete, Save, Cancel, Refresh, Browse, Close

- Maintain Customer -

Company:

Control A/C: Code: Cust. Category:

General | Credit Control | Note | Tax

Tax Exemption No:

Expiry Date:

GST. No.:

Tax:

2. After set this, before key in an invoice, let check on maintain stock item, look onto **ANT we had set SR or TX code**, so what will happen if I key an invoice bill to US Corporation now.

Maintain Item

Item	Description	Group	UOM	Ref. Price	Output...	Input ...	Qty	Serial Nu...
123	123	ACC	UNIT	0.00			0.00	
123/1234	123/1234	LILY	UNIT	5.00			0.00	
6514/120/00946	6514/120/00946	LILY	UNIT	10.00			0.00	
8752/060/0782	8752/060/0782	LILY	UNIT	10.00			1.00	
8752/060/0793	8752/060/0793	LILY	UNIT	10.00			0.00	
8752/060/0832	8752/060/0832	LILY	UNIT	10.00			20.00	
ANT	ANTENNA	ACC	UNIT	2.50	SR	TX	21.00	
BOM	BOM	HP	UNIT	0.00			3.00	
BOMBOM	BOM of BOM	ACC	UNIT	20.00			31.00	
C-PRE-100	CELCOM PREPAID-RM100	PRE	UNIT	12.00			92.00	

Buttons: New, Edit, Delete, Save, Cancel, Refresh, Detail

3. So, the results show, system will capture ZRE which was selected at maintain customer.

Invoice

Customer: 300-T0006 USD @ 3.4500
US CORPORATION PE LTD
Address: USA

Description: Sales

Profit Estimator

Item Code	Description	Qty	UOM	U/Price	Sub Total	Tax	Tax Indu...	Tax Amount	Sub Total (T...
ANT	ANTENNA	1.00	UNIT	2.50	2.50	ZRE	<input type="checkbox"/>	0.00	2.50

Step 1 : Click **Customer**, then click on **maintain customer**

Step 2 : Look for **Tax Tab** then click on the **Tax**.

Step 3 : **Only assign those customer with zero rated or tax exempted for the tax column.**

Step 4 : System will auto according to the **customer tax first** so **even though maintain stock item have been preset earlier** then system **will follow tax code of customer first**.

Step 5 : **Same procedure on Supplier Too.**

**P/S : Tax Codes Will Prioritize by Customer/ Supplier
1st & Inventory Stock 2nd**

Payroll

www.SQL.com.my

**** Above Customer Tax You May Refer to Video :**

SQL Video : http://www.sql.com.my/video/GST-04_CustomerGST.mp4

GST-04 GST Effects on GL & Expenses

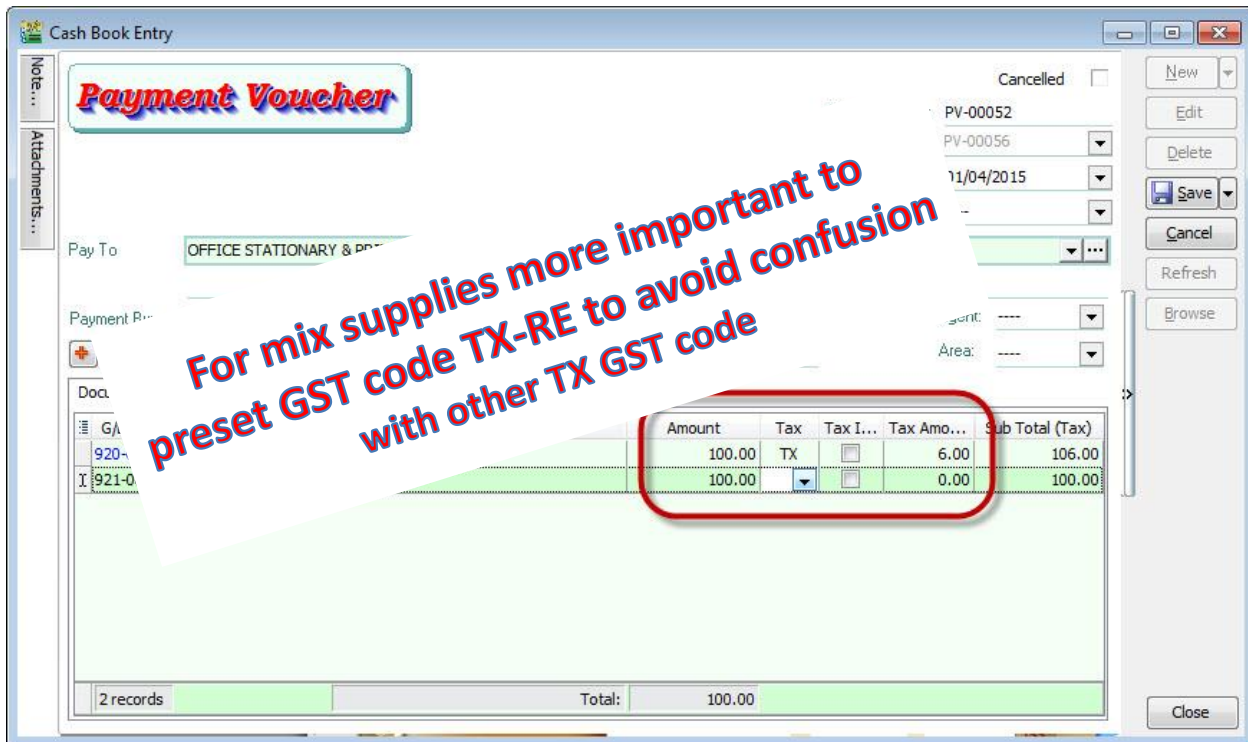
Account

User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST11b-TaxCode_in_Chart_of_Account.pdf

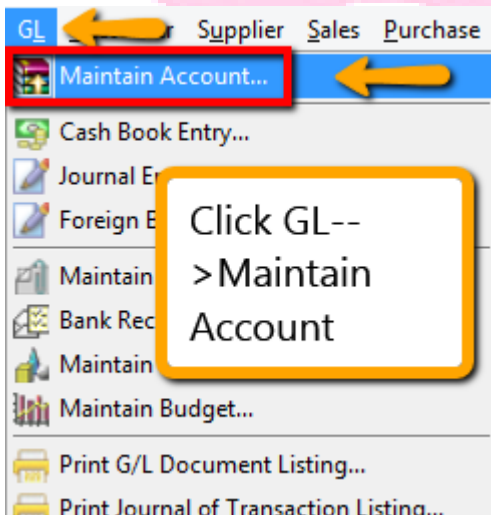
www.sql.com.my

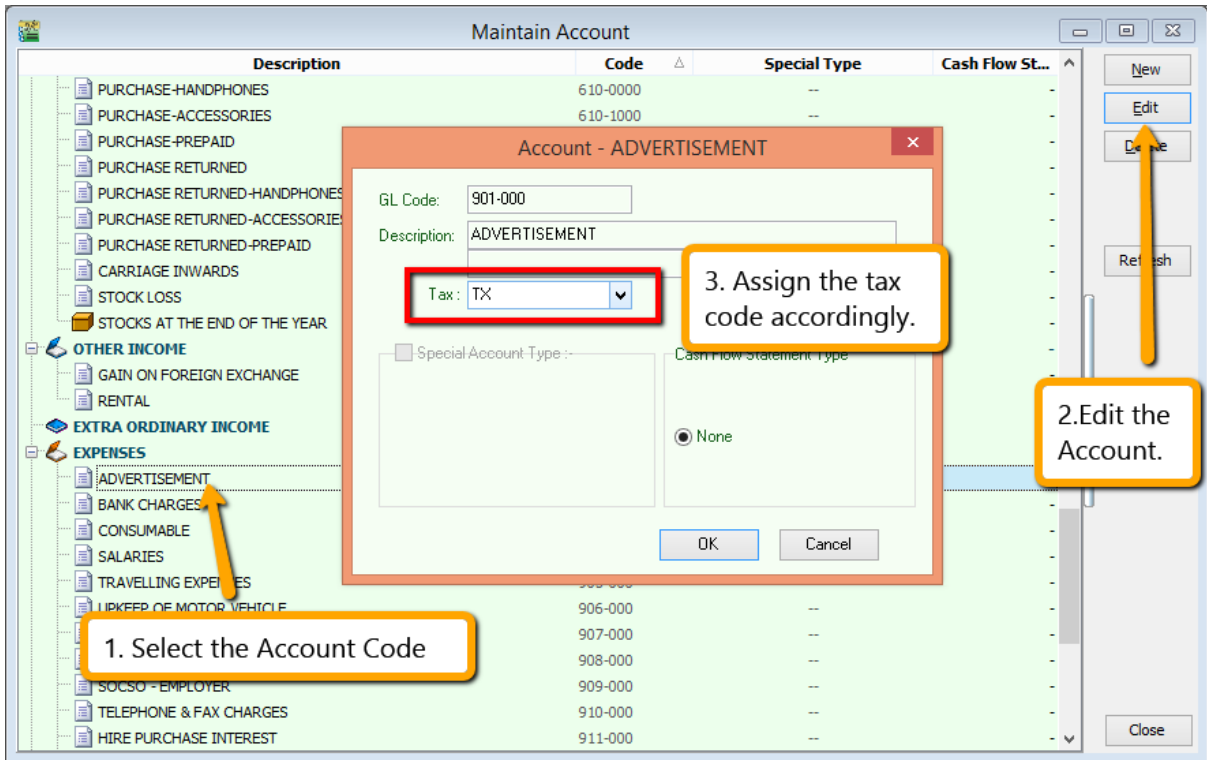
Preset GST Tax Code in GL Accounts To Minimize Clerical Errors



TAX CODE IN CHART OF ACCOUNT

1. You may also pre-set tax code base on your account. For example if you want to set certain account with tax code then you just have to :



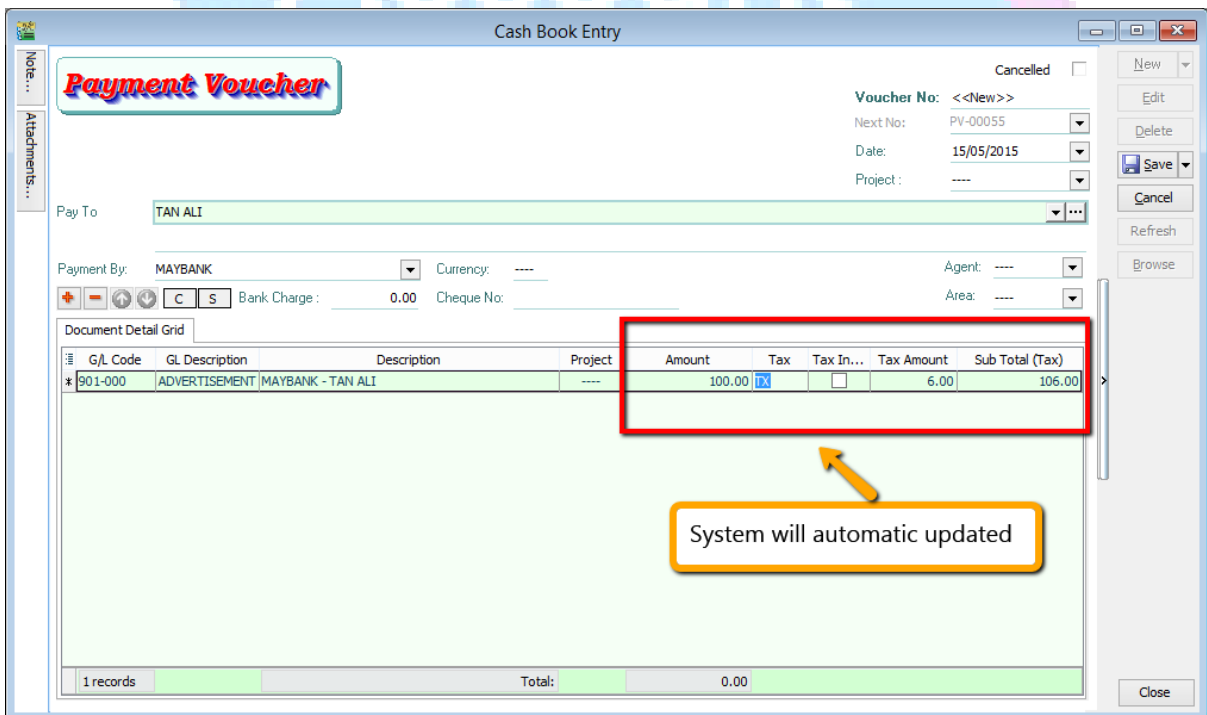


Step 1: Click Under GL Maintain Account.

Step 2: Select the account code that you want to assign then EDIT.

Step 3: Assign accordingly for the account code then click OK.

Result :



Same Things Applied on Journal :

Journal Entry

Cancelled

Journal No: <<New>>

Next No: JV-00005

Date: 01/05/2015

Description:

Document Detail Grid

G/L Code	GL Description	Description	Ref	Proj...	Local DR	Local CR	Tax	Tax ...	Local Tax Amt	Local DR (T...	Local CR (T...
901-000	ADVERTI...			---	100.00		TX	<input type="checkbox"/>	6.00	106.00	
* 310-001	MAYBANK			---		106.00		<input type="checkbox"/>	0.00		106.00

2 records

Total: 100.00 0.00 106.00 0.00

1. 2. 3. 4.

2. Tax Code Auto Selected and system will calculate the figure of the tax once you fill in the amount.

Step 1 : Select the GL Account have tax code.

Step 2 : System will auto show out those tax code according to maintain account, then system will auto calculate the figure once you have insert amount.

Step 3 : Insert then next account code that you want to balance.

Step 4 : You have to key-in the amount + tax amount

**** Above GL Tax Info You May Refer to Video :**

YouTube : GST 11 GL

SQL Video : http://www.sql.com.my/video/GST-11_GL.mp4

www.sql.com.my

SQL

GST-05 GST Effects on Invoices, CN & DN

_Account

_Payroll

User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST05-Tax Invoice.pdf

Middle Part : Itemized GST Amount

5 units of a \$55.50 item times 6% is ? GST

SQL Financial Accounting Enterprise Edition - Test Script Data (wholly taxable) [22 Apr 2014 xls]

Fast Report

Attn MR ALPHA
Tel 03-48573689
Fax 03-48573690

Customer Account 300-A0001

Attn MR ALPHA
Tel 03-48573689
Fax 03-48573690

Name	Page No	Invoice No.	Date
ADMIN	1	0777	16/07/2016

	Price/Unit	Discount	Sub Total	Total Excl. GST (RM)	GST Amt @ 6% (RM)	Total Incl. GST (RM)	Tax
1.00 UNIT	77.99		77.99	77.99	4.68	82.67	SR
3.00 UNIT	436.99		1310.97	873.98	52.44	926.42	SR
4.00 UNIT	33.96		135.84	135.96	0.00	135.96	ZR(L)
5.00 UNIT	55.50		277.50	277.50	16.65	294.15	SR
6.00 UNIT	45.60		273.60	273.60	16.42	290.02	SR

Page 1 of 2

08.08.2014 03:34:57 Sales Invoice 1 (Tax Invoice - Full)

Version 4.2014.2684.2681 Working Date: 08/08/2014 Logon: ADMIN | CAP | NUM

Encourage but not compulsory to insert GST amount itemized

Tax Inclusive Auto Calculate
\$1000*6/106 = GST \$56.60

SQL Financial Accounting Enterprise Edition - Test Script Data (wholly taxable) [22 Apr 2014 xls]

Fast Report

Attn MR ALPHA
Tel 03-48573689
Fax 03-48573690

Customer Account 300-A0001 Sales Executive SY Currency Rate 1.0000

Attn MR ALPHA
Tel 03-48573689
Fax 03-48573690

Name	Page No	Invoice No.	Date
ADMIN	1	0777	16/07/2016

No	Description	Qty	Unit	Price	Discount	Sub Total	Total Excl. GST (RM)	GST Amt @ 6% (RM)	Total Incl. GST (RM)	Tax
1	ITEM A	1.00	UNIT	1,000.00		1,000.00	1,000.00	60.00	1,060.00	SR
2	ITEM A	1.00	UNIT	943.40		943.40	943.40	56.60	1,000.00	SR

Page 1 of 2

08.08.2014 03:34:57 Sales Invoice 1 (Tax Invoice - Full)

Version 4.2014.2684.2681 Working Date: 08/08/2014 Logon: ADMIN | CAP | NUM

Tax is still required. But you absorb the tax by lowering your pre-tax billing amount.

Invoice

Customer: 300-A0002
 ALPHA & BETA COMPUTER
 Address: 838 JALAN WORLD
 40485 RAWANG
 SELANGOR DE

Description: Sales

Inv No: IV-05/15001
 Next No: IV-05/15002
 Date: 01/05/2015
 Agent: SY
 Terms: 45 Days
 Ext. No:

Item Code	Description	Project	Qty	UOM	U/Price	Sub Total	Tax	Tax Inklus...	Tax Amount	Sub Total (Tax)
123/1234	123/1234	----	1.00	UNIT	5.00	5.00	SR	<input type="checkbox"/>	0.20	5.30
E-A1018s	ERICSSON A1018s	----	1.00	UNIT	500.00	500.00	SR	<input type="checkbox"/>	30.00	530.00
C-PRE-100	CELCOM PREPAID-RM100	----	1.00	UNIT	1,000.00	943.40	SR	<input checked="" type="checkbox"/>	56.60	1,000.00
D-PRE-50	DIGI PREPAID-RM50	----	1.00	UNIT	50.00	47.17	SR	<input checked="" type="checkbox"/>	2.83	50.00
			4 records			4.00		1,495.57	89.73	1,585.30

Deposit Amount: 0.00
 Local Net Total: 1,585.30
 Net Total: 1,585.30

Step 1: Key-in invoice as usual.

Step 2 : For tax inclusive item,you just have to check on the tax inclusive so system will auto calculate for you.

Account

Payroll

www.SQL.com.my

GST-10 Inclusive GST- Cents

Invoice

Customer: 300-A0003
 AB ENTERPRISE SDN BHD
 Address: 48 FLOOR MENARA ARNOT
 NO 98 JALAN TANGJUNG
 49587 PETALING JAYA
 SELANGOR

Description: Sales

Profit Estimator

Invoice Matrix

Item Code	Description	Qty	UOM	U/Price	Sub Total	Tax	Tax I...	Tax Amount	Sub Total (Tax)
D-PRE-100	DIGI PREPAID-RM100	1.00	UNIT	100.00	100.00	SR	<input type="checkbox"/>	6.00	106.00
D-PRE-100	DIGI PREPAID-RM100	1.00	UNIT	100.00	94.34	SR	<input checked="" type="checkbox"/>	5.66	100.00

2 records 2.00 194.34 11.66 206.00

Deposit Amount: 0.00
 Local Net Total: 206.00 Net Total: 206.00

Refer picture attached, this Invoice had selected the same item code, they also have same quantity and unit price but have different value of sub sales total. Why?

Item 1, have regular tax calculation. Refer the formula for tax NOT inclusive:

$$\text{Unitprice} \times \text{Tax}(6\%)$$

Item 2, RM100 is the net sales value, which is included tax. Refer the formula for TAX INCLUSIVE:

Tax Inclusive is a situation where customer is still required to pay tax, but business owners basically reduce the sales value to absorb the tax amount for the customer.

$$\text{Unitprice} \times \text{Tax}(6\%)$$

Let's have a look on Tax Invoice Format!

Tax Invoice

Billing Address AB ENTERPRISE SDN BHD 48 FLOOR MENARA ARNOT NO 98 JALAN TANGJUNG 49587 PETALING JAYA SELANGOR			Delivery Address 48 FLOOR MENARA ARNOT NO 98 JALAN TANGJUNG 49587 PETALING JAYA SELANGOR			
Attn MR ALF Tel 03-49380578 Fax 03-49380590			Attn MR ALF Tel 03-49380578 Fax 03-49380590			
Customer Account	Sales Executive	Currency Rate	Name	Page No	Doc No.	Date
300-A0003	NF	1.0000	ADMIN	1 of 1	IV-00099	01/04/2015

No	Description	Qty	Price/Unit	Discount	Sub Total	Total Excl. GST (RM)	GST Amt @ 6% (RM)	Total Incl. GST (RM)	Tax
1	DIGI PREPAID-RM100	1.00 UNIT	100.00		100.00	100.00	6.00	106.00	SR
2	DIGI PREPAID-RM100	1.00 UNIT	100.00		94.34	94.34	5.66	100.00	SR

Why is item no.2 unit price show as RM100? *This is because if unit price show price after reduce, the customer could return in future to request tax inclusive again based on the lower price, then your sales price will lower and lower.*

p/s : If you have many item which need the tax inclusive option, then you may tick directly under GST | Maintain Tax | Edit the 'SR' tax code | Ticked / Checked the tax inclusive option :

May refer to picture as below :

Credit Note & Debit Note

Credit Note

Billing Address

KITTY SECURITY SDN BHD
NO 394, MOUSE ROAD
OFF JALAN HARIMAU
94857 WILD WORLD
WILD PLANET

Attn MS PURR / MS KITTEN
Tel 9485-9884-8474
Fax 9485-9884-9575

**Don't continue with "bad habits"
like discount & contra by journal,
transport charges by DN...etc.**

Customer Account	Sales Executive	Currency Rate	From Doc Date	From Doc No	Name	Page No	Doc No.	Date	
300-K0001	HALIM	1.0000	01/04/2015	IV-00105	ADMIN	1 of 1	CN-00020	02/04/2015	
No	Description	Qty	Price/Unit	Discount	Sub Total	Total Excl. GST (RM)	GST Amt @ 6% (RM)	Total Incl. GST (RM)	Tax
1	DIGI PREPAID-RM100	1.00	UNIT 100.00		100.00	100.00	6.00	106.00	SR

RINGGIT MALAYSIA : ONE HUNDRED AND SIX ONLY

Total Amount Due	100.00	100.00	6.00	106.00
Payment Terms	GST Amount (RM)		Total Payable (RM)	
60 Days	6.00		106.00	

Goods Returned because damage during delivery

Authorised Signature
Testing GST Company (0987654321)

**** Above Tax for Invoice, DN, CN You May Refer to Video :**

YouTube : [GST 05 InvoiceTax](#)

SQL Video : http://www.sql.com.my/video/GST-05_InvoiceGST.mp4

Payroll

www.SQL.com.my

GST-06 GST Effects on GST-03, GAF

SQL

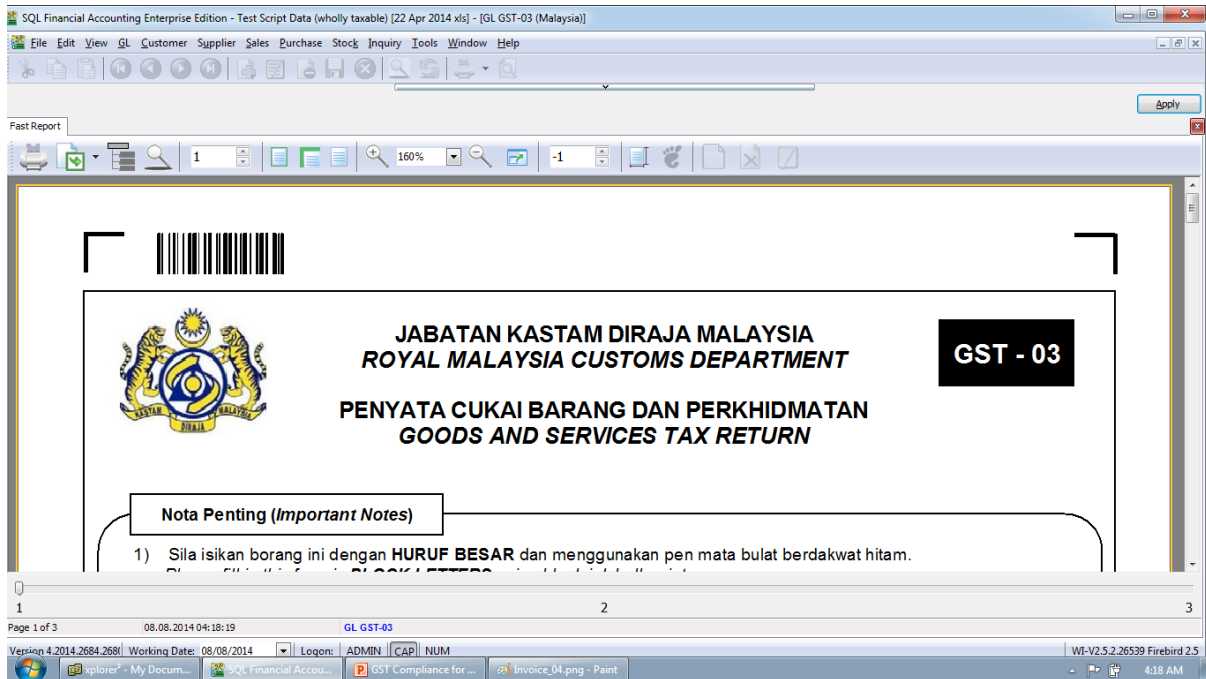
Account

DrillDown

User Guide :

1. http://www.sql.com.my/document/sqlacc_docs/PDF/GST06-GST-03.pdf
2. http://www.sql.com.my/document/sqlacc_docs/PDF/GST07-GST-03_DrillDown.pdf
3. http://www.sql.com.my/document/sqlacc_docs/PDF/GST08-GAF.pdf

**GST-03 Auto Calculation: Submission via Manual Print (28 days)
or Digitally (14 days).**

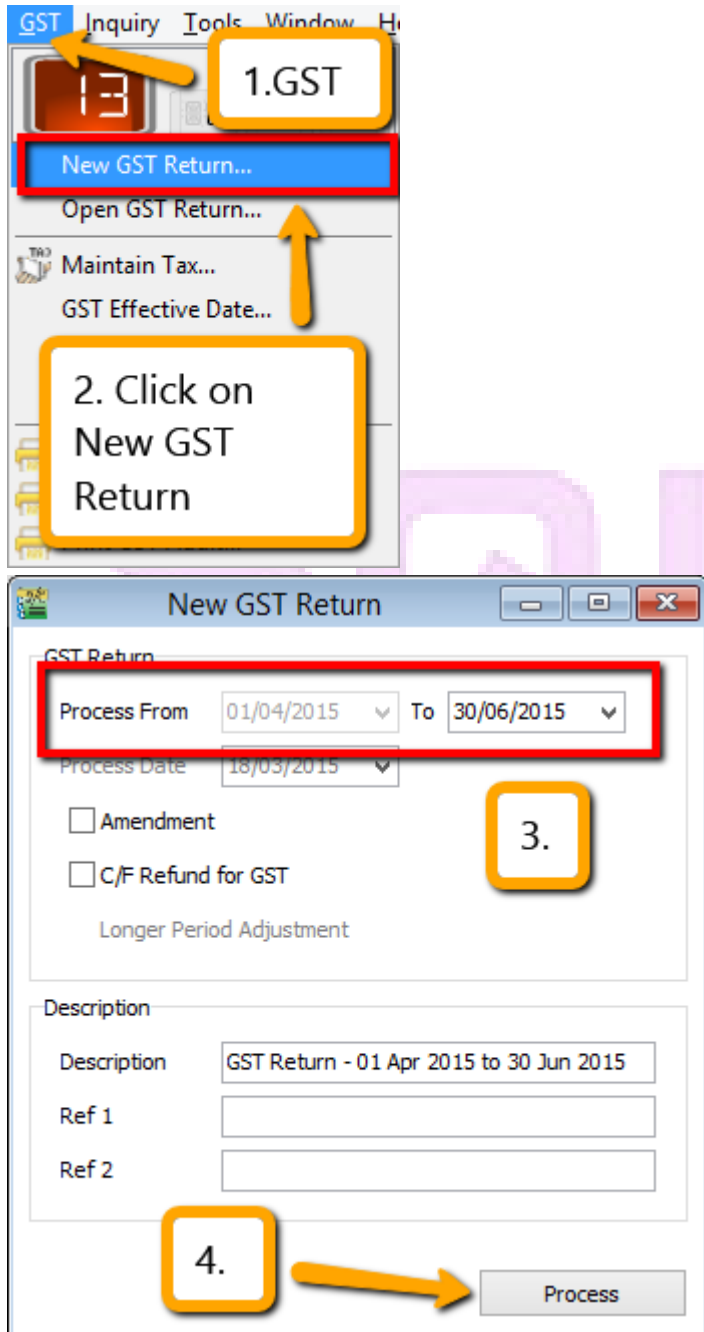


**** Business with annual turnover > RM5 million = Monthly submission of GST return**

**** Business with annual turnover < RM5 million = Quarterly (every 3 months) submission of GST return**

www.SQL.com.my

1. How to process GST-03 ?

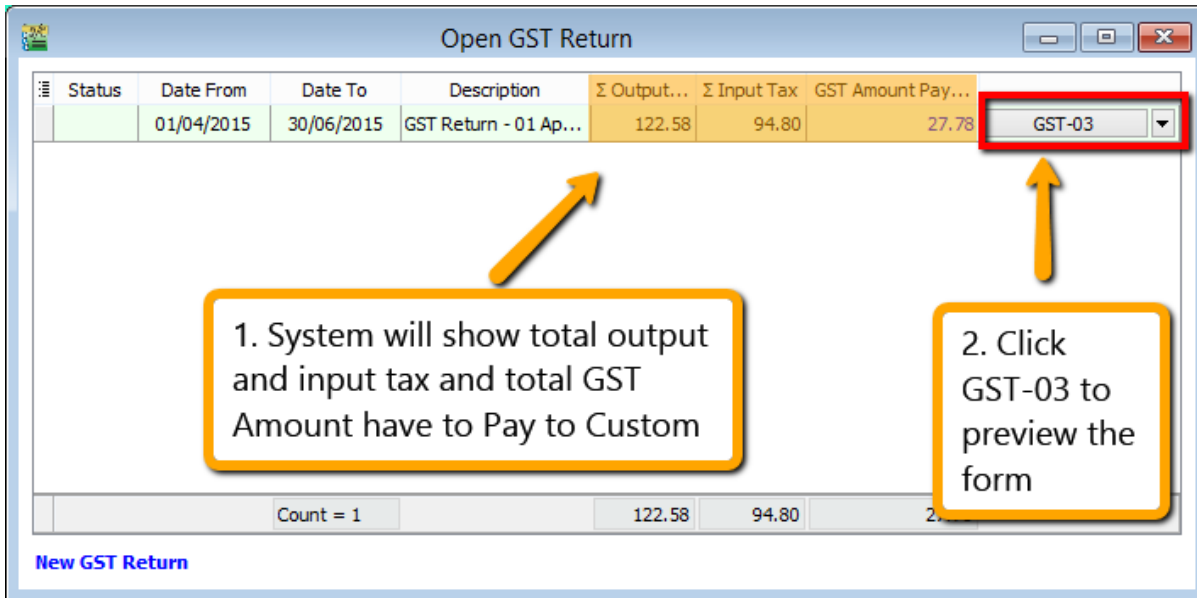


Step 1 : Click GST.

Step 2 : Click on New GST Return.

Step 3 : System will **auto capture** your submission period, let say for the **beginning** you process for **3 months** then the **next follow quarter**, system will **auto allocated** the date in **quarter mode**. Same things as **MONTHLY** is you set **under monthly** for the **first beginning** then next following process, system will **auto capture monthly DATE**.

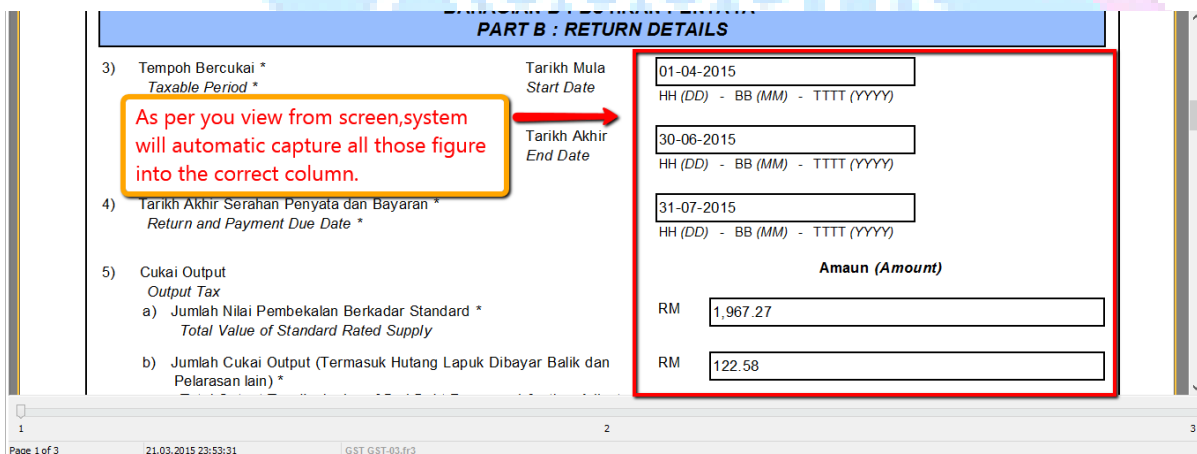
Step 4 : Click on **Process**.



Step 1 : Once you process the New GST Return, then system will **auto calculate** all **Total Output Tax, Total Input Tax, Total GST Amount Payable** that you have to paid to Kastam.

Step 2 : If you want to view the **Kastam required report (GST 03 Report)** then **click then the GST-03**.

2. As per you view from the GST-03, system will **automatic capture all the figure** into the **correct column**, as long as you have key-in all those transaction correctly will do.

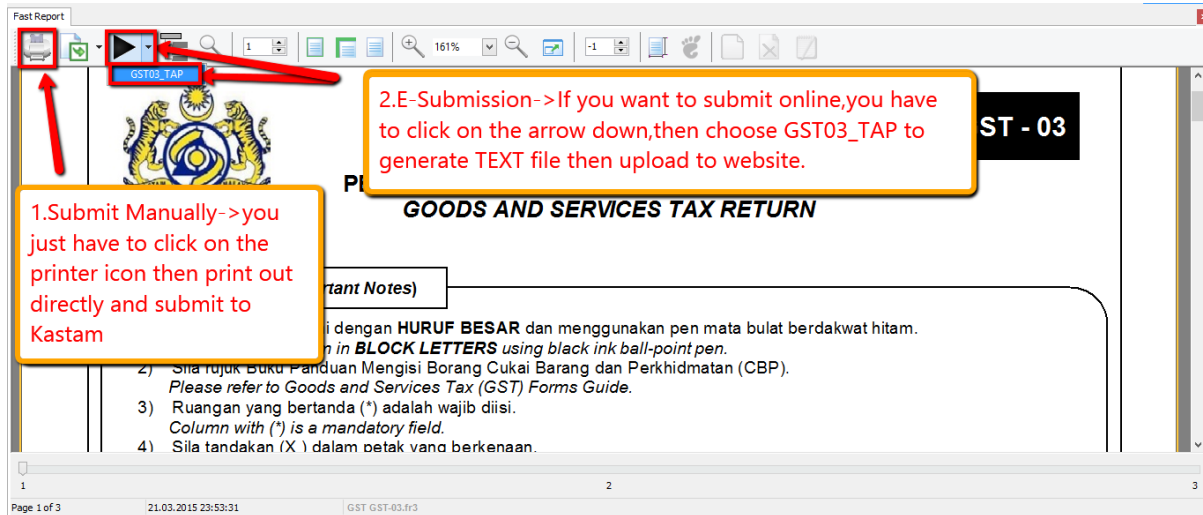


3. How

to

submit

GST-03?



Step 1 : If you want to **submit manually** to Kastam → Click on the First **printer Icons**, then click on the printer that you want to **print out** and **submit directly to Kastam**. (you will receive your claim in **28 days**)

Step 2 : If you wish to **submit online** → Click on the **arrow down button** then choose **GST03_TAP**, then choose where you want to **save the text file generated** then you just have to **upload the text file to the website**, is just like **how you submit those government (EPF, SOSCO) procedure**. (You will receive your claim in **14 days**)

Account

**** Above Tax for GST-03, You May Refer to Video :**

YouTube : [GST 06 GST03](#)

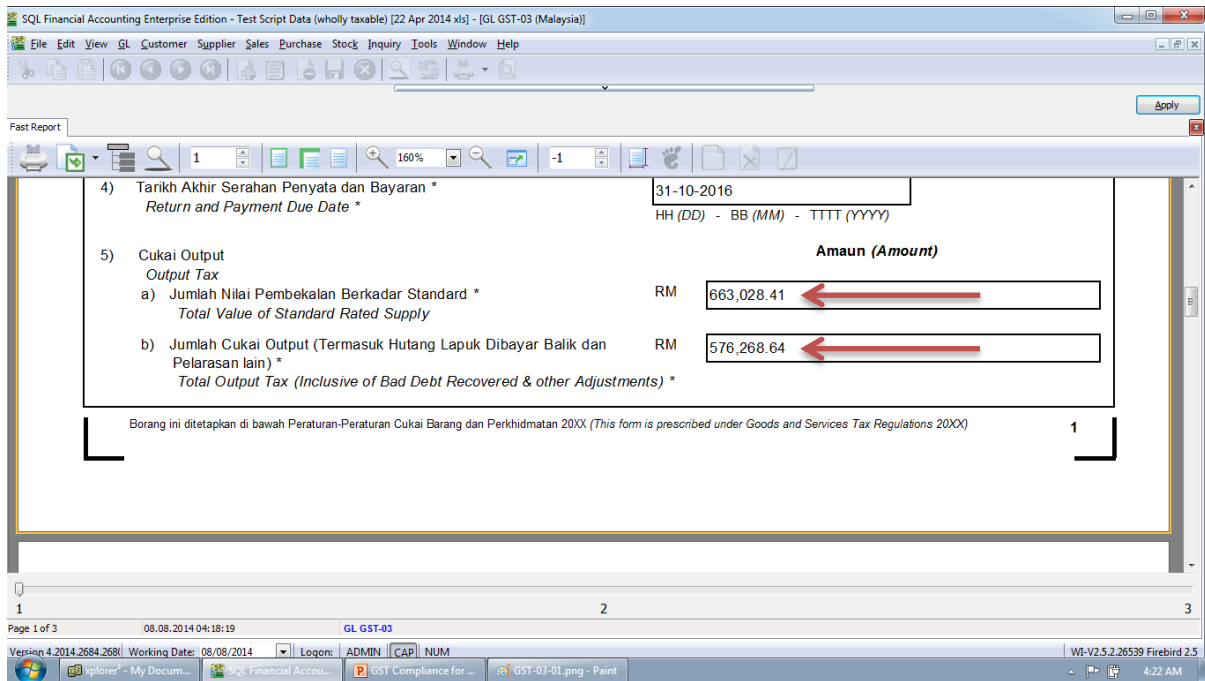
SQL Video : http://www.sql.com.my/video/GST-06_GST03.mp4

www.sql.com.my

GST-03 Drill Down To Source Document

In SQL, every part in GST-03 Form is clickable. So if you are wondering where the amount came from, just double click into it.

- For example, in Section 5, for a) and b), if you click into the figure in your GST-03 form, it will show you where those amount come from.



- It will auto break down every tax code related to it, etc the image below :

Code	Doc Date	Post Date	Project	Tax	Description	Local Amount	Local Tax Amount
460-000	01/07/2016	01/07/2016	----	SR	Standard-rated supplies with 0	200,000.00	12,000.00
460-000	02/07/2016	02/07/2016	----	SR	Standard-rated supplies with 0	44,444.00	2,666.64
460-000	05/07/2016	05/07/2016	----	PH-DS	Payment For Account	3,500.00	210.00
460-000	05/07/2016	05/07/2016	----	SR	Standard-rated supplies with 0	7,169.81	430.19
460-000	09/07/2016	09/07/2016	----	DS	Deemed supplies	1,000.00	60.00
460-000	10/07/2016	10/07/2016	----	DS	Deemed supplies	1,500.00	90.00
460-000	16/07/2016	16/07/2016	----	SR	Standard-rated supplies with 0	77.99	4.68
460-000	16/07/2016	16/07/2016	----	SR	Standard-rated supplies with 0	873.98	52.44
460-000	16/07/2016	16/07/2016	----	SR	Standard-rated supplies with 0	277.50	16.65
460-000	16/07/2016	16/07/2016	----	SR	Standard-rated supplies with 0	273.60	16.42
460-000	16/07/2016	16/07/2016	----	SR	Standard-rated supplies with 0	1,213.00	72.78
460-000	16/07/2016	16/07/2016	----	SR	Standard-rated supplies with 0	943.40	56.60
460-000	16/07/2016	16/07/2016	----	SR	Standard-rated supplies with 0	94.34	5.66
460-000	23/07/2016	23/07/2016	----	SR	Standard-rated supplies with 0	345.00	20.70
460-000	23/07/2016	23/07/2016	----	SR	Standard-rated supplies with 0	234.00	14.04
460-000	23/07/2016	23/07/2016	----	SR	Standard-rated supplies with 0	1,000.00	60.00
460-000	23/07/2016	23/07/2016	----	DS	Deemed supplies	0.00	60.00
460-000	24/07/2016	24/07/2016	----	SR	Standard-rated supplies with 0	943.40	56.60
460-000	24/07/2016	24/07/2016	----	SR	Standard-rated supplies with 0	943.40	56.60
460-000	24/07/2016	24/07/2016	----	SR	Standard-rated supplies with 0	1,000.00	60.00
460-000	24/07/2016	24/07/2016	----	SR	Standard-rated supplies with 0	3,000.00	180.00
460-000	24/07/2016	24/07/2016	----	DS	Deemed supplies	0.00	60.00
460-000	31/07/2016	31/07/2016	----	DS	Deemed supplies	0.00	30.00
460-000	02/08/2016	02/08/2016	----	SR	Standard-rated supplies with 0	12.00	0.72
460-000	02/08/2016	02/08/2016	----	SR	Standard-rated supplies with 0	943.40	56.60
52						663,028.41	39,961.69

- If you are wondering this figure is come from which transaction and want to have a look of the detail, same things just double click on it will do then system will automatic view in the detail of your transaction :

Customer Code: 300-A0001 Area: RAWANG Currency: ---

Customer Invoice

Inv No : IV-0778
Next No : IV-0779
Date : 08/08/2016
Agent : SY
Terms : 45 Days
Ext No :

Bill To : ALPHA & BETA COMPUTER

Document Detail Grid

Sales A/C	Description	Project	Amount	Tax	Tax Amount
500-000	ITEM A	----	943.40	SR	56.60
500-000	ITEM A	----	1,000.00	SR	60.00
Total:			1,943.40		

Local Net Total : 2,060.00 Net Total : 2,060.00

Invoice Description: Sales Outstanding: 2,060.00

- Same things apply on your input tax and others columns.

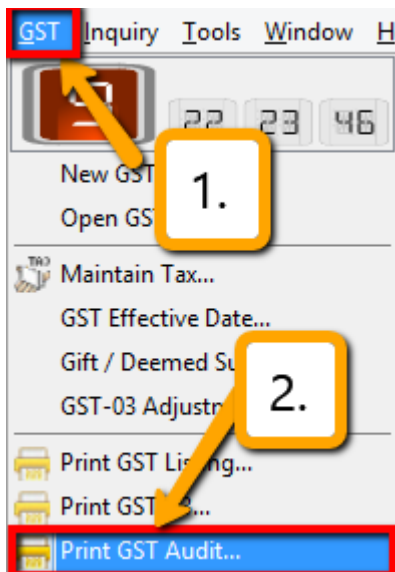
Account

**** Above GST-03 Advance Drill Down You May Refer to Video :**
YouTube : [GST 07 GST03 Drill Down](#)
SQL Video : http://www.sql.com.my/video/GST-07_GST03-DrillDown.mp4

Generate GAF whenever requested by Kastam

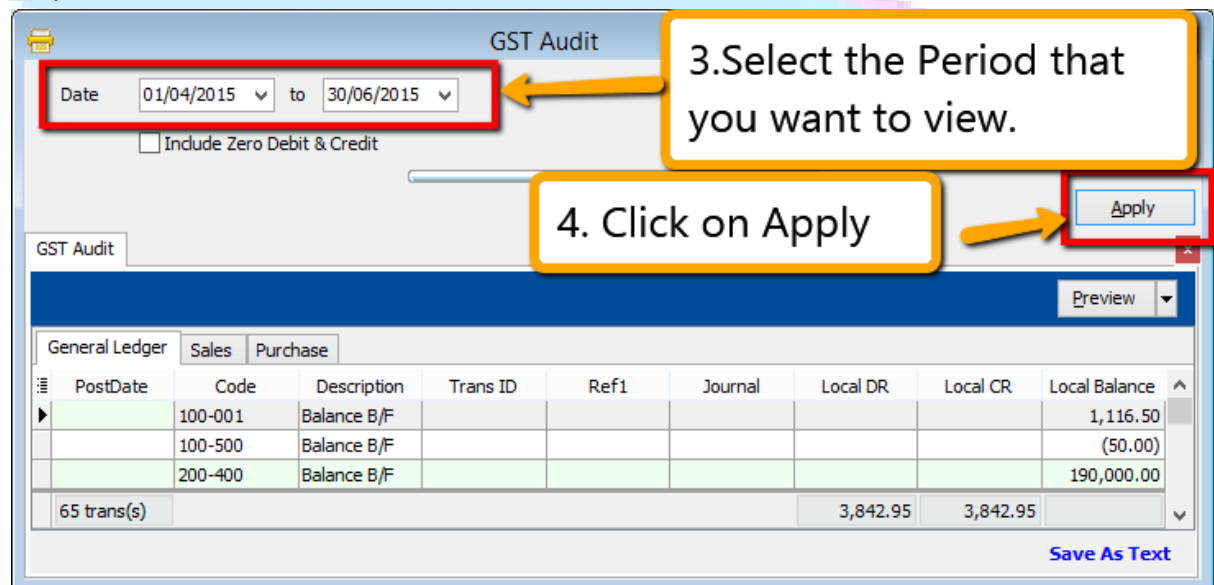
- GAF = GST Audit File

- The purpose of GAF is for Kastam audit on accuracy of GST return but GAF submission is **ONLY required upon request**. It is NOT required to be submitted with GST-03.
- How system generate GAF File ?



Step 1 : Click on **GST**.

Step 2 : Click on **Print GST Audit**.



Step 3 : Select the **date period** that you want to view.

Step 4 : Click on the **Apply**.

Company Name	Register No	Post Date	Doc No	Country	Seq	Description	Tax	Local Amount	Local Tax Amt	Currency Code	Amount	Tax Amt
ALPHA & BETA C...		01/05/2015	IV-05/15001		1	123/1234	SR	5.00	0.30	----	5.00	0.30
ALPHA & BETA C...		01/05/2015	IV-05/15001		2	ERICSSON A1018s	SR	500.00	30.00	----	500.00	30.00
ALPHA & BETA C...		01/05/2015	IV-05/15001		3	CELCOM PREPAID...	SR	943.40	56.60	----	943.40	56.60
ALPHA & BETA C...		01/05/2015	IV-05/15001		4	DIGI PREPAID-RM50	SR	47.17	2.83	----	47.17	2.83

4 trans(s) 1,495.57 89.73 1,495.57 89.73

5. The item detail listing is generated based on General Ledger, Sales & Purchase in order for you to check your transaction first before submitting to Kastam for audit.

6. Click on the Save as Text to export out the file and submit to Kastam.

Step 5 : All general ledger, sales & purchase transaction with GST will show out the result accordingly in this report so you can check your transaction first before submit.

Step 6 : Click on the Save As Text can export out the text file.

7. Choose where you want to save for the text file

8. System auto generate file name.

9. Click on the Save

Step 7 : Choose where you want to save the text file to.

Step 8 : System will auto generate the file name as GAF.

Step 9 : Click on the Save.

10. Click OK

Step 10 : Click OK for the message.

```

GAF - Notepad
File Edit Format View Help
[C] Testing Company|||01/04/2015|30/06/2015|21/03/2015|SQL Account 4|GAFv1.0.0|
P DIGI COMMUNICATION BHD||03/04/2015|PI-00031||1|123/1234|80.00|4.80|TX|XXX|0.00|0.00|
P DIGI COMMUNICATION BHD||03/04/2015|PI-00031||2|ANTENNA|500.00|30.00|TX|XXX|0.00|0.00|
P DIGI COMMUNICATION BHD||03/04/2015|PI-00031||3|MOTOLORA RADIUS GP300|1000.00|60.00|T
S ALPHA & BETA COMPUTER||01/05/2015|IV-05/15001|1|123/1234|5.00|0.30|SR||XXX|0.00|0.00|
S ALPHA & BETA COMPUTER||01/05/2015|IV-05/15001|2|ERICSSON A1018s|500.00|30.00|SR||XXX
S ALPHA & BETA COMPUTER||01/05/2015|IV-05/15001|3|CELCOM PREPAID-RM100|943.40|56.60|SR
S ALPHA & BETA COMPUTER||01/05/2015|IV-05/15001|4|DIGI PREPAID-RM50|47.17|2.83|SR||XXX
L 01/04/2015|100-001|ORDINARY SHARE CAPITAL|Balance B/F|||0.00|0.00|1116.50|
L 01/04/2015|100-500|SHARE PREMIUM ACCOUNT|Balance B/F|||0.00|0.00|-50.00|
L 01/04/2015|200-400|MOTOR VEHICLE|Balance B/F|||0.00|0.00|190000.00|
L 01/04/2015|200-405|ACCUM DEPRN. - MOTOR VEHICLE|Balance B/F|||0.00|0.00|10000.00|
L 01/04/2015|310-001|MAYBANK|Balance B/F|||0.00|0.00|-10400.00|
L 01/05/2015|310-001|MAYBANK|Payment For Account|AB ENTERPRISE SDN BHD|113|OR-00062|BA
L 02/05/2015|310-001|MAYBANK|Payment For Account|ALPHA & BETA COMPUTER|110|OR-00059|BA
L 01/04/2015|310-002|MAYBANK-VISA|Balance B/F|||0.00|0.00|50.00|
L 01/04/2015|310-003|MAYBANK-MASTER|Balance B/F|||0.00|0.00|1510.00|
L 01/04/2015|310-004|HSBC - USD ACCOUNT|Balance B/F|||0.00|0.00|32.04|
L 01/04/2015|310-006|HSBC - S$ ACCOUNT|Balance B/F|||0.00|0.00|4001.75|
L 01/04/2015|320-000|CASH IN HAND|Balance B/F|||0.00|0.00|1605.00|
L 01/04/2015|325-000|PETTY CASH|Balance B/F|||0.00|0.00|1434.00|
L 01/04/2015|410-020|EMPLOYEES WITHHOLDING TAX|Balance B/F|||0.00|0.00|0.00|
L 01/05/2015|410-020|EMPLOYEES WITHHOLDING TAX||5|121|50-00035|BANK|0.00|4.55|-4.55|
L 01/04/2015|420-000|EPF - STAFF|Balance B/F|||0.00|0.00|54000.00|

```

Above is the exported file that fulfilled Kastam required if you have open out the exported file.

4. **C= Company Name, P = Purchase Transaction, S = Sales Transaction, L = General Ledger transaction.**

Step 11 : Submit <https://gst.customs.gov.my/TAP>

**** Above GST GAF File You May Refer to Video :**

SQL Video : http://www.sql.com.my/video/GST-08_GAF.mp4

www.sql.com.my

GST-07 21 Days Taxable Income

Account

Payroll

User Guide :

1. http://www.sql.com.my/document/sqlacc_docs/PDF/GST13-Delivery Order 21 Days Rules.pdf
2. http://www.sql.com.my/document/sqlacc_docs/PDF/GST14a-21 Days Rules Deposit.pdf

What is 21 Days Rule?

Value of goods/services delivered to customer & non-refundable deposits from customer become taxable income in 21 days even if invoice is not issued.

** Refer to "Time of Supply" in Kastam General Guide http://gst.customs.gov.my/en/rg/Pages/rg_gg.aspx*

DO Date (Basic Tax Point)	Invoice Date with 21 Days Rule (Actual Tax Point)	GST Return Closing Date	Last day for GST submission
01/03/2016	22/03/2016	31/03/2016	30/04/2016
01/03/2016	01/04/2016	30/04/2016	30/05/2016
11/03/2016	Didn't Invoice on 01/04/2016	31/03/2016	30/04/2016

www.SQL.com.my

SQL Account solution with confirmation from KASTAM MALAYSIA

Option1 : Generate DO Listing to be converted to invoice.

Option2 : Prepayment of GST from DO & non-refundable deposit before invoice is issued to comply with 21 days rule.

- Prepayment Account

It is commonly stated that invoice need to be issued within 21 days. If it is compulsory to issue invoice within 21 days then why do we need a revert back to basic tax point?

✓ Option 2 exist because GST is required to be calculated within 21 days NOT invoice need to be issued within 21 days.

- Refer to “Time of Supply” in Kastam General Guide http://gst.customs.gov.my/en/rg/Pages/rg_gg.aspx
- Refer to “Time of Supply” in Kastam Handbook for GST for Businesses <http://gst.customs.gov.my/en/rg/Pag>

Businesses That Don't or Not Practical to Invoice in 21 Days

Collection of Non-Refundable Deposits

- Advance : **Travel Agency, Event Management, Restaurant, Caterings, Hotels, Automobile Trading, School, Labour Supply...etc.**
- Services Rendered Upon Deposits : **Opticians, Repair Works, Project Based Work, Advertising Agencies...etc.**

Delivery of Goods/Services

- **Supply to Large Businesses or Sites**
- **Courier Service, Transport**

Others

- **Businesses with weak internal control**

This is one of the most “leceh” rule to comply without a system to auto detect or auto calculate

** Above GST 21 Days Rule You May Refer to Video :

YouTube : [GST 12 21DaysGST](#)

SQL Video : http://www.sql.com.my/video/GST-12_21DaysGST.mp4

How SQL System Work with 21 Day Rules ?

1. Delivery Order with 21 Days Rules :

The screenshot shows the 'D/Order' form in the SQL system. The form includes fields for Customer, Address, Description, and a table for the Delivery Order items. The 'D/O No.' and 'Date' fields are highlighted with a red box. The 'New' button is also highlighted. Five callouts provide instructions:

1. Click on New Delivery Order
2. Choose which customer that you want to create for the Delivery Order.
3. Make sure that the date is GST effective date
4. Insert which item that you want to send over to customer.
5. Tax Code will auto assign accordingly.

No.	Item Code	Description	Location	Receive Qty	Return Qty	Base Qty	Qty	UOM	U/Price	Discount	Tax	Tax Amount	Sub Total	Sub Total (Tax)	Tax...
	8752/060/0793	8752/060/0793	----	1.00	0.00	1.00	1.00	LNIT	100.00		SR	6.00	100.00	106.00	

Deposit Amount: 0.00
Local Net Total: 106.00
Net Total: 106.00

Step 1 : Click on the **New**.

Step 2 : Choose the **Customer** that you want to create for the Delivery Order.

Step 3 : Please make sure that the **Delivery Order Date** is under **GST Effective Date**.

Step 4 : **Insert which item code** that you want to send over to the customer.

Step 5 : All the **tax code** will auto assign accordingly.

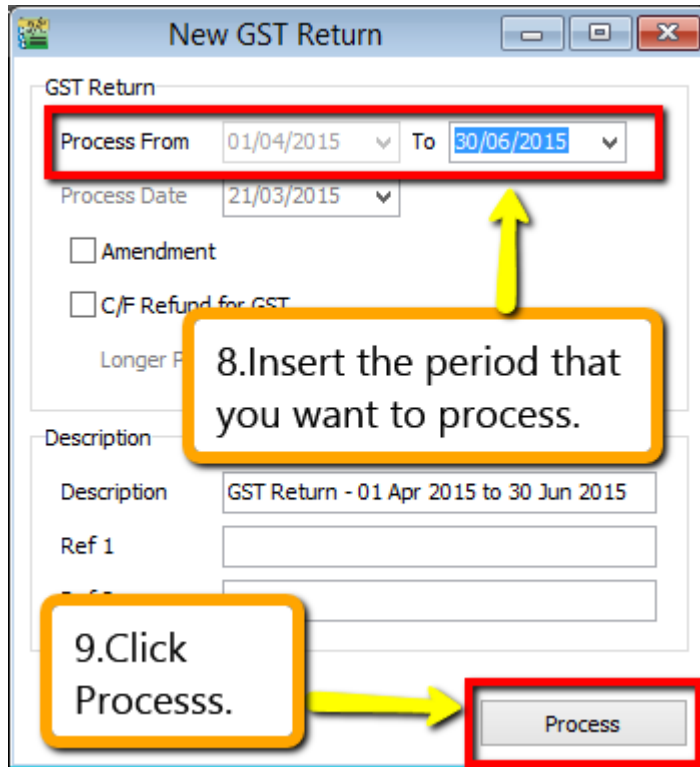
Let process for GST Return and see the result :

The screenshot shows the 'GST' menu in the SQL system. The 'New GST Return...' option is highlighted with a red box. Two callouts provide instructions:

6. Click GST
7. Click New GST Return

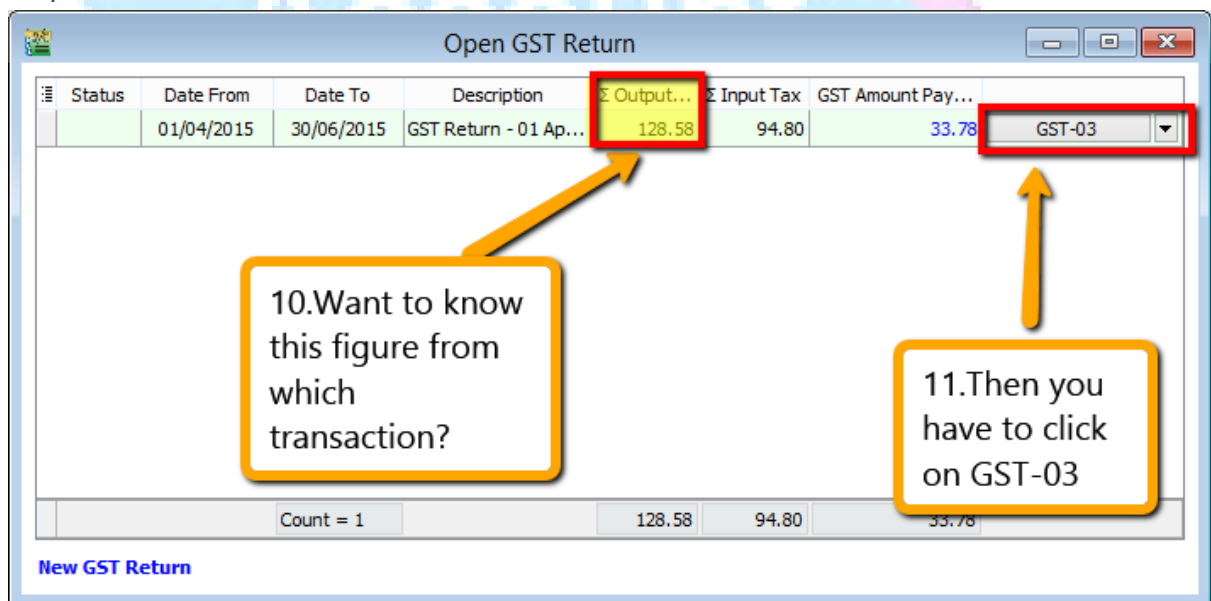
Step 6 : Click on **GST**

Step 7 : Click **New GST Return**.



Step 8 : Insert the period that you want to process.

Step 9 : Click on the **Process**.



Step 10 : Wondering where is the figure come from?

Step 11 : Click on the **GST – 03**.

GST-03 (Malaysia)

Fast Report

2) Nama Perniagaan *
Name of Business * Testing Company

**BAHAGIAN B : BUTIRAN PENYATA
PART B : RETURN DETAILS**

3) Tempoh Ber cukai *
Taxable Period *
Tarikh Mula
Start Date 01-04-2015
HH (DD) - BB (MM) - TTTT (YYYY)
Tarikh Akhir
End Date 30-06-2015
HH (DD) - BB (MM) - TTTT (YYYY)

4) Tarikh Akhir Serahan Penyata dan Bayaran *
Return and Payment Due Date * 31-07-2015
HH (DD) - BB (MM) - TTTT (YYYY)

5) Cukai Output
Output Tax
a) Jumlah Nilai Pembekalan Berkadar Standard *
Total Value of Standard Rated Supply RM 2,067.27
b) Jumlah Cukai Output (Termasuk Hutang Lapuk Dibayar Balik dan
Pelarasan lain) *
Total Output Tax (Inclusive of Bad Debt Recovered & other Adjustments) RM 128.58

12. Double click on the figure to view the detail of transaction.

Page 1 of 3 22.03.2015 18:04:56

Step 12 : From the **GST-03** report, you are able to see the figure, just **double click** the figure then system will **show out the break down**.

GST-03 - Field_5b

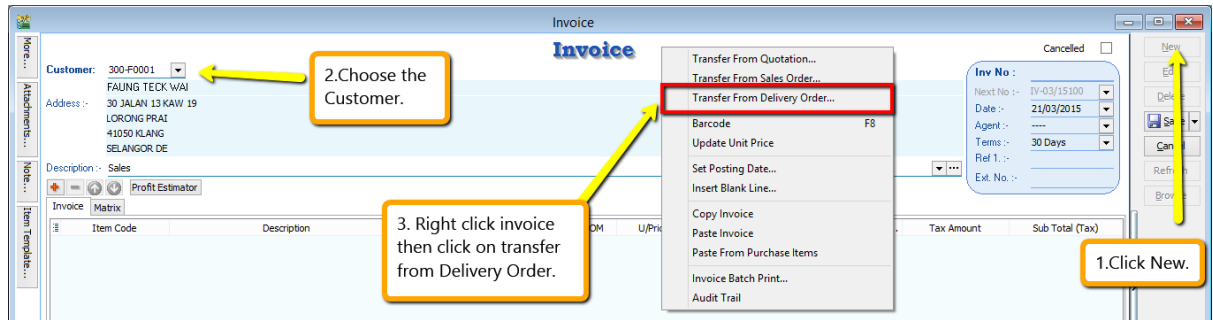
Doc Date	Tax Date	Tax	Local Amount	Local Tax Amount	Doc No	From Doc Type
02/04/2015	02/04/2015	SR	100.00	6.00	DO-00028	DO
01/05/2015	01/05/2015	SR	47.17	2.83	IV-05/15001	IV
01/05/2015	01/05/2015	SR	500.00	30.00	IV-05/15001	IV
01/05/2015	01/05/2015	SR	943.40	56.60	IV-05/15001	IV
01/05/2015	01/05/2015	SR	5.00	0.30	IV-05/15001	IV

System will auto detect those tax amount of Delivery Order without issue invoice within 21 Days.

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How if I have the invoice after that?

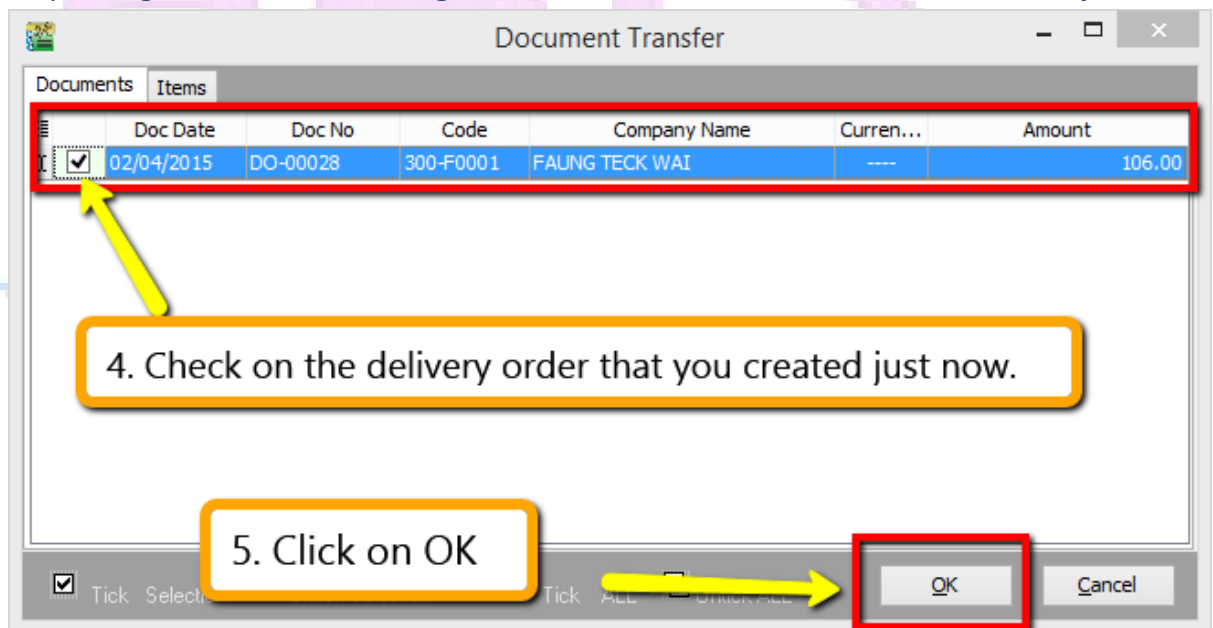
Let process and see :



Step 1 : Click **New** to create invoice.

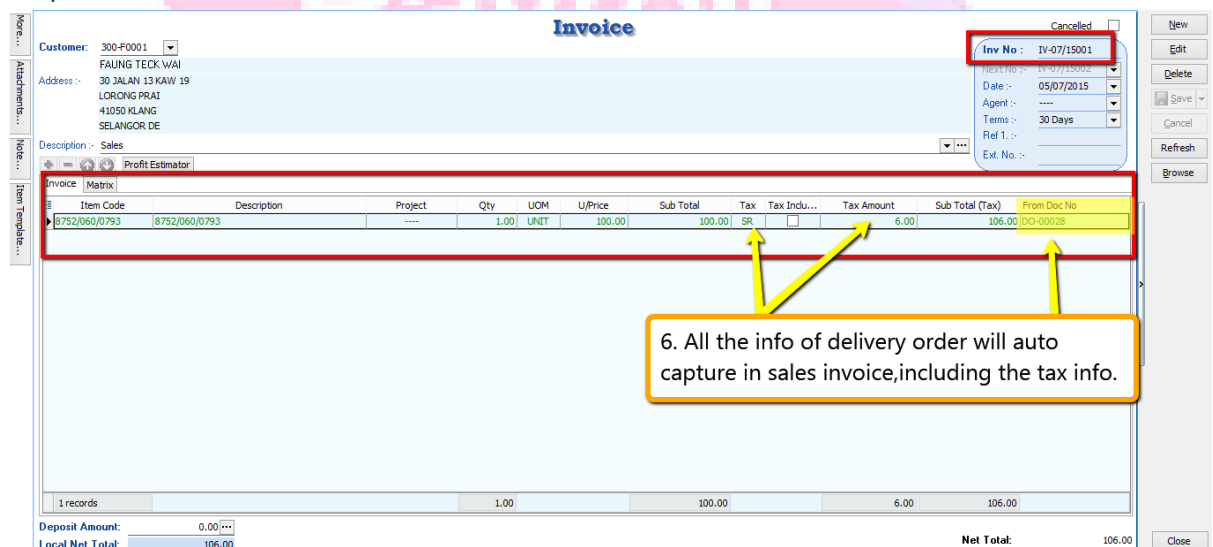
Step 2 : Choose the **Customer**.

Step 3 : **Right click** at the wording of **"Invoice"** then look for **transfer from Delivery Order**.



Step 4 : **Checked** on the **delivery order** that you created just now.

Step 5 : Click **OK**.



Step 6 : **All the info** of **delivery order** will auto capture at the sales invoice, including the tax info. Then is it will deduct twice?

Let process GST Return and See :

If Delivery order issue first and within 21days rule no invoice issue, system will automatic calculate 6% GST and declare GST03 to avoid any penalty cause. Invoice issue later system will auto deduct out the earlier DO that PAID then revise again on the invoice, may refer screen below :

Open GST Return

Status	Date From	Date To	Description	Σ Output...	Σ Input Tax	GST Amount Pay...	
	01/04/2015	30/06/2015	GST Return - 01 Ap...	139.89	94.80	45.09	GST-03
	01/07/2015	30/09/2015	GST Return - 01 Jul...	63.00	0.00	63.00	GST-03

Count = 2 202.89 94.80 108.09

New GST Return

GST-03 - Field_5b

Doc Date	Tax Date	Tax	Local Amount	Local Tax Amount	Doc No	From Doc Type
05/07/2015	05/07/2015	SR	100.00	6.00	IV-07/15001	IV
05/07/2015	05/07/2015	SR	(100.00)	(6.00)	DO-00028	DO
01/08/2015	01/08/2015	SR	500.00	30.00	IV-08/15001	IV
08/08/2015	08/08/2015	DS	550.00	33.00	GI-00002	GI

1,050.00 63.00

So as per you view from screen system will **auto deduct** the tax that you declare earlier and once the **invoice transfer from the delivery order**, system will auto revise again at the invoice.

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**** Above GST 21 Days Rule-DO You May Refer to Video :**

YouTube : [GST 13 21DaysDO](#)

SQL Video : http://www.sql.com.my/video/GST-13_21DaysDO.mp4

2. Sales Order with 21 Days Rules :

Under time of supply rules, **non-refundable deposit** will be **taxable even before invoice is issued within 21 days**. It would consider a form of GST prepayment before billing.

Option A : If you need extra document to prove somethings like Proforma Invoice then may refer below step :

The screenshot shows the 'Sales Order' form in the SQL system. The form is titled 'Sales Order' and contains the following fields and data:

- Customer:** 300-A0002 (Callout 2: Choose which customer that you want to generate for this sales order.)
- Address:** ALPHA & BETA COMPUTER, 838 JALAN WORLD, 40485 RAWANG, SELANGOR DE
- Description:** Sales Order
- S/O No.:** SO-00033 (Callout 3: Make sure the date is GST Effective Date.)
- Next No.:** SO-00036
- Date:** 02/05/2015
- Agent:** SY
- Terms:** 30 Days
- Ref 1:**
- Ext. No.:**

The 'Sales Order Matrix' table is as follows:

Item Code	Description	Qty	UOM	U/Price	Sub Total	Tax	Tax Inclusive	Tax Amount	Sub Total (Tax)
ANT	ANTENNA	5.00	UNIT	100.00	500.00	SR		30.00	530.00

At the bottom of the form, the 'Deposit Received' section is highlighted (Callout 5: Please update the deposit received info that you received how much of the payment from customer.):

Deposit into:	Chq No.:	Payment Project:	Bank Charges:	Doc No.:	Amount:
310-001	MBB 12345	----	0.00	OR-00099	500.00

Other callouts include: 1. Click on New Sales Order. (pointing to the 'New' button); 4. Insert which item code that you want bill the customer. (pointing to the 'ANT' item code); and 'Tax Code Assign Accordingly.' (pointing to the 'SR' tax code).

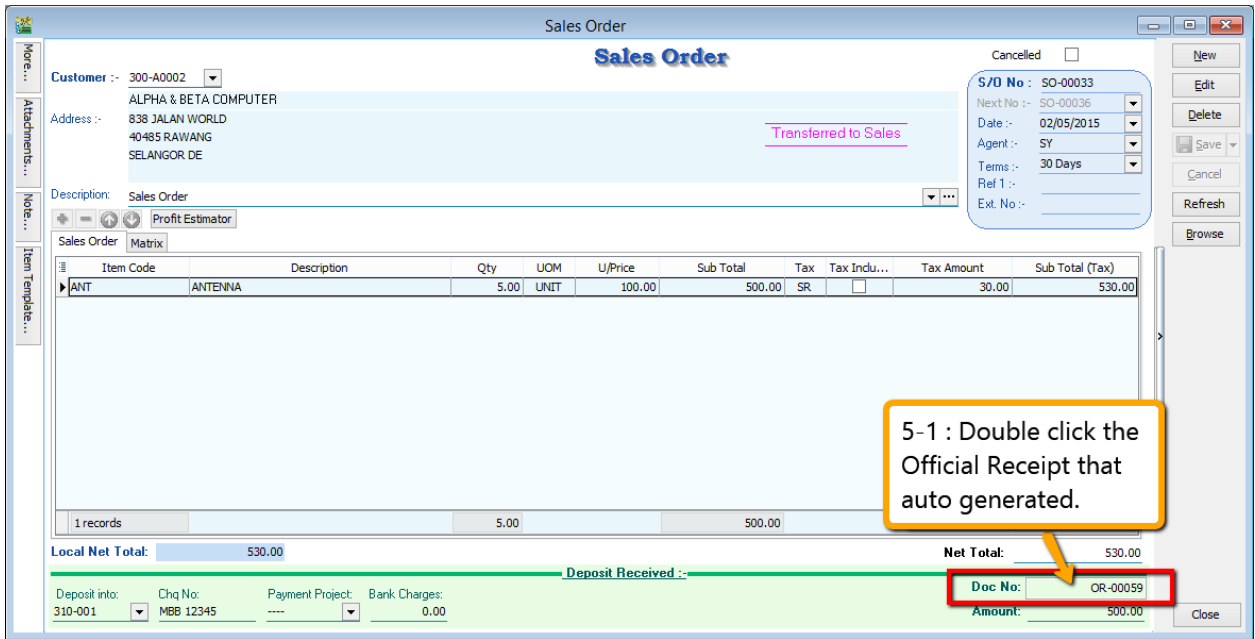
Step 1 : Click **New** to create a new sales order.

Step 2 : **Choose which customer** that you want to generate for this sales order.

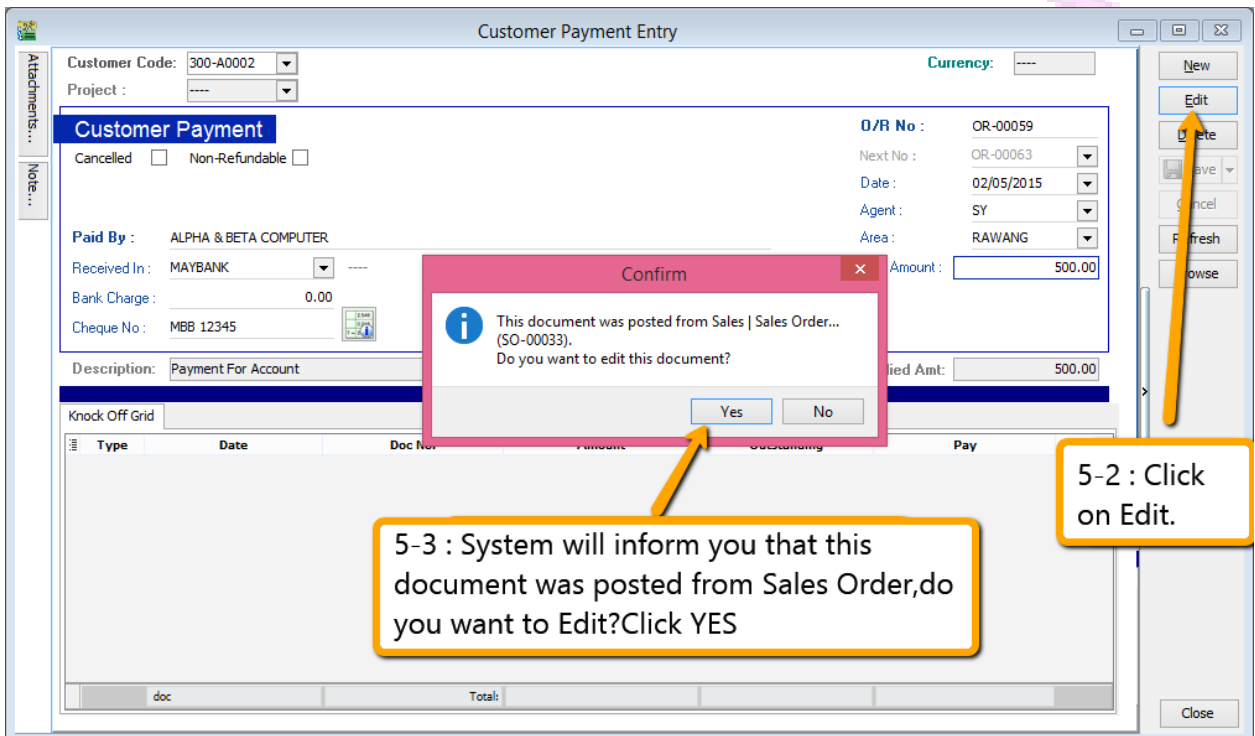
Step 3 : Please make sure **the date is under GST Effective Date**.

Step 4 : **Insert which item code** that you want to bill the customer.

Step 5 : Please **update the deposit received info** accordingly that you received how much from your customer so system will generate the Official Receipt Number above the Amount.



Step 5-1 : Double click on the Official Receipt that auto generate from the system.



Step 5-2 : System will auto access into customer payment, you just have to click on **EDIT**.

Step 5-3 : Once you click on Edit then system will prompt you reminder that " This document was posted from Sales | Sales Order (SO-xxxxx).Do you want to edit this document ?" You just have to click on **YES**.

Customer Code: 300-A0002
Project :
Currency: ----
O/R No : OR-00059
Next No : OR-00063
Date : 02/05/2015
Agent : SY
Area : RAWANG
Paid Amount : 500.00
Paid By : ALPHA & BETA COMPUTER
Received In : MAYBANK
Bank Charge : 0.00
Cheque No : MBB 12345
Description: Payment For Account
Unapplied Amt: 500.00

Type	Date	Doc No.	Amount	Outstanding	Pay	
IV	20/02/2011	IV-00004	9,380.00	3,083.00	0.00	<input type="checkbox"/>
IV	18/12/2011	IV-00010	2.50	2.50	0.00	<input type="checkbox"/>
DN	12/02/2014	DN-00006	2,000.00	2,000.00	0.00	<input type="checkbox"/>
IV	12/02/2014	IV-00100	508.40	508.40	0.00	<input type="checkbox"/>
IV	18/01/2015	IV-00103	1,000.00	500.00	0.00	<input type="checkbox"/>
IV	10/03/2015	1000006	10.00	10.00	0.00	<input type="checkbox"/>
IV	01/05/2015	IV-05/15001	1,585.30	1,585.30	0.00	<input type="checkbox"/>
IV	01/08/2015	IV-08/15001	530.00	530.00	0.00	<input type="checkbox"/>
8 doc			Total:	15,016.20	8,219.20	0.00

Step 5-4 : Kindly **tick / check** on the option of Non- Refundable and **Save**.

Step 5-5 : Once you need **raise the invoice to the customer**, may **transfer from sales order** after that go **Customer Payment** look for the **Sales Order's Official Receipt Number** **EDIT** and **Knock-off the invoice**

SQL Account will clearly distinguish non-refundable deposit by utilizing the deposit function in Sales Order. The logic of behind using Sales Order is because a non-refundable deposit should be clearly documented with stock or service item defined and also terms & conditions clearly stated. A normal official receipt is not able to include all these information especially on stock supplies. All deposits from Sales Order will automatically generate an official receipt.

Option B : If you don't need extra document then may refer below step :

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Customer Payment Entry

Customer Code: 300-A0002 Currency: ----

Project : ----

Customer Payment

Cancelled **Non-Refundable** 2. Tick / check on the option of Non-Refundable.

O/R No : OR-00063

Paid By : ALPHA & BETA COMPUTER

Next No : OR-00064 1

Received In : MAYBANK

Date : 03/04/2015

Bank Charge : 0.00

Agent : SY

Cheque No : MBB 12345

Area : RAWANG

Paid Amount : 530.00

Description: Payment For Account Unapplied Amt: 530.00

Knock-off Invoices / Debit Notes

Type	Date	Doc No.	Amount	Outstanding	Pay
IV	20/02/2011	IV-00004	9,380.00	3,083.00	0.00
IV	18/12/2011	IV-00010	2.50	2.50	0.00
DN	12/02/2014	DN-00006	2,000.00	2,000.00	0.00
IV	12/02/2014	IV-00100	508.40	508.40	0.00
8 doc			Total:	15,016.20	8,219.20

1. Click New.

Step 1 : Select Customer Customer Payment Click on NEW to create new Customer Payment.

Step 2 : Ticked / Checked on the option of Non-Refundable.

Step 3 : Update all the info of the payment that you received from Customer and Save.

Step 4 : Once you have *raise the invoice to the customer*, then go Customer Payment look for the same Official Receipt Number EDIT and Knock-off the invoice.

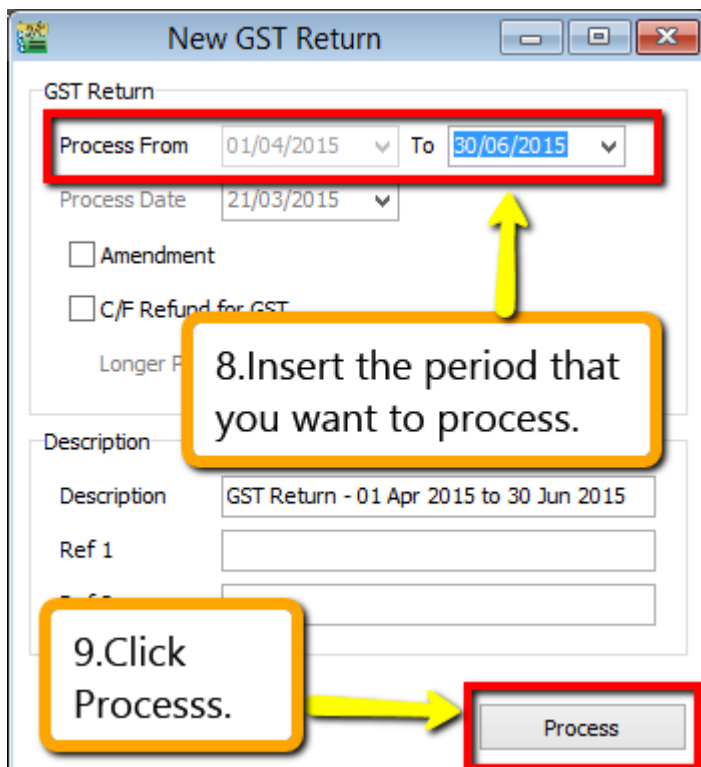
Let process GST Return and See :

www.SQL.com.my



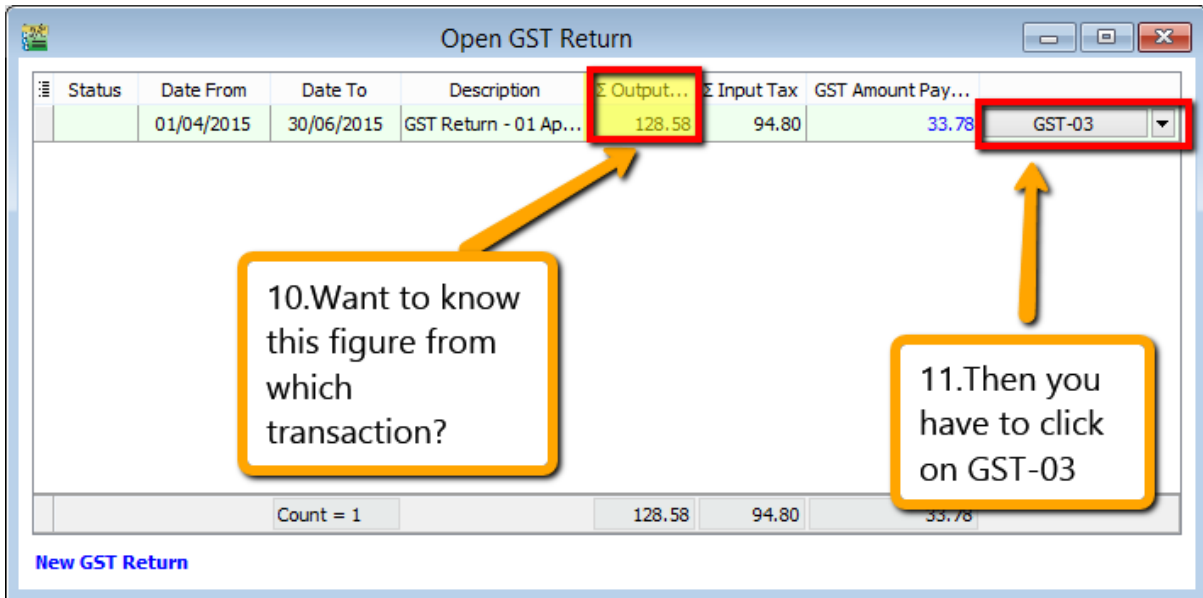
Step 6 : Click on **GST**

Step 7 : Click **New GST Return**.



Step 8 : Insert the period that you want to process.

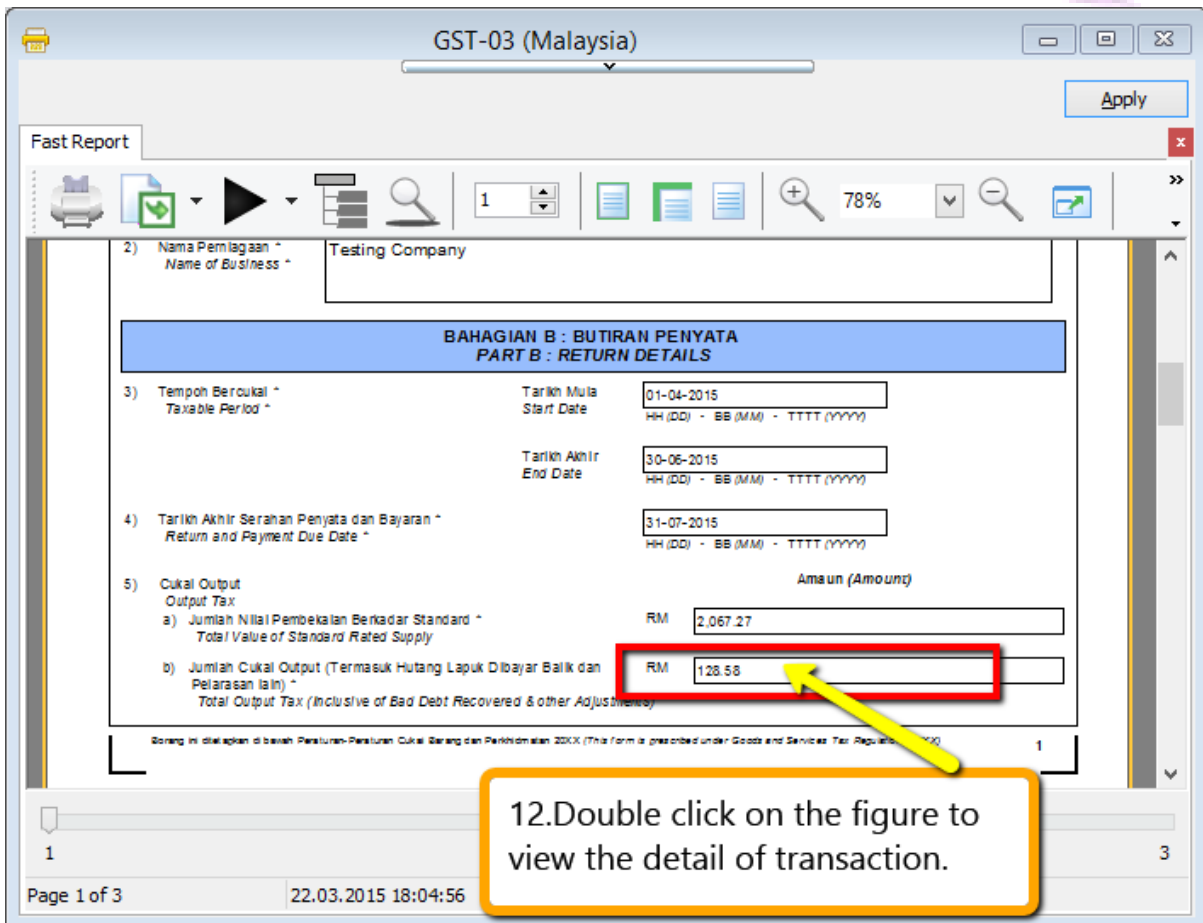
Step 9 : Click on the **Process**.



Step

10 : Wondering where is the figure come from?

Step 11 : Click on the GST – 03.



Step

12 : From the **GST-03** report, you are able to see the figure, just **double click** the figure then system will show out the break down.

GST-03 - Field_5b							
Doc Date	Tax Date	Tax	Local Amount	Local Tax Amount	Doc No	From Doc Type	
01/04/2015	01/04/2015	DS	0.00	0.00	GI-00001	GI	
02/04/2015	02/04/2015	SR	(1,000.00)	(60.00)	CN-00022	CN	
02/04/2015	02/04/2015	SR	100.00	6.00	DO-00028	DO	
02/04/2015	02/04/2015	SR	(1,000.00)	(60.00)	CN-00023	CN	
03/04/2015	03/04/2015	SR	500.00	30.00	OR-00063	PM	
20/04/2015	20/04/2015	SR	236.00	14.16	IV-04/15002	IV	
01/05/2015	01/05/2015	SR	47.17	2.83	IV-05/15001	IV	
01/05/2015	01/05/2015	SR	500.00	30.00	IV-05/15001	IV	
01/05/2015	01/05/2015	SR	5.00	0.30	IV-05/15001	IV	

System will auto detect the deposit amount(tax inclusive) the official receipt that without issue invoice within 21 Days.

SQL

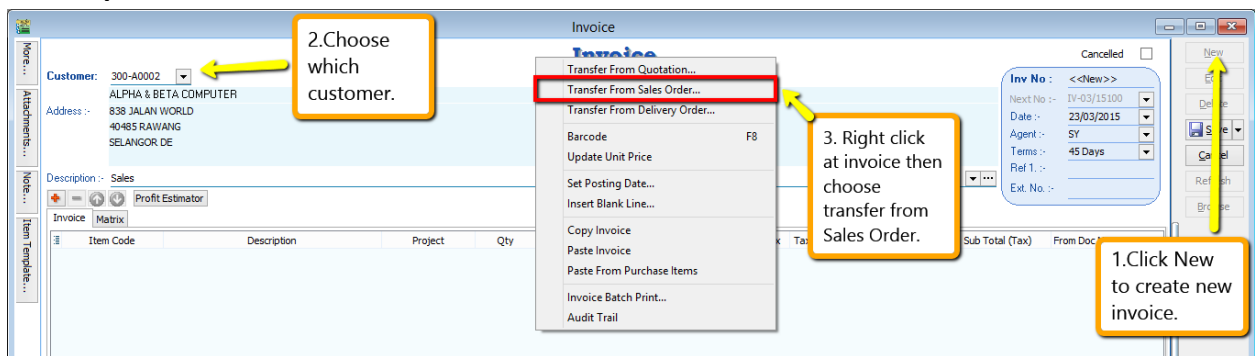
_Account

_Payroll

www.SQL.com.my

How if I have the invoice after that?

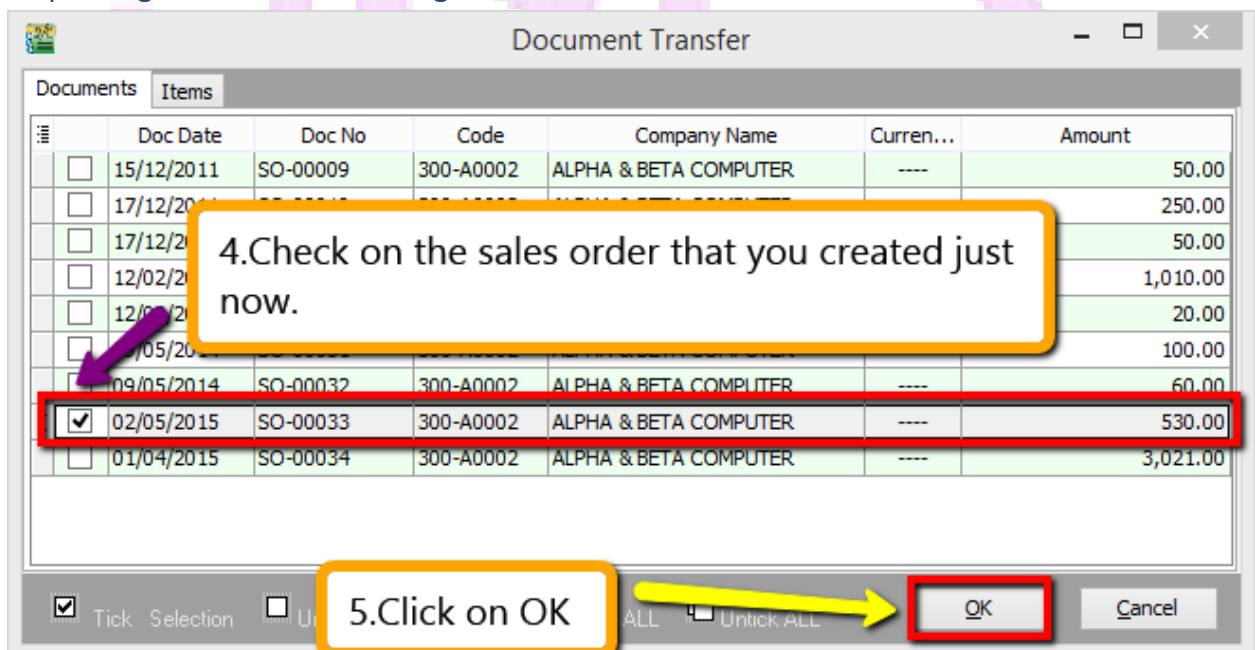
Let process and see :



Step 1 : Click **New** to create invoice.

Step 2 : Choose the **Customer**.

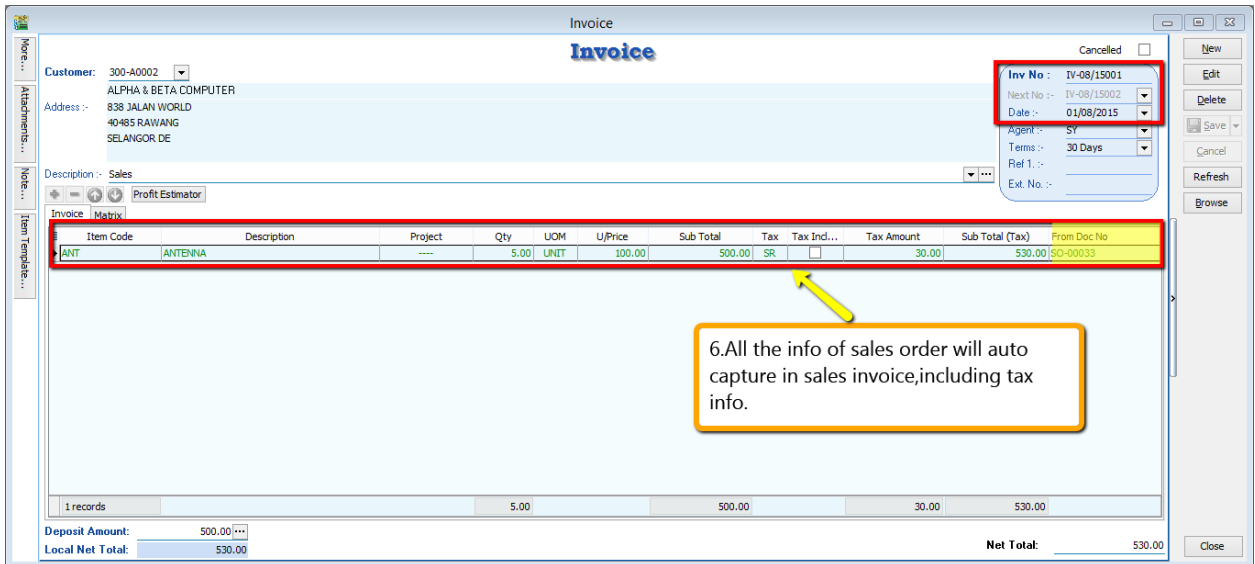
Step 3 : **Right click** at the wording of "Invoice" then look for **transfer from Sales Order**.



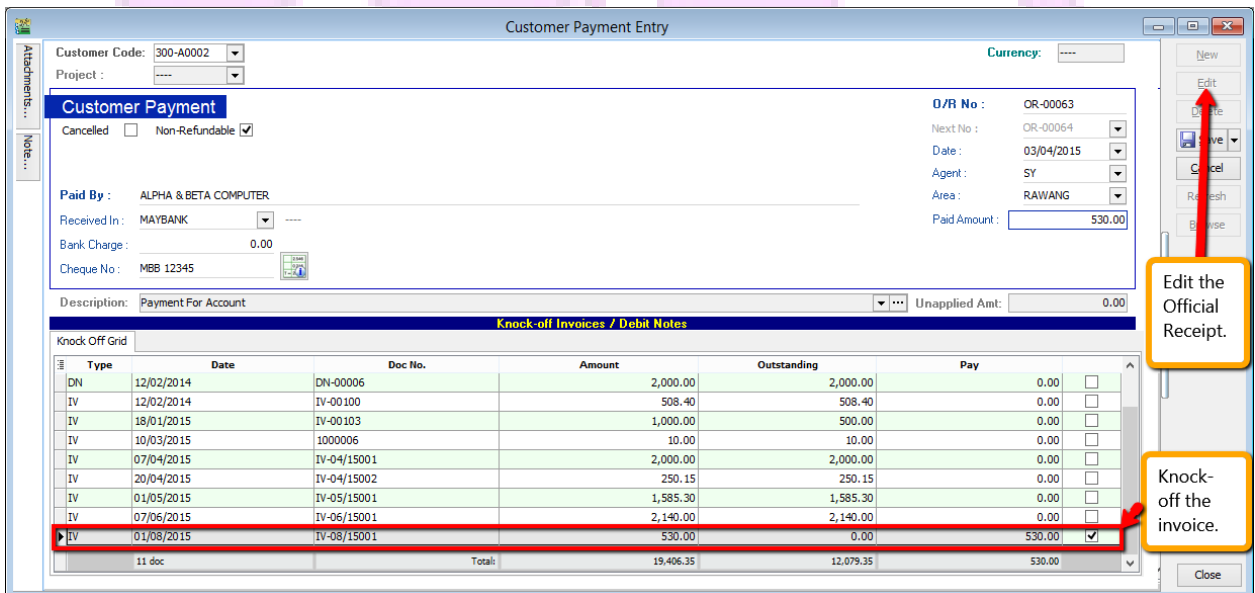
Step 4 : **Checked on the Sales Order** that you created just now.

Step 5 : Click **OK**.

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Step 6 : All the info of sales order will auto capture at the sales invoice,including the tax info.Then is it will deduct twice?



Step 7 : Once you have raise the invoice to the customer, then go Customer Payment look for the same Official Receipt Number EDIT and Knock-off the invoice.

Let process GST Return and See :

If Sales Order with deposit within 21days rule no invoice issue, system will automatic calculate 6% GST and declare GST03 to avoid any penalty cause. Invoice issue later will not declare for GST03 for that period after

exceed 21days, refer below screen :

Status	Date From	Date To	Description	Σ Output...	Σ Input Tax	GST Amount Pay...	
	01/04/2015	30/06/2015	GST Return - 01 Ap...	139.89	94.80	45.09	GST-03
	01/07/2015	30/09/2015	GST Return - 01 Jul...	33.00	0.00	33.00	GST-03
Count = 2				172.89	94.80	78.09	

[New GST Return](#)

Doc Date	Tax Date	Tax	Local Amount	Local Tax Amount	Doc No	From Doc Type
03/04/2015	01/08/2015	SR	(500.00)	(30.00)	OR-00063	PM
05/07/2015	05/07/2015	SR	100.00	6.00	IV-07/15001	IV
05/07/2015	05/07/2015	SR	(100.00)	(6.00)	DO-00028	DO
01/08/2015	01/08/2015	SR	500.00	30.00	IV-08/15001	IV
08/08/2015	08/08/2015	DS	550.00	33.00	GI-00002	GI
				550.00	33.00	

SQL Account will first automatically generate a GST tax based on Official Receipt Non-Refundable Deposit if there are no invoices within 21 days. Then it will generate **GST tax based on invoices amount after deducting Official Receipt deposit GST Tax**. When the **Sales order and invoice are added together it will be same as the exact whole GST tax value of the original Invoice**.

**** Above GST 21 Days Rules-Deposit You May Refer to Video : YouTube :**

[GST 21Days Deposit](#)

SQL Video: http://www.sql.com.my/video/sqlacc_tutorial/GST-14_21DaysDeposit.mp4

GST-08 6 Months Bad Debt Relief & Bad Debt Recover

User Guide :

[http://www.sql.com.my/document/sqlacc_docs/PDF/GST15_16_17-Bad Debt Relief Recover.pdf](http://www.sql.com.my/document/sqlacc_docs/PDF/GST15_16_17-Bad_Debt_Relief_Recover.pdf)

www.SQL.com.my

What is 6 Months “Bad Debt” Relief?

A GST registered business can claim bad debt relief (GST Tax amount paid earlier to Kastam) if they have not received any payment or part of the payment from their debtor after 6th months from the date of invoice. The business should also have made sufficient efforts to recover the debt. Look at the scenario A below:

Company issued an Invoice at 15th January 2016. The 6th month expires as at end of 15th June 2016. The bad debt relief **must be claimed immediately** in July taxable period.

1	2	3	4	5	6	7
15/01/2016	February	March	April	May	June	July
Invoice					Expired	Claim Bad Debt Relief

The definition of “Bad Debt” in this scenario is NOT the outstanding amount has been written off from the accounts. It is just a mechanism use by Kastam to help business recover the output tax they have paid earlier, which customer not fully /partially pay the outstanding. In more simple way, is the customer delay their payment.

What happen if the bad debt relief not claimed immediately after the export 6th month? The taxable person must apply in writing for Director General’s (DG) approval on his intention to claim at such later date.

What is 6 Months “Bad Debt” Recover?

When a GST registered business have recovered the amount be it full or partial from their debtor, they must pay back to Kastam the GST Tax amount that have claim as Bad Debt Relief earlier. This GST tax amount will be calculated in proportion to the payment recovered from debtor. Refer scenario B :

Invoice issued at 15th January 2016. The 6th month expires at the end of Jun and the bad debt relief claim in July. Payment recovered from debtor in 20th December 2014. Then Bad Debt recovered GST **must be paid immediately** in December taxable period.

1	2 3 4 5	6	7	8 9 10 11	12	13
15/01/2016	Feb Mar Apr May	June	July	Aug Sep Oct Nov	20/12/2016	Jan 2017
Invoice		Expired	Claim Bad Debt Relief		Pay Bad Debt Recovered	

WARNING : “Bad Debt” goes **both** ways. If you dint pay your supplier, then 6 months later you must payback Kastam then input tax that your business have claim earlier.

GST-03 Auto Calculate 6 months Bad Debt Relief & Auto Calculate Payment Recovered

Warning!
"Bad debt" goes both ways.
If you didn't pay your supplier, then 6 months later you must payback Kastam the input tax that your business have claim earlier.

31,662.00	1,367.66
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OK Cancel

** [Above GST Bad Debt You May Refer to Video :](#)

[YouTube : GST 15 Bad Debt](#)

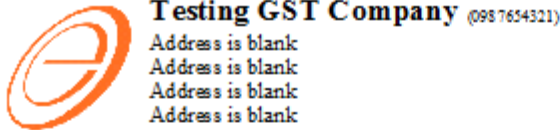
[SQL Video : http://www.sql.com.my/video/GST-15_BadDebt.mp4](http://www.sql.com.my/video/GST-15_BadDebt.mp4)

Bad Debt Relief

How to be more effort to avoid “bad debt” relief?

We can generate customer statement ([Customer](#) | [Print Customer Statement](#)) email/ send to customer regularly during 6 months before “Bad debt” Relief. Another will be Customer Overdue Letter to remind customer ([Customer](#) | [Due Document Report](#) | [Group by Customer Name](#)).

Let look onto the customer due document and customer statement here,



Date: 31/12/2015
 Page: 1 of 1

To: ALPHA & BETA COMPUTER
 838 JALAN WORLD
 40485 RAWANG
 SELANGOR DE

RE : OVERDUE ACCOUNT

Our record shows that an amount of RM 28,512.50 is now overdue. A list of overdue invoices is shown as below :

DATE	TYPE	INV/DN NO.	TERMS	DUE DATE	AGE	AMOUNT DUE
01/01/2013	IV	4	45 Days	15/02/2013	1049	100.00
07/01/2013	PM	OR-00030			1088	(100.00)
12/01/2013	IV	IV-00021	45 Days	26/02/2013	1038	100.00
20/01/2013	DN	DN-00004	45 Days	06/03/2013	1030	12.50
16/02/2013	IV	CS-00010	45 Days	02/04/2013	1003	1,595.00
20/02/2013	IV	IV-00004	45 Days	06/04/2013	999	4,380.00
14/11/2013	CN	CN-00002			777	(2.50)
15/12/2013	PM	MCOR-00011			746	(10.00)
17/12/2013	PM	OR-00014			744	(5.00)
17/12/2013	PM	VCOR-00013			744	(50.00)
18/12/2013	IV	IV-00010	45 Days	01/02/2014	698	2.50
01/04/2015	IV	IV-00099	45 Days	16/05/2015	229	10,450.00
01/07/2015	PM	OR-00056			183	(530.00)
01/08/2015	IV	XXXX	45 Days	15/09/2015	107	1,060.00
01/09/2015	IV	IV-00104	45 Days	16/10/2015	76	10,450.00
01/09/2015	IV	YYYY	45 Days	16/10/2015	76	1,060.00

Total Amount: 28,512.50

Tel : 03-48573689
 Fax : 03-48573690

Closing Balance	28,518.00
-----------------	-----------

AlterOn	Sales Executive	Customer Account	Currency	Name	Page No	Terms	Date
MR ALPHA	SY	300-A0002	RM	ADMIN	1 of 1	45 Days	31/12/2015
Date	Reference	Transaction Description			Debit	Credit	Balance
01/01/2013	4	Cash Sales			100.00		100.00
07/01/2013	OR-00030 87678868	Payment For Account				100.00	0.00
12/01/2013	IV-00021	Sales			100.00		100.00
13/01/2013	CS-00007	Cash Sales			5.50		105.50 P
20/01/2013	DN-00004	Delivery Order			12.50		118.00
16/02/2013	CS-00010	Cash Sales			1,595.00		1,713.00
20/02/2013	IV-00004	Sales			4,380.00		6,093.00 P
14/11/2013	CN-00002	Sales Returned				2.50	6,090.50
15/12/2013	MCOR-00011	Payment For Account				10.00	6,080.50
17/12/2013	OR-00014	Payment For Account				5.00	6,075.50
17/12/2013	VCOR-00013	Payment For Account				50.00	6,025.50
18/12/2013	IV-00010	Sales			2.50		6,028.00
01/04/2015	IV-00099	Sales			10,450.00		16,478.00
01/07/2015	OR-00056 CIMB 123456	Payment For Account				530.00	15,948.00
01/08/2015	XXXX	Sales			1,060.00		17,008.00
01/09/2015	IV-00104	Sales			10,450.00		27,458.00
01/09/2015	YYYY	Sales			1,060.00		28,518.00

RINGGIT MALAYSIA : TWENTY EIGHT THOUSAND FIVE HUNDRED AND EIGHTEEN ONLY

RM: 28,518.00

Current Mth	1 Month	2 Months	3 Months	4 Months	5 Months
-	-	-	11,510.00	1,060.00	(530.00)
6 Months	7 Months	8 Months	9 Months	10 Months	11 Mths & Above
-	-	10,450.00	-	-	6,028.00

[All outstanding without full payment more than 6 months or 180 days can claim for bad debt relief.](#)

Payroll

www.SQL.com.my

Look at the example here,

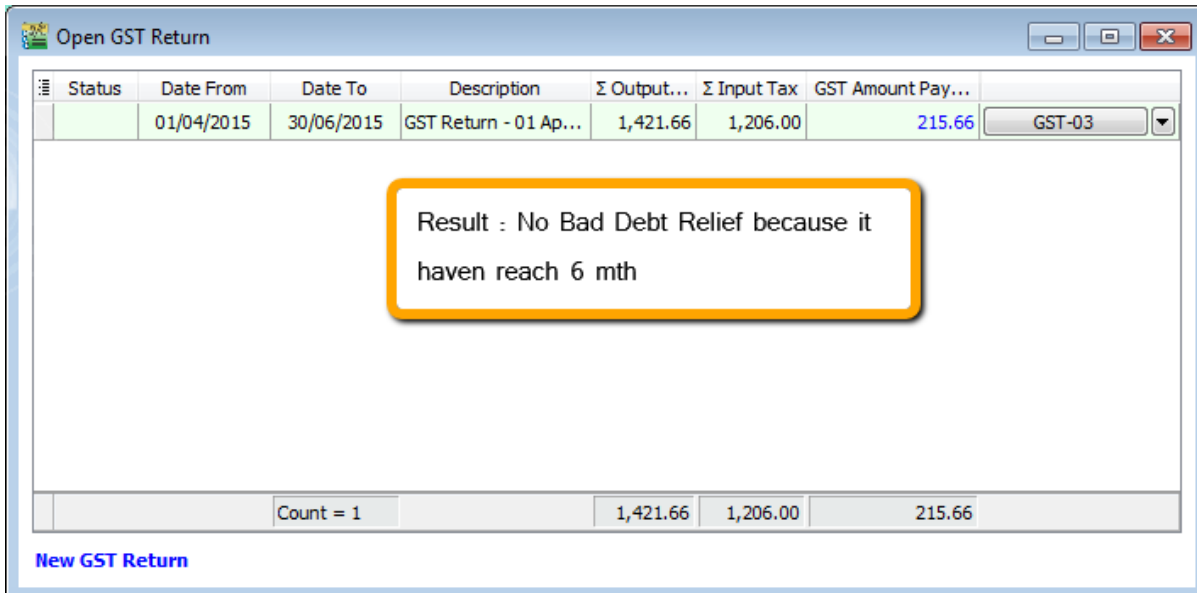
Invoice No	Date	Code	Company	Curre...	Amount
IV-00003	04/01/2013	300-C0001	CASH SALES	----	5,225.00
IV-00002	19/01/2013	300-A0001	A'BEST TELECOMMUNICATIO...	S\$	7,500.00
IV-00001	11/02/2013	300-K0001	KITTY SECURITY SDN BHD	----	16,000.00
IV-00004	20/02/2013	300-A0002	ALPHA & BETA COMPUTER	----	9,380.00
IV-00006	21/02/2013	300-A0002	ALPHA & BETA COMPUTER	----	360.00
IV-00005	20/04/2013	300-A0003	AB ENTERPRISE SDN BHD	----	8,988.00
IV-00007	25/10/2013	300-A0003	AB ENTERPRISE SDN BHD	----	5,900.00
IV-00008	17/12/2013	300-A0003	AB ENTERPRISE SDN BHD	----	1,595.00
IV-00010	18/12/2013	300-A0002	ALPHA & BETA COMPUTER	----	2.50
IV-00011	22/12/2013	300-A0002	ALPHA & BETA COMPUTER	----	50.00
IV-00099	01/04/2015	300-A0002	ALPHA & BETA COMPUTER	----	10,450.00
IV-00105	01/04/2015	300-K0001	KITTY SECURITY SDN BHD	----	106.00
IV-00106	01/04/2015	300-K0001	KITTY SECURITY SDN BHD	----	206.00
IV-00100	01/05/2015	300-T0001	STAR TRADING SDN BHD	----	10,450.00
IV-00101	01/06/2015	300-A0003	AB ENTERPRISE SDN BHD	----	10,450.00
IV-00102	01/07/2015	300-K0001	KITTY SECURITY SDN BHD	----	10,450.00
IV-00103	01/08/2015	300-T0001	STAR TRADING SDN BHD	----	10,450.00
XXXX	01/08/2015	300-A0002	ALPHA & BETA COMPUTER	----	10,450.00
IV-00104	01/09/2015	300-A0002	ALPHA & BETA COMPUTER	----	10,450.00
YYYY	01/09/2015	300-A0002	ALPHA & BETA COMPUTER	----	10,450.00

Now, we go to proceed the 1st cycle of GST which is fro, April to June. Step as below:

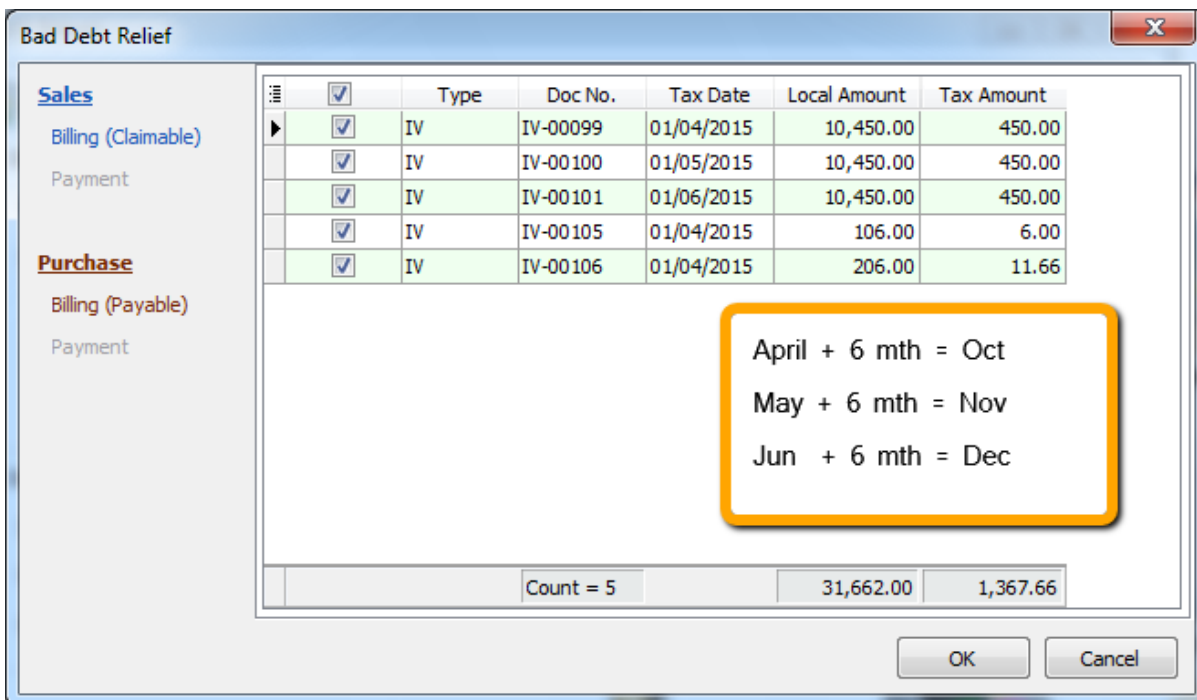
Step 1 : Click GST then Click on New GST Return.

Step 2 : Select the period that you wish to process for GST Return.

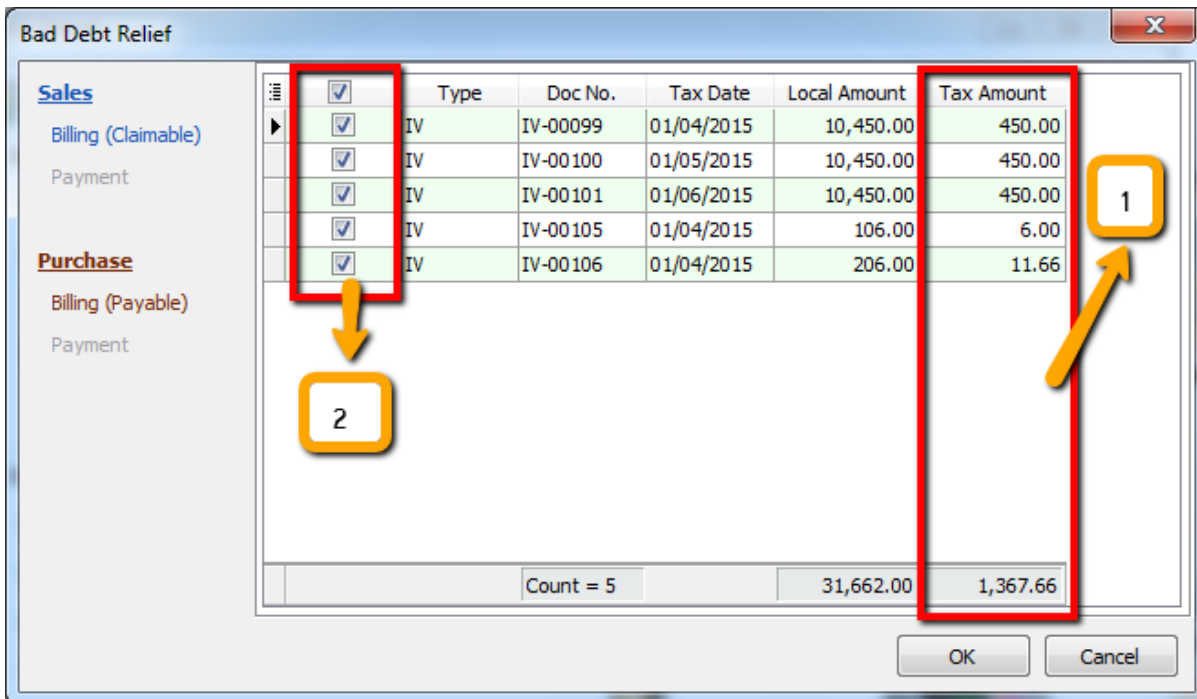
Step 3 : Click on Process.



and now continue process 2nd cycle : 1/7/2015 until 30/9/2015 (repeat the same step 1,2,3), still there is no bad debt relief...Now we proceed to 3rd process which is from 1/10/2015 until 31/12/2015 (repeat the same step 1,2,3), look at the result now...

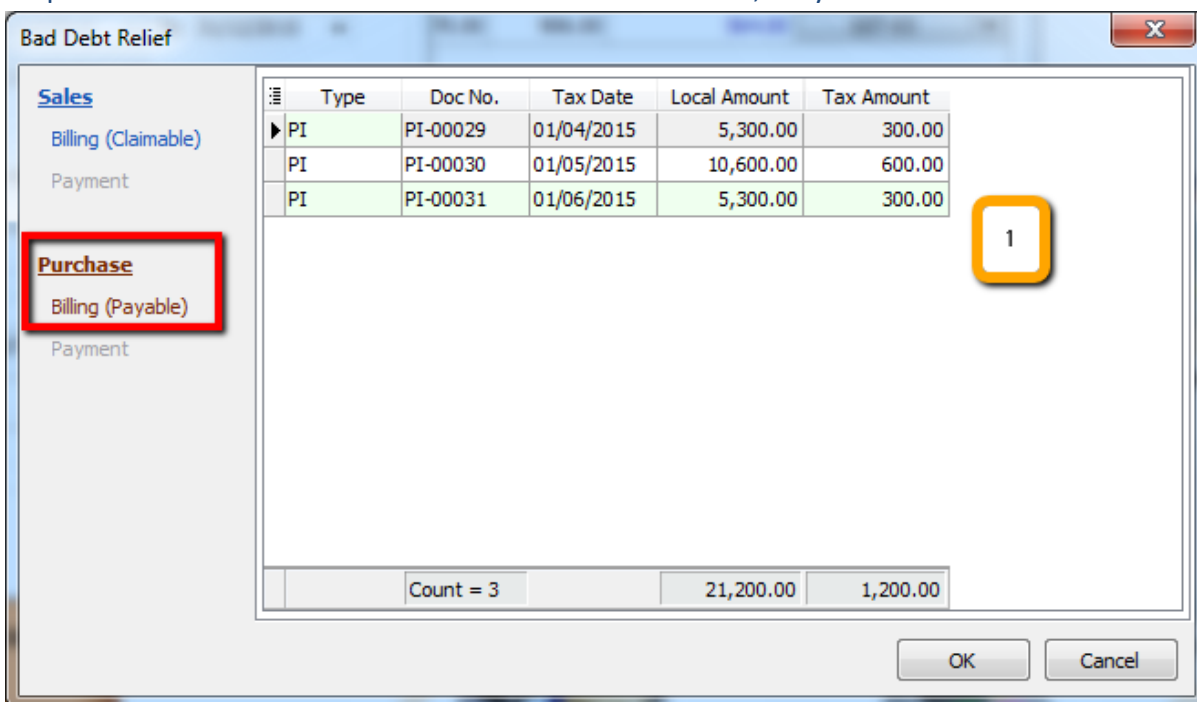


System will **AUTO** calculate 6 months bad debt relief.



Step 1 : This is the total amount, you can claim back from Kastam for “bad debt” relief.

Step 2 : If user decide not to claim the GST bad debt relief, they can choose to untick it.



Under purchase, there is also “bad debt” relief, where business did not do payment for supplier more than 6 months, there for the input tax claim from 6 months ago will have to be return to Kastam, so, bad debt relief goes both ways.... This is a fair rules.

Status	Date From	Date To	Description	Σ Output...	Σ Input Tax	GST Amount Pay...	
	01/04/2015	30/06/2015	GST Return - 01 Ap...	1,421.66	1,206.00	215.66	GST-03
	01/07/2015	30/09/2015	GST Return - 01 Jul...	1,470.00	906.00	564.00	GST-03
LPA	01/10/2015	31/12/2015	GST Return - 01 Oc...	1,200.00	1,367.66	Claimable: 167.66	GST-03
Count = 3				4,091.66	3,479.66	612.00	

claimable - payable = 1367.66 - 1200 = RM167.66

New GST Return

This will be the results RM 167.66 , how about GST-03 Report? Refer the item No.8

		Amaun (Amount)
6) Cukai Input /Input Tax		
a) Jumlah Nilai Perolehan Berkadar Standard * <i>Total Value of Standard Rated Acquisition</i>	RM	0.00
b) Jumlah Cukai Input (Termasuk Hutang Lapuk dan Pelarasan lain) * <i>Total Input Tax (Inclusive of Bad Debt Relief & other Adjustments) *</i>	RM	1,367.66
7) Amaun CBP Kena Dibayar (Butiran 5b - Butiran 6b) * <i>GST Amount Payable (Item 5b - Item 6b) *</i>	RM	0.00
ATAU / OR		
8) Amaun CBP Boleh Dituntut (Butiran 6b - Butiran 5b) * <i>GST Amount Claimable (Item 6b - Item 5b) *</i>	RM	167.66
9) Adakah anda memilih untuk membawa ke hadapan pembayaran balik CBP? <i>Do you choose to carry forward refund for GST?</i>	<input type="checkbox"/> Ya Yes	<input checked="" type="checkbox"/> Tidak No

Lastly, refer item No.9, you can choose either to c/f to the next GST, if you choose No, it will be deposited with Kastam for future refund, vice versa.

**** Above GST Bad Debts Reflief You May Refer to Video :**

YouTube : [GST 16 Bad Debt Relieve](#)

SQL Video : http://www.sql.com.my/video/GST-16_BadDebtRelief.mp4

Bad Debt Recover

As we mentioned earlier, "bad debt" is After 6 months later, customer decided to pay the money back to your company.

Let's say, customer pay partial RM 5,300 on 1/1/2016 and also another full payment as at 1/2/2016, refer below:

Customer Payment Entry

Customer Code: 300-A0002 Currency: ----

Project: ----

Customer Payment

Cancelled

Paid By: ALPHA & BETA COMPUTER

Received In: MAYBANK O/R No: OR-00060

Bank Charge: 0.00 Next No: OR-00061

Cheque No: PBB 1234567 Date: 01/01/2016

Area: RAWANG Agent: SY

Paid Amount: 5,300.00

Description: Payment For Account Unapplied Amt: 0.00

Knock-off Invoices / Debit Notes

Type	Date	Doc No.	Amount	Outstanding	Pay
IV	01/01/2013	4	100.00	100.00	0.00
IV	12/01/2013	IV-00021	100.00	100.00	0.00
IV	13/01/2013	CS-00007	7.50	5.50	0.00
DN	20/01/2013	DN-00004	12.50	12.50	0.00
IV	16/02/2013	CS-00010	1,595.00	1,595.00	0.00
IV	20/02/2013	IV-00004	9,380.00	4,380.00	0.00
IV	18/12/2013	IV-00010	2.50	2.50	0.00
IV	01/04/2015	IV-00099	10,450.00	5,150.00	5,300.00
IV	01/08/2015	XXXX	1,060.00	1,060.00	0.00
11 doc			Total:	34,217.50	5,300.00

Customer Payment Entry

Customer Code: 300-A0002 Currency: ----

Project: ----

Customer Payment

Cancelled

Paid By: ALPHA & BETA COMPUTER

Received In: MAYBANK O/R No: OR-00061

Bank Charge: 0.00 Next No: OR-00062

Cheque No: PBB 12380 Date: 01/02/2016

Area: RAWANG Agent: SY

Paid Amount: 5,150.00

Description: Payment For Account Unapplied Amt: 0.00

Knock-off Invoices / Debit Notes

Type	Date	Doc No.	Amount	Outstanding	Pay
IV	01/01/2013	4	100.00	100.00	0.00
IV	12/01/2013	IV-00021	100.00	100.00	0.00
IV	13/01/2013	CS-00007	7.50	5.50	0.00
DN	20/01/2013	DN-00004	12.50	12.50	0.00
IV	16/02/2013	CS-00010	1,595.00	1,595.00	0.00
IV	20/02/2013	IV-00004	9,380.00	4,380.00	0.00
IV	18/12/2013	IV-00010	2.50	2.50	0.00
IV	01/04/2015	IV-00099	10,450.00	0.00	5,150.00
IV	01/08/2015	XXXX	1,060.00	1,060.00	0.00
IV	01/09/2015	IV-00104	10,450.00	10,450.00	0.00
11 doc			Total:	34,217.50	5,150.00

Repeat the same for supplier side...After this, we proceed to GST Return from 1/1/2016 until 31/3/2016.

New GST Return

GST Return

Process From: 01/01/2016 To: 31/03/2016

Process Date: 02/02/2015

Amendment

C/F Refund for GST

Longer Period Adjustment

Description

Description: GST Return - 01 Jan 2016 to 31 Mar 2016

Ref 1:

Ref 2:

Process

Bad Debt Relief

Sales

Billing (Claimable)

Payment ←

Purchase

Billing (Payable)

Payment ←

Type	Doc No.	Tax Date	Local Amount	Tax Recovered
PM	OR-00060	01/01/2016	5,300.00	228.23
PM	OR-00061	01/02/2016	5,150.00	221.77
Count = 2			10,450.00	450.00

OK Cancel

So, system will auto list you the both payment with the tax recover figure, it's the total amount you will need to pay back, supplier side payment where will list you too... as well as GST-03, refer item no 7 & 8.

14) Jumlah Nilai Pengimportan Barang Dibawah Skim Pedagang Diluluskan * <i>Total Value of Goods Imported Under Approved Trader Scheme *</i>	RM	<input type="text" value="0.00"/>
15) Jumlah Nilai CBP Import Digantung dibawah butiran 14 * <i>Total Value of GST Suspended under item 14 *</i>	RM	<input type="text" value="0.00"/>
16) Jumlah Nilai Perolehan Harta Modal * <i>Total Value of Capital Goods Acquired *</i>	RM	<input type="text" value="0.00"/>
17) Pelepasan Hutang Lapuk * <i>Bad Debt Relief *</i>	RM	<input type="text" value="33,470.00"/>
18) Hutang Lapuk Dibayar Balik * <i>Bad Debt Recovered *</i>	RM	<input type="text" value="10,450.00"/>

Borang ini ditetapkan di bawah Peraturan-Peraturan Cukai Barang dan Perkhidmatan 20XX (This form is prescribed under Goods and Services Tax Regulations 20XX)

2

** Above GST Bad Debts Recover You May Refer to Video :

YouTube : [GST 17 Bad Debt Recover](#)

SQL Video : http://www.sql.com.my/video/GST-17_BadDebtRecover.mp4

www.SQL.com.my

GST-09 Amendment of GST-03

Account


Payroll

www.SQL.com.my

Invoice

Customer: 300-A0001
Address :- AB ENTERPRISE S...
48 FLOOR

Warning

 GST Return (01 Apr 2015 to 30 Jun 2015) already processed, edit or delete is not allowed

OK

Am...	Tax Inc...	Sub T...	Sub Total...
73.80		1,230..	1,303.80

1 records 10.00 73.80 ,230.00 1,303.80

Deposit Amount: 0.00
Local Net Total: 1,303.80 Net Total: 1,303.80

Buttons: New, Edit, Delete, Save, Cancel, Refresh, Browse, Close

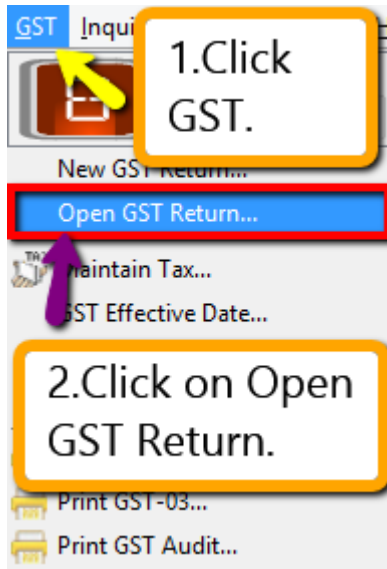
Blocking but with option in case genuine error is made before GST-03 submission.

Before submit to Custom

Delete with draft copy on earlier submission:

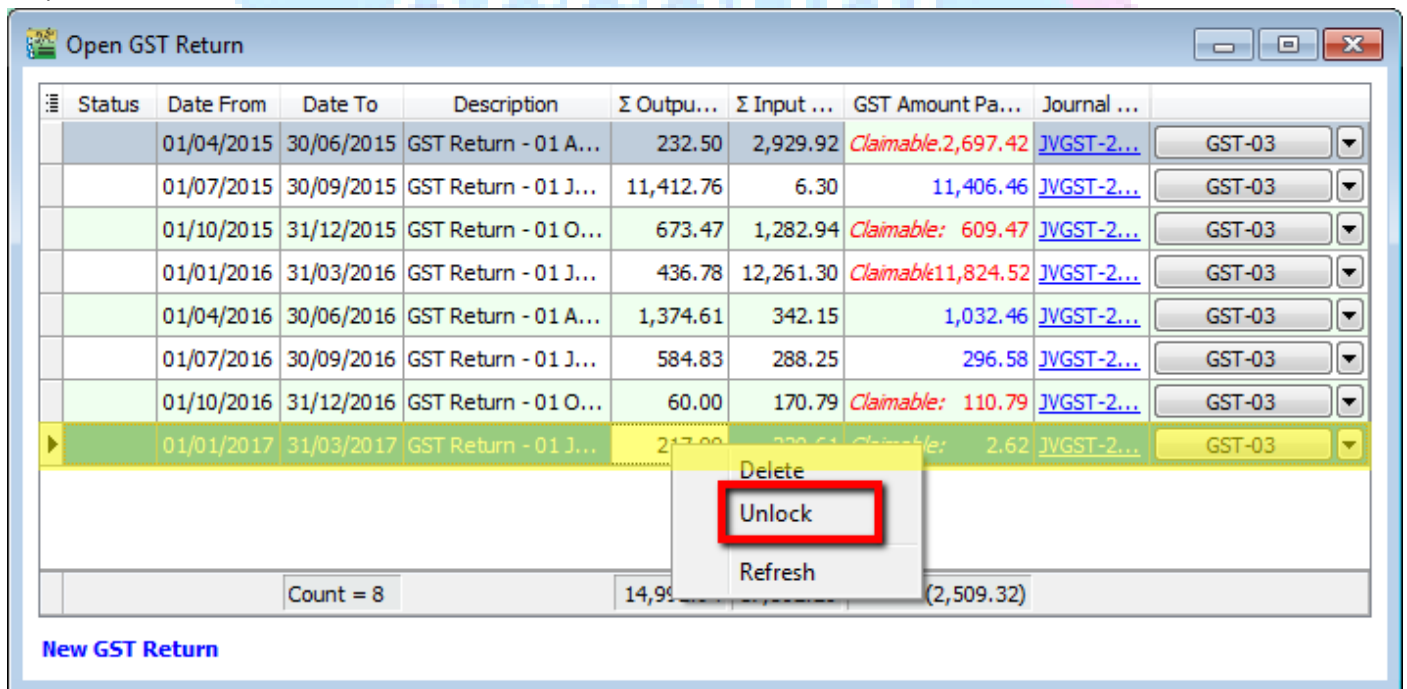
Step 1 : Click **GST**

Step 2 : Click on **Open GST Return.**

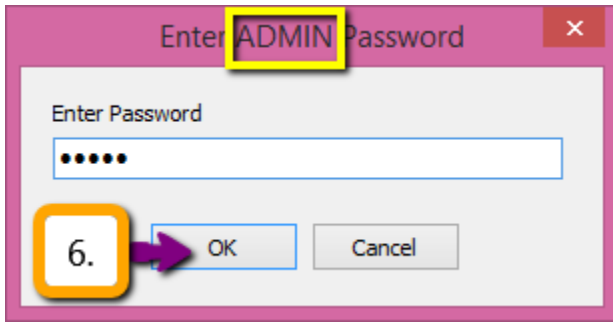


Step 3 : **Right click** on the GST Return that you want to delete.

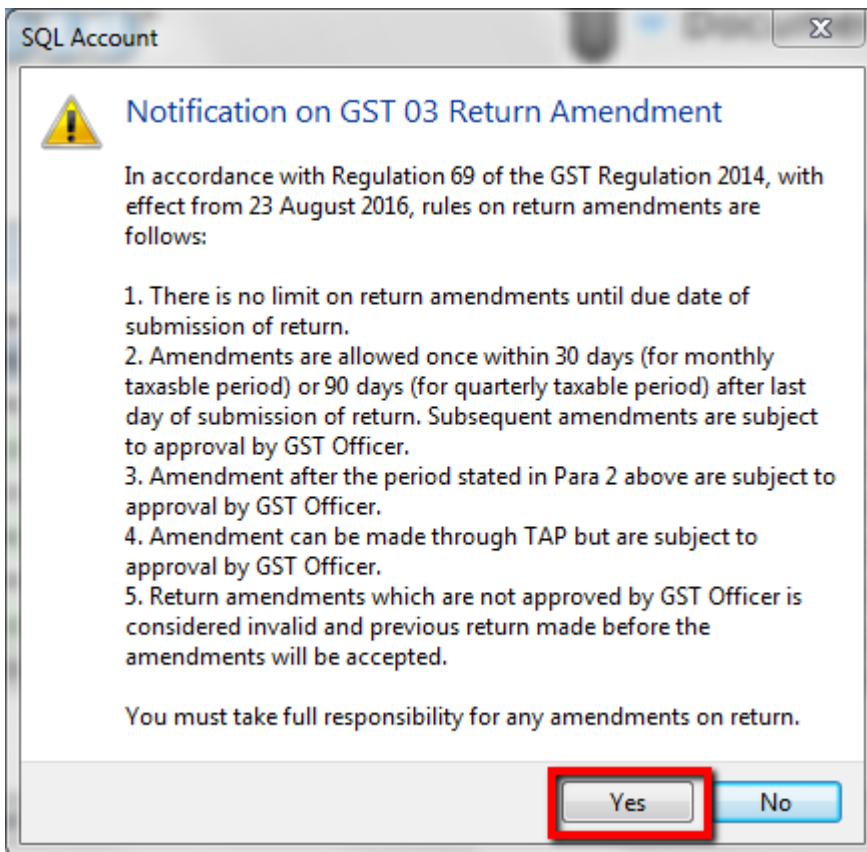
Step 4 : Click on **Unlock**.



Step 5 : Please make sure that you are enter your **ADMIN user password** (only ADMIN user have the right to delete) then click on **OK**.



Step 6 : Click Yes on Notification on GST 03 Amendment.



The GST-03 with unlock feature will show as below:

www.SQL.com.my

Status	Date From	Date To	Description	Σ Outpu...	Σ Input ...	GST Amount Pa...	Journal ...	
	01/04/2015	30/06/2015	GST Return - 01 A...	232.50	2,929.92	<i>Claimable: 2,697.42</i>	JVGST-2...	GST-03
	01/07/2015	30/09/2015	GST Return - 01 J...	11,412.76	6.30	11,406.46	JVGST-2...	GST-03
	01/10/2015	31/12/2015	GST Return - 01 O...	673.47	1,282.94	<i>Claimable: 609.47</i>	JVGST-2...	GST-03
	01/01/2016	31/03/2016	GST Return - 01 J...	436.78	12,261.30	<i>Claimable: 11,824.52</i>	JVGST-2...	GST-03
	01/04/2016	30/06/2016	GST Return - 01 A...	1,374.61	342.15	1,032.46	JVGST-2...	GST-03
	01/07/2016	30/09/2016	GST Return - 01 J...	584.83	288.25	296.58	JVGST-2...	GST-03
	01/10/2016	31/12/2016	GST Return - 01 O...	60.00	170.79	<i>Claimable: 110.79</i>	JVGST-2...	GST-03
DRAFT	01/01/2017	31/03/2017	DRAFT GST Retur...	217.99	220.61	<i>Claimable: 2.62</i>		GST-03
	01/01/2017	31/03/2017	GST Return - 01 J...	217.99	220.61	<i>Claimable: 2.62</i>	JVGST-2...	Recalculate
Count = 8				14,992.94	17,502.26	(2,509.32)		

[New GST Return](#)

After complete your amendment, then you may recalculate the GST-03.

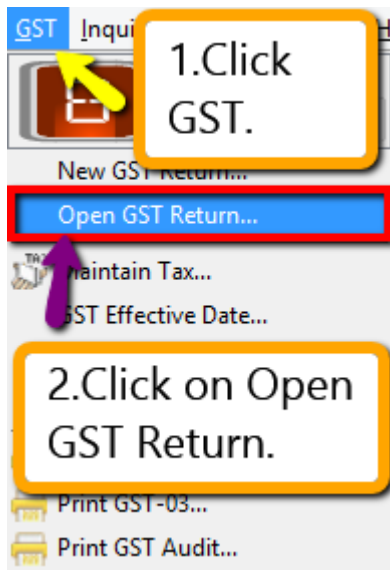
Status	Date From	Date To	Description	Σ Outpu...	Σ Input ...	GST Amount Pa...	Journal ...	
	01/04/2015	30/06/2015	GST Return - 01 A...	232.50	2,929.92	<i>Claimable: 2,697.42</i>	JVGST-2...	GST-03
	01/07/2015	30/09/2015	GST Return - 01 J...	11,412.76	6.30	11,406.46	JVGST-2...	GST-03
	01/10/2015	31/12/2015	GST Return - 01 O...	673.47	1,282.94	<i>Claimable: 609.47</i>	JVGST-2...	GST-03
	01/01/2016	31/03/2016	GST Return - 01 J...	436.78	12,261.30	<i>Claimable: 11,824.52</i>	JVGST-2...	GST-03
	01/04/2016	30/06/2016	GST Return - 01 A...	1,374.61	342.15	1,032.46	JVGST-2...	GST-03
	01/07/2016	30/09/2016	GST Return - 01 J...	584.83	288.25	296.58	JVGST-2...	GST-03
	01/10/2016	31/12/2016	GST Return - 01 O...	60.00	170.79	<i>Claimable: 110.79</i>	JVGST-2...	GST-03
	01/01/2017	31/03/2017	GST Return - 01 J...	217.99	220.61	<i>Claimable: 2.62</i>	JVGST-2...	Recalculate
Count = 8				14,992.94	17,502.26	(2,509.32)		

[New GST Return](#)

Delete without any draft copy on earlier submission:

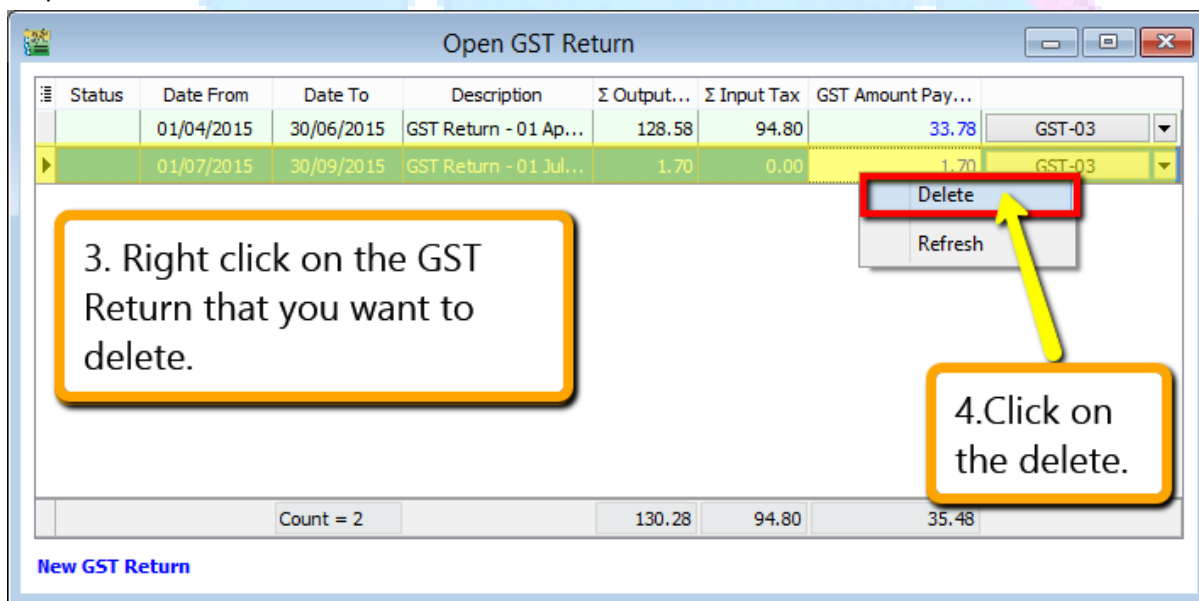
Step 1 : Click **GST**

Step 2 : Click on **Open GST Return.**

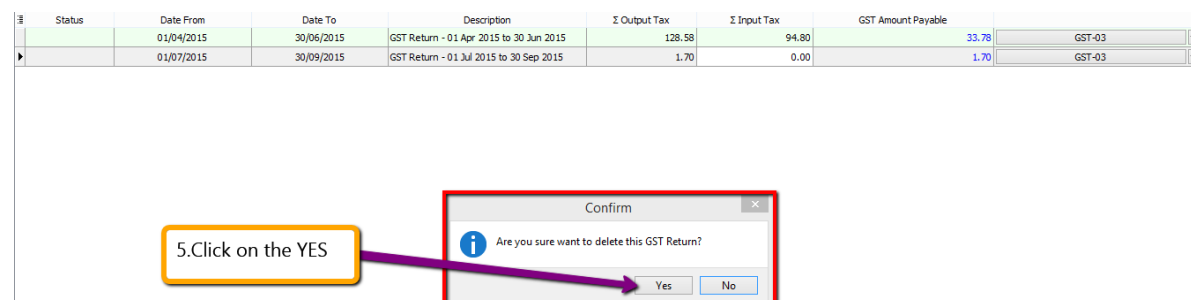


Step 3 : **Right click** on the GST Return that you want to delete.

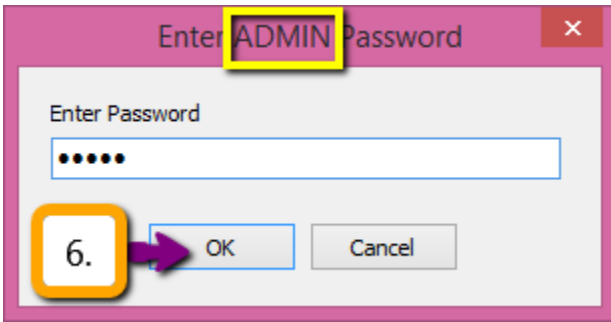
Step 4 : Click on the **delete.**



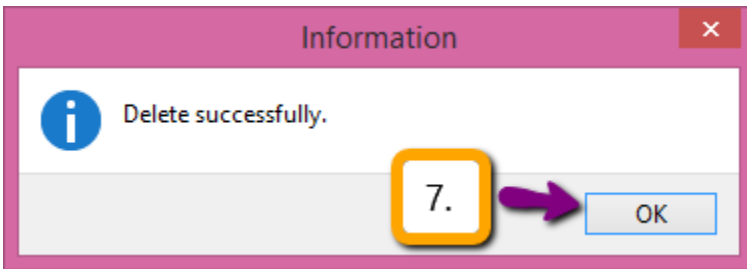
Step 5 : Click **Yes** for the delete GST Return.



Step 6 : Please make sure that you are enter your **ADMIN user password** (only ADMIN user have the right to delete) then click on **OK**.



Step 7 : Click **OK** for delete successfully.

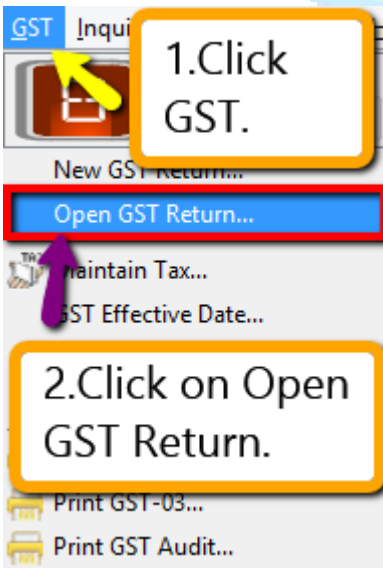


After submit to Custom

After submit to Custom and you want to amend the GST-03 that you have proceed, you must get approval from Custom then only you can amend.

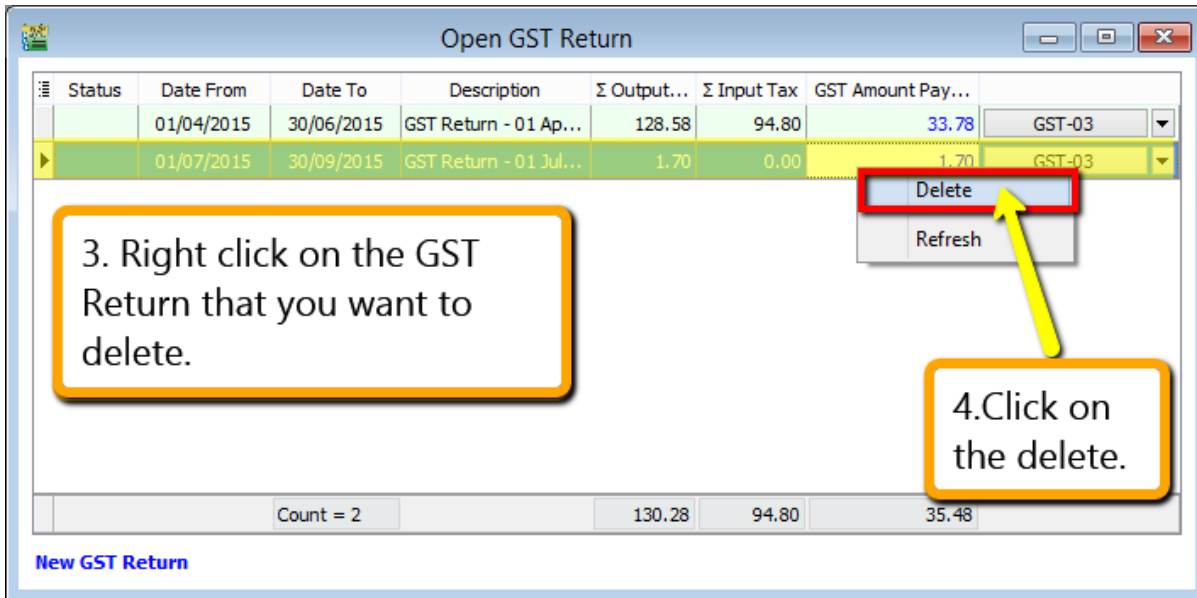
Step 1 : Click **GST**

Step 2 : Click on **Open GST Return.**

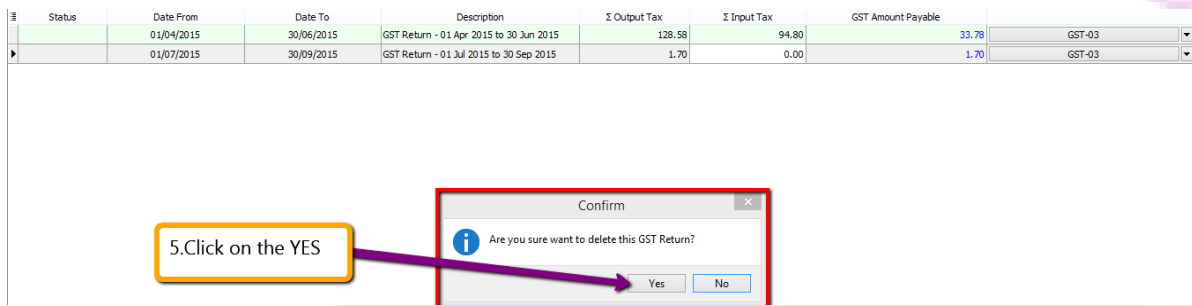


Step 3 : **Right click** on the GST Return that you want to delete.

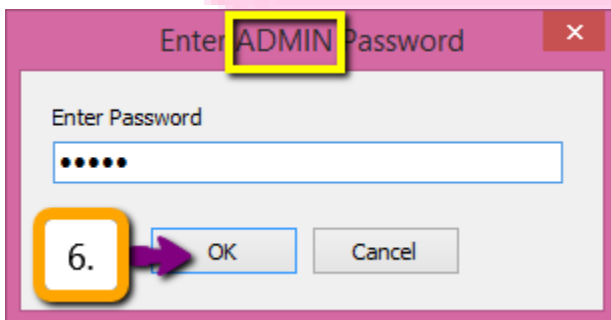
Step 4 : Click on the **delete**.



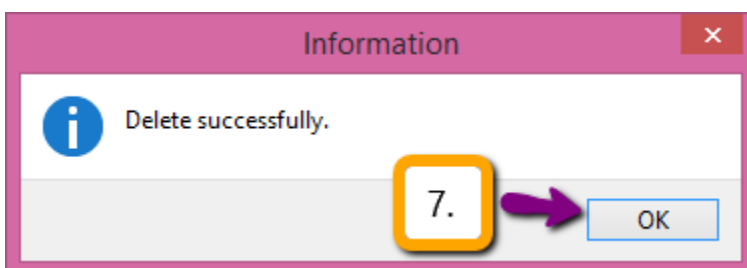
Step 5 : Click **Yes** for the delete GST Return.



Step 6 : Please make sure that you are enter your **ADMIN** user password (only ADMIN user have the right to delete) then click on **OK**.



Step 7 : Click **OK** for delete successfully.



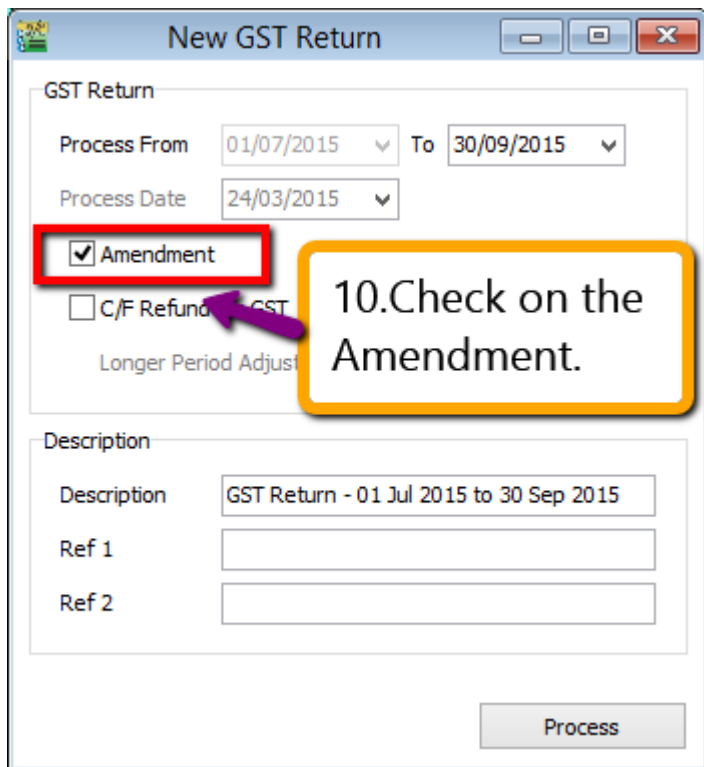
When you re-process the GST-03:

Step 8 : Click on **GST**.

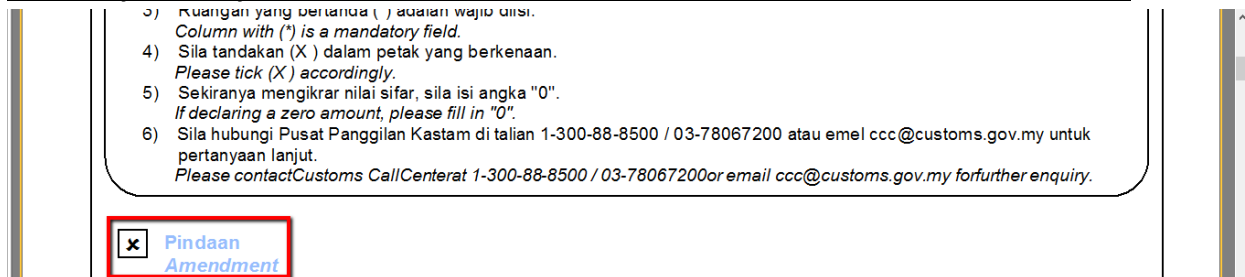
Step 9 : Click on **New GST Return**.



Step 10 : Insert the period that you want to re-process then make sure check on the amendment and process will do.



So when you view your Kastam GST-03 format, there will have a checked under amendment:



Re-submission GST-03 Amendment:

The screenshot shows the official website of the Royal Malaysian Customs Department. The header includes the national emblem, the text "Official Website MALAYSIA GOODS & SERVICES TAX (GST) Royal Malaysian Customs Department", and the TAP logo with the slogan "TAXPAYER ACCESS POINT A BETTER TAX SYSTEM".

The main content area features a banner with the text "Not everything gets taxed, basic necessities are still free of GST" over an image of a busy market. Below the banner is a "Login" form with the following fields:

- Email Address: abc@yahoo.com.my (with a yellow highlight and a "Mandatory" label)
- Password: gst2@15 (with a yellow highlight)

Two callout boxes are present:

- Step 1** points to the "Mandatory" label on the email field.
- Step 2** points to the password field.

Navigation elements include a "Menu" (Home, Back) and "Navigation" (Home) sidebar, and a "Common Questions" sidebar with links like "What is TAP?", "FAQ (pdf)", and "What Can I Do In TAP?". A "Language" sidebar offers "English" and "B.Melayu". A "Search" sidebar lists options like "Retrieve Saved Request" and "Lookup Application Status".

Account

Payroll

www.SQL.com.my



Menu Log Off

Home

Back

Navigation

My Accounts

Registration

Manage Designated Persons

Miscellaneous

Apply for Review

Accounting Software Survey

SORELLA (M) SDN BHD

Business Reg. No.

My Balance RM 0.00

NAMES AND ADDRESSES

Legal Name

Trading Name

Location / Business

Correspondence At

I WANT TO...

Manage My Profile

ACCOUNTS² REQUESTS⁰ NOTICES³ LETTERS⁵

MY ACCOUNTS²

Account Id	Account Type	Frequency	Address	Balance(RM)
001234567890	Goods and Services Tax	Monthly		0.00
	Goods and Services Tax	Monthly		0.00 Ceased

Hide History Filter

Step 3

Menu Log Off

Home

Back

Navigation

My Accounts

Registration

Simplified Tax Invoice

Change Group Representative

Add Group Member

Remove Group Member

Refund

Update Refund Bank Account

Apply for Special Refund

Check Refund Request Status

Miscellaneous

Submit a Document

Request a Remission

Submit Form F

GOODS AND SERVICES TAX

Business Reg. No.

Monthly

My Balance RM 0.00

Pending RM 0.00

NAMES AND ADDRESSES

Name

Trading Name

Location / Business

Correspondence Ac Add

I WANT TO...

Make a Payment

Authorize Tax Agent Access

Request to Close Account

PERIODS¹ REQUESTS⁰ NOTICES⁰ LETTERS⁴ SCHEMES⁰

ATTENTION NEEDED² SEARCH

PERIODS FROM 04-JUN-2013

Period	Return Status	File Now	Pay	Tax (RM)	Penalty (RM)	Credit (RM)	Balance (RM)	Messages
30-Jun-2015	Generated	File Now	Pay	0.00	0.00	0.00	0.00	File Return
31-May-2015	Generated	File Now	Pay	0.00	0.00	0.00	0.00	File Return
30-Apr-2015	Ontime-Processed	View Return	Pay	291,470.69	0.00	291,470.69	0.00	

3 Rows

Change Date Filter

Step 5



Menu Log Off

Home

Back

Navigation

My Accounts

Goods and Services Tax Return - 30-Apr-2015

GOODS AND SERVICES TAX RETURN

Goods and Services Tax :
 Period : 30-Apr-2015
 Due : 01-Jun-2015
 Status : Ontime-Processed
 Confirmation # : 1-278-936-576

[Review Return Details](#) [Next](#)

Amend **Print**

Step 6

ABOUT THE SERVICE

- This service allows a registered Goods and Services taxpayer to declare their GST for the selected filing period.
- Your session will expire after 15 minutes of inactivity.

WHAT YOU NEED

- GST info for the selected filing period.

AFTER YOU FINISH

- Print the confirmation page for your records.
- If a payment is due, make a payment using TAP, a designated bank, or by mailing a cheque to the processing centre.

Menu Log Off Import

Home [Review Return Details](#) [Next](#) [Save and Finish Later](#) [Cancel](#)

Back

Navigation

My Accounts

Goods and Services Tax Return

Step 7 (a)

GOODS AND SERVICES TAX RETURN

OUTPUT TAX

Total Value of Standard Rated Supply	RM	<input type="text" value="4,835,374.64"/>
Total Output Tax (Inclusive of Tax Value on Bad Debt Recovered & other Adjustments)	RM	<input type="text" value="291,470.69"/>

INPUT TAX

Total Value of Standard Rated Acquisition	RM	<input type="text" value="2,530,917.78"/>
Total Input Tax (Inclusive of Tax Value on Bad Debt Relief & other Adjustments)	RM	<input type="text" value="148,237.19"/>
GST Amount Payable	RM	<input type="text" value="143,233.50"/>
GST Amount Claimable	RM	<input type="text" value="0.00"/>

Step 7 (b)

Previous Additional Details Next

Step 7 (c)

GOODS AND SERVICES TAX RETURN

ADDITIONAL INFORMATION

Total Value of Local Zero-Rated Supplies	RM	0.00
Total Value of Export Supplies	RM	0.00
Total Value of Exempt Supplies	RM	0.00
Total Value of Supplies Granted GST Relief	RM	0.00
Total Value of Goods Imported Under Approved Trader Scheme	RM	0.00
Total Value of GST Suspended Under Approved Trader Scheme	RM	0.00
Total Value of Capital Goods Acquired	RM	0.00
Total Value of Bad Debt Relief Inclusive Tax	RM	0.00
Total Value of Bad Debt Recovered Inclusive Tax	RM	0.00

Previous Industry Codes Next

Step 7 (d)

GOODS AND SERVICES TAX RETURN

BREAKDOWN VALUE OF OUTPUT TAX IN ACCORDANCE WITH MAJOR

MSIC Code	Value of Output Tax	Percentage
46413	RM 291,470.69	100 %
	RM 0.00	0 %
	RM 0.00	0 %
	RM 0.00	0 %
	RM 0.00	0 %
Others	RM 0.00	0 %
Total	RM 291,470.69	100 %

Previous Amendment Reason Next

Step 7 (e)

GOODS AND SERVICES TAX RETURN

Reason for Amendment

TAP

Previous Return Summary Submit

Step 7 (f)

GOODS AND SERVICES TAX RETURN

GOODS AND SERVICES TAX RETURN FOR

GST Amount Payable	RM 143,233.50
GST Amount Claimable	RM 0.00
Local Zero-Rated Supplies	RM 0.00
Export Supplies	RM 0.00
Exempt Supplies	RM 0.00
Supplies Granted GST Relief	RM 0.00

This will submit your 30-Apr-2015 Goods and Services Tax Return to the Royal Malaysian Customs Department. Are you sure you want to continue?

Step 7 (g)

Password: **gst2@15** (Mandatory)

Ok Cancel

Total	RM 291,470.69	100%
-------	---------------	------



Step 8 (b)



Menu Log Off

Home

Back

Navigation

- My Accounts
- Act: 001684226048
- Goods and Services Tax Return - 30-Jun-2015
- Goods and Services Tax Return Request

You have submitted your request **successfully**.

Your return has been received and is pending for processing. Kindly proceed to pay your amount due as below.

Taxpayer Name	APIT SATAY
GST No.	001684226048
Filing Period	30-Jun-2015
Amount Due	RM 3,059.79
Due Date	31-Jul-2015
Submitted On	17-Sep-2015 18:58:04
Acknowledgment Receipt No.	1-684-689-152

Please print a copy of this receipt for record purposes. For further information and inquiries please visit our website www.gst.customs.gov.my or contact us at 03-78067200/ 1300-888-500.

Step 8 (a)

Print

Total: 1 sheet of paper

Destination KONICA MINOLTA 654...

Pages All
 e.g. 1-5, 8, 11-13

Copies

Layout

Color

Options Two-sided

More settings

Print using system dialog... (Ctrl+Shift+P)

9/17/2015

MLS: Taxpayer Access Point (TAP)



Print Print Acknowledgement Receipt Make a Payment

Step 8 (a)

You have submitted your request **successfully**.

Your return has been received and is pending for processing. Kindly proceed to pay your amount due as below.

Taxpayer Name	ABC SDN. BHD.
GST No.	001234567899
Filing Period	30-Jun-2015
Amount Due	RM 3,059.79
Due Date	31-Jul-2015
Submitted On	17-Sep-2015 18:58:04
Acknowledgment Receipt No.	1-684-689-152

Please print a copy of this receipt for record purposes. For further information and inquiries please visit our website www.gst.customs.gov.my or contact us at 03-78067200/ 1300-888-500.

Print
Total: 2 sheets of paper

Destination OKI DATA CORP B411

Pages All
 e.g. 1-5, 8, 11-13

Copies 1

Color

More settings

Print using system dialog... (Ctrl+Shift+P)

Step 8 (b)



**JABATAN KASTAM DIRAJA MALAYSIA
ROYAL MALAYSIAN CUSTOMS DEPARTMENT** GST - 03

PENYATA CUKAI BARANG DAN PERKHIDMATAN
GOODS AND SERVICES TAX RETURN

Pindaan
Amendment

BAHAGIAN A : BUTIRAN ORANG BERDAFTAR

Sila potong keratan ini dan sertakan bersama bayaran



Cukai Barang & Perkhidmatan

Nombor Bauca : 10426941441

Jumlah Yang Perlu Dibayar : 113,233.50

Jumlah Bayaran : RM



Untuk Kegunaan Pejabat

RTNPFYM

- Untuk pembayaran secara elektronik, sila layari: <https://gst.eustoms.gov.my/TAP>
 - Bayaran Melalui Cek dan Bank Draft hendaklah di atas nama KETUA PENGARAH KASTAM MALAYSIA
 - Lawati cawangan ejen bank berikut untuk membuat pembayaran: RHB, Maybank, CIMB, Public Bank, Hong Leong, Alliance Islamic Bank & Bank Islam
 - Pos Bayaran Kepada : JABATAN KASTAM DIRAJA MALAYSIA PUSAT PEMROSESAN GST, ARAS 1, BLOK A, KOMPLEKS KASTAM WPKL, JALAN SS 6/3, KELANA JAYA, 47300, PETALING JAYA, SELANGOR

Total Value of Export Supplies *

1.21 Jumlah Nilai Preambekatan Dilaksanakan * RM BT700

****Kastam is allowed to do amendment for the past 36 Months but once you is submit is under Admendment then you are telling Kastam that you have made mistaken but then is better that you confess yourself rather than check by Kastam then everything is too late.**

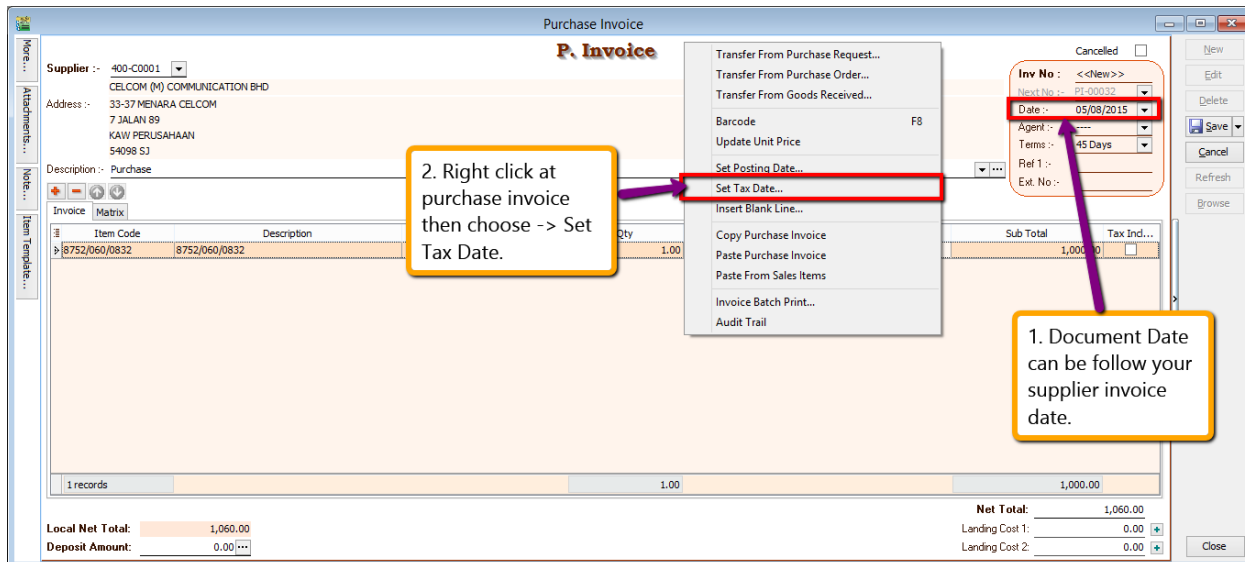
Payroll

www.SQL.com.my

Set Tax Date

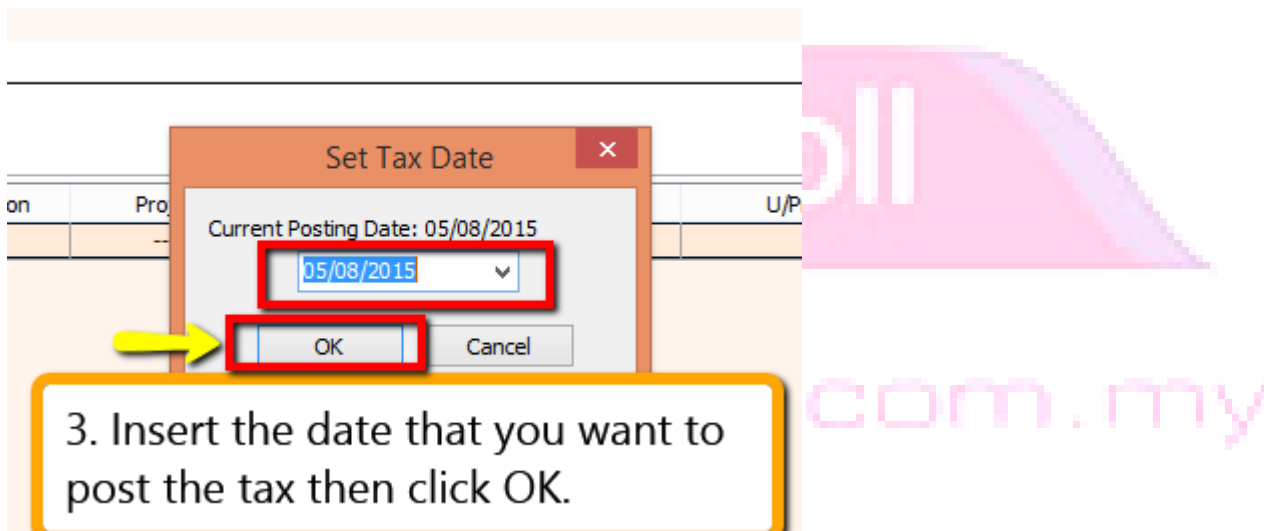
Then how if you have been process your GST 03 but then after that only received Purchase Invoice from Supplier which on last cycle ?

Don't worry...SQL have been considerate about this issue,your purchase invoice might be late received from supplier but then you have been process your GST-03,at the same time you still want your account capture correctly for aging and statement,just the tax have to in next batch of GST-03.

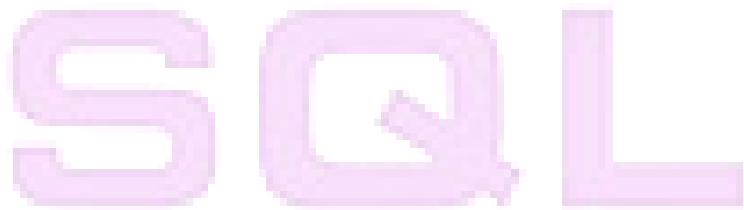


Step 1 : Issue invoice as usual and the **document date** have to follow your **supplier invoice date**.

Step 2 : **Right click** at the wording of " P.Invoice " then **choose Set Tax Date**.



Step 3 : **Insert the date** that you want to post the **tax** then click on **OK**.

The logo for SQL (Singapore Quality Label) features the letters 'SQL' in a stylized, rounded font. The 'S' and 'L' are purple, while the 'Q' is light blue. A purple swoosh underline is positioned below the letters.

GST-10 Deemed Supplies for Gift

A light blue banner with a purple shadow effect on the right side, containing the word 'Account' in white, bold, sans-serif font.A pink banner with a purple shadow effect on the right side, containing the word 'Payroll' in white, bold, sans-serif font.

User Guide :

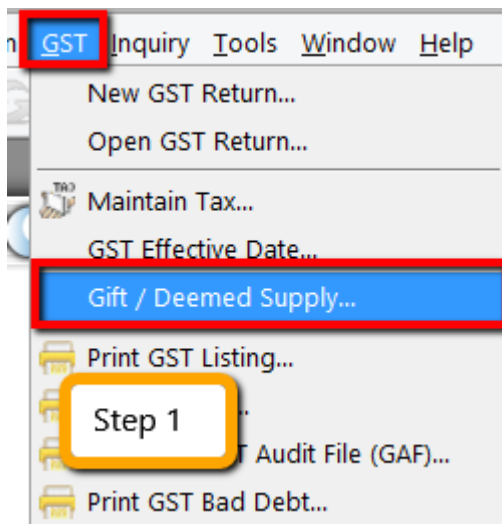
http://www.sql.com.my/document/sqlacc_docs/PDF/GST20-Gift_Deemed_Supplies.pdf

Deemed Supplies for Gift

Gift Rule apply when you are giving gift to your customer or employee which the total amount is more than RM 500 per person on a yearly basis. SQL will also handle the Gift Rule automatically.

Video Guide Link: http://www.sql.com.my/video/sqlacc_tutorial/GST-20_Gift.mp4

Step 1 : Click on **GST | Gift / Deemed Supply**.



Step 2 : Select the document type either **Gift** or **Deem Supply**.

Step 3 : Select **Customer / staff**.

Step 4 : Key-in your item code or else actually you can key-in description directly instead of maintain the item code then treat as gift so is optional for you. Please enter your preferred **expenses account code**.

Step 5 : System will **auto detect the yearly amount** as per financial year for the particular customer/Staff so once the customer / staff have received the gift amount exceed RM 500 then system will **auto calculate the tax amount**.

www.SQL.com.my

Gift / Deemed Supply

Gift

Type: Gift (Step 2)
 Code: 300-A0002 (Step 3)

ALPHA & BETA COMPUTER
 Address: 838 JALAN WORLD
 40485 RAWANG
 SELANGOR DE

Attention: MR ALPHA
 Phone: 03-48573689
 Email:
 Description: Gift

Doc No: GI-00001
 Date: 01/04/2015
 Agent: SY
 Area: RAWANG

Tax Estimator

Item Code	Description	Qty	UOM	U/Cost	Sub Total	Tax	Tax Amount	Sub Total (...)	Expenses ...	Tax Rate
ANT	ANTENNA	10.00	UNIT	40.00	400.00	DS	0.00	400.00	990-000	6%

1 records

Yearly Amount: 550.00 (Step 5)
 Entitle Yearly Exempt RM 500.00

Net Total: 400.00

Step 6 : During process of GST-03 Return, if the system detects there are deemed supplies (DS) under gift, it will add this GST Tax under DS as output Tax, the tax amount will auto capture.

5) Cukai Output
 Output Tax

a) Jumlah Nilai Pembekalan Berkadar Standard *
 Total Value of Standard Rated Supply

b) Jumlah Cukai Output (Termasuk Hutang Lapuk Dibayar Balik dan Pelarasan lain) *
 Total Output Tax (Inclusive of Bad Debt Recovered & other Adjustments) *

Amaun (Amount)

RM 578.30
 RM 34.70 (Step 6)

Borang ini ditetapkan di bawah Peraturan-Peraturan Cukai Barang dan Perkhidmatan 200X. (This form is prescribed under Goods and Services Tax Regulations 200X)

GST-03 - Field_5b

Doc Date	Tax Date	Tax	Local Amount	Local Tax Amount	Doc No	From Doc Type
05/07/2015	05/07/2015	SR	0.00	0.00	IV-07/15001	IV
01/08/2015	01/08/2015	SR	28.30	1.70	IV-08/15001	IV
08/08/2015	08/08/2015	DS	550.00	33.00	GI-00002	GI

578.30 34.70

- Base on the latest updated info from Kastam the figure should be **\$ 42**,Kastam rules will according to the **previous Gift amount** and **sum up total X 6%**,whenever the **figure exceed \$ 500 and above**.
- Yearly limit 500 as per **FINANCIAL YEAR**.

Gift to the same company/staff within the same financial year

01/04/2015	Hamper	\$300	\$0
01/03/2016	Hamper	\$400	\$12 or \$24?

Base on the latest updated info from Kastam the figure should be **\$ 42**,Kastam rules will according to the **previous Gift amount** and **sum up total X 6%**,whenever the **figure exceed \$ 500 and above**.

SQL

Account

Payroll

** Above GST Gift Rules You May Refer to Video :

YouTube : [GST 20 Gift](#)

SQL Video : http://www.sql.com.my/video/GST-20_Gift.mp4

SQL

GST-11 Mixed Supplies Apportionment

_Account

_Payroll

www.SQL.com.my

A college monthly revenue \$10,000 breakdown

70% (\$7000 ES) Tuition Fee. 30% (\$3000 SR) Books, Admin Fee,...etc. Since tuition fee is exempted supply, hence it is 0% tax. Books & misc fees are standard rated, hence it is 6% tax. If rental for the college building is \$1000, then input tax (TX) claim of 6% is \$60, but due to its mix supplies nature $\$60 * 30\%$ is required.

Why? Because their tax contribution is only 30%, hence the college is only entitled to claim 30% of the input tax(TX-RE).

Account

Since the ratio changes monthly, the GST-03 have to auto

Payroll

www.SQL.com.my

SQL

GST-12 Capital Goods Adjustment (CGA)

_Account

_Payroll

www.SQL.com.my

Capital Goods Adjustment

Pilling Machine purchase in Year 1 at \$1,000,000 can claim 6% input tax of \$60,000.

Year1	Commercial 100% (tax 6%)	
Year2	Commercial 100% (tax 6%)	
Year3	Commercial 50% (tax 6%)	Residential 50% (tax 0%)
Year4	Commercial 50% (tax 6%)	Residential 50% (tax 0%)
Year5	Commercial 50% (tax 6%)	Residential 50% (tax 0%)

However on Year 3, the developer did another project that is half commercial, half residential and using the same pilling machine.

Then the pilling machine which earlier claimed \$60,000 input tax will require recalculation because only 50% of the current business contribute 6% tax.

$\$60,000 / 5 \text{ years} * 50\% = \6000 will be tax payable for year 3, 4, & 5.

5 years for machine.
10 years for property.

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GST-13 Sales Rebate / Incentive

Account

Payroll

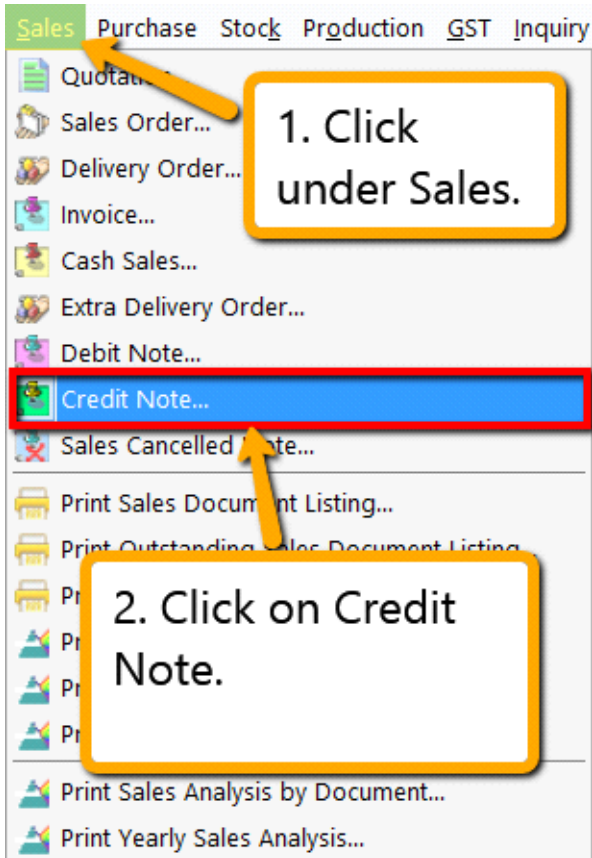
www.SQL.com.my

User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST26-Credit-Noted-for-Sales-Rebate.pdf

Credit Noted for Sales Rebate & Incentive :

Let say if the customer hit target or you give rebate for the particular customer after you bill all the invoices, for those non stock control related :



Step 1 : Click under **Sales**.

www.SQL.com.my

Step 2 : Look for Sales Credit Note.

Customer :- 300-A0002
ALPHA & BETA COMPUTER
Address :- 838 JALAN WORLD
40485 RAWANG
SELANGOR DE

Description :- Sales Returned

Ite...	Description	Qty	UOM	U/Price	U/Cost	Dis...	Tax	Tax A...	Sub Tota...
	Hit Sales Target Incentive 100K (IV-0001-IV0020)Date : 01/042015	1.00		1,000.00	<AU..		SR	60.00	1,060.00

Local Net Total: 1,060.00 Net Total: 1,060.00

3. Update the reason and invoice number together with invoice date, then charge under SR tax code and Save the credit note.

Step 3 : Update the reason, invoice number, invoice date then charge the tax code under SR and Save the credit note.

The reason of the rebate / incentive must together with the invoice number and invoice date:

P/S :

The invoice number = don't need in detail, you just have to list down the first number and the last of the invoice number will do, eg : IV-0001-IV-0005.

Invoice date = For the invoice date, you may insert the last invoice's date for record purpose will do.

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How to post the Credit Note to the account that I want?

<input type="checkbox"/> #	<input checked="" type="checkbox"/> Discount
<input type="checkbox"/> Style	<input checked="" type="checkbox"/> Tax
<input type="checkbox"/> No.	<input checked="" type="checkbox"/> Tax Amount
<input checked="" type="checkbox"/> Item Code	<input type="checkbox"/> Sub Total
<input type="checkbox"/> Customer Item	<input checked="" type="checkbox"/> Sub Total (Tax)
<input checked="" type="checkbox"/> Description	<input checked="" type="checkbox"/> Account
<input type="checkbox"/> 2nd Description	<input type="checkbox"/> Printable
<input type="checkbox"/> More Description	<input type="checkbox"/> From Ex. No
<input type="checkbox"/> Local	<input type="checkbox"/> Shelf
<input type="checkbox"/> Project	<input type="checkbox"/> Batch
<input checked="" type="checkbox"/> Qty	<input type="checkbox"/> Country
<input checked="" type="checkbox"/> UOM	<input checked="" type="checkbox"/> Tax Inclusive
<input type="checkbox"/> Rate	
<input type="checkbox"/> S/U QTY	
<input type="checkbox"/> Base Qty	
<input checked="" type="checkbox"/> U/Price	
<input checked="" type="checkbox"/> U/Cost	

3.2 : Ticked/checked on the Account.

3.1 : Click here to call out additional field.

3.1 : Click on the small button to call out those additional field.

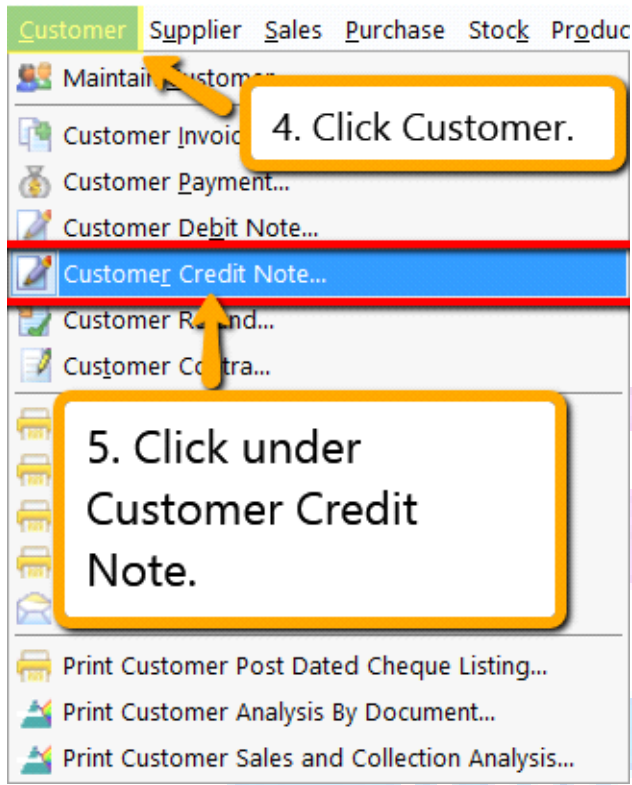
3.2 : Ticked/ Checked on the field of " Account "

Qty	UOM	U/	Sub T...	Account
1.00		1,0	0 1,060.00	510-0000

3.3 : Account column will show out at the screen then you can choose which account that you want to post.

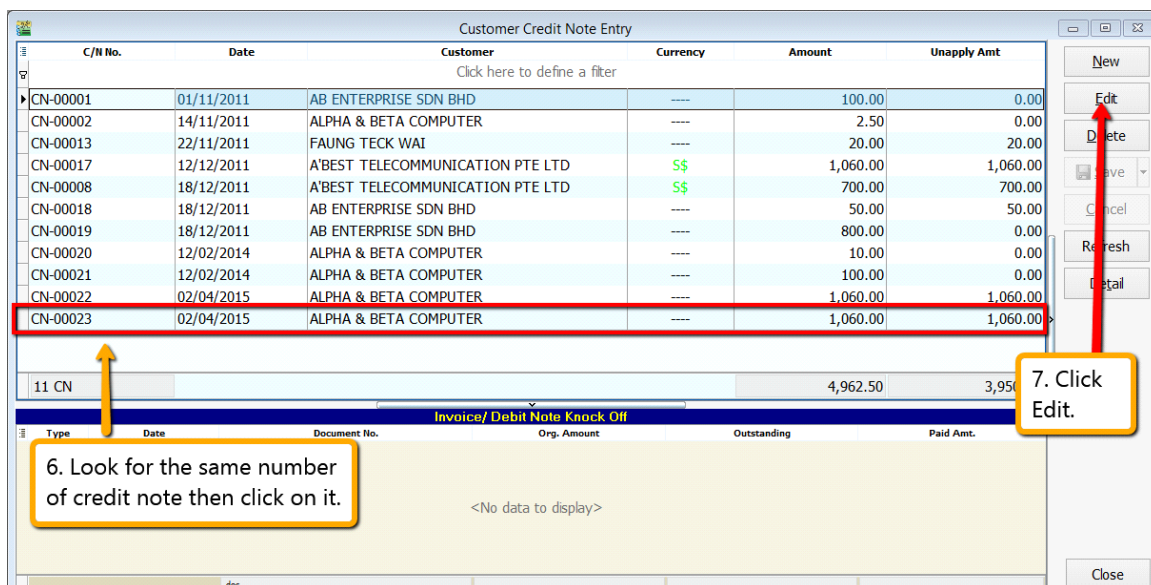
Step 3.3 : Account column will show out at the screen then you may choose which account that you want to post for this credit note.

How to knock off all the outstanding invoices?



Step 4 : Click Customer.

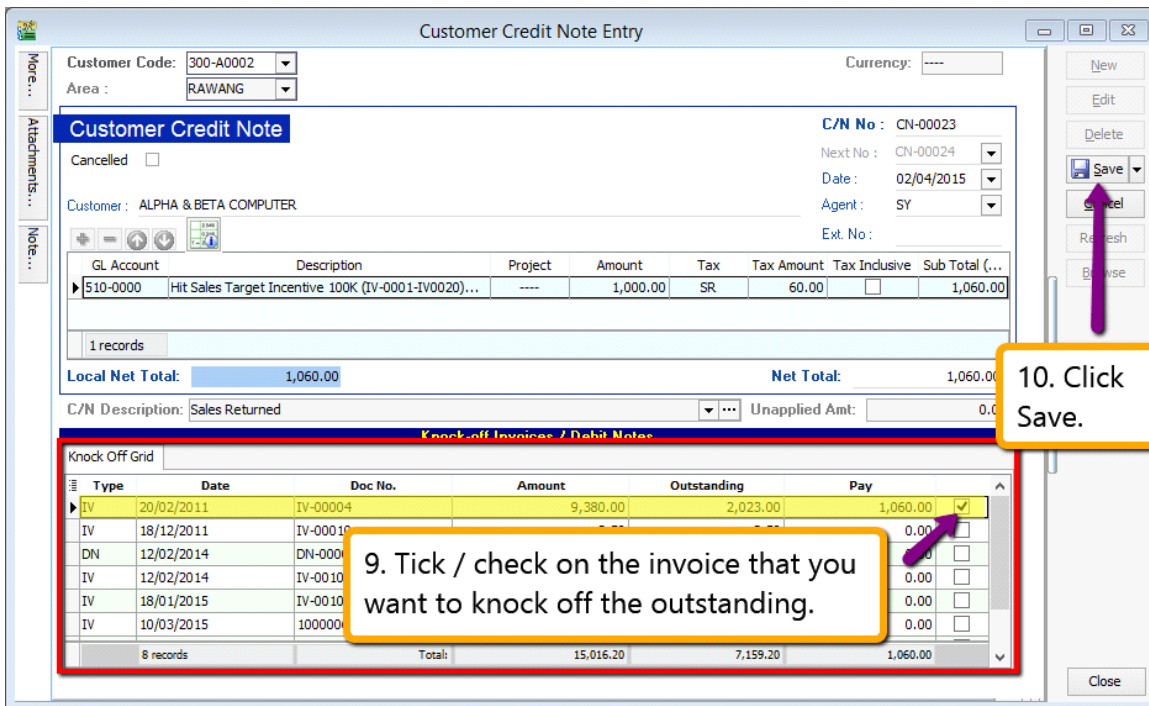
Step 5 : Click under Customer Credit Note.



Step 6 : Look for the same number of the credit note just now that you created.

Step 7 : Click on Edit.

Step 8 : System will prompt you reminder that this document was posted from Sales | Credit Note... Do you want to edit this document? Click Yes.



Step 9 : Tick / check on those invoice that you want to knock off the outstanding.

Step 10 : Save the Customer Credit Note.

Account

Payroll

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GST-14 Consignment Items & Promotional Items

SQL

Account

Payroll

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Consignment Items

- Consigner have to bill Consignee within 12 months even though not selling for those item so system you have to do a stock transfer, adjust stock IN and stock OUT again on the same date.

No : XF-00002

Date : 01/05/2016

	From	To	Qty	UOM
ED MODEL 101	TESCO	----	6.00	UNIT

No : XF-00003

Date : 01/05/2016

	From	To	Qty	UOM
ED MODEL 101	----	TESCO	6.00	UNIT

Adjustment or Transfer
In Paper But Not Physically

Invoice

Cancelled

Customer: 300-A0001
 Address :- ALI ENTERPISE

Inv No : IV-00004
 Next No :- IV-00005
 Date :- 02/04/2015
 Agent :- ----
 Terms :- 30 Days
 Ref 1. :-
 Ext. No. :-

Description :- Sales

Profit Estimator

Item Code	Description	Qty	UOM	U/Price	Sub Total	Tax	Tax I...	Tax Amount	Sub Total (...)
	COLGATE TOOTHPASTE	5.00	UNIT	5.50	25.94	SR	<input checked="" type="checkbox"/>	1.56	27.50
	BUY 5 COLGATE, FREE 2 BOWL	2.00	UNIT	0.00	0.00	SR	<input checked="" type="checkbox"/>	0.00	
2 records		7.00			25.94			1.56	27.50

Deposit Amount: 0.00
 Local Net Total: 27.50
 Net Total: 27.50

you have to list very detail, why is your price zero, either it's a FREE GIFT / BUY 10 FREE 1/ NOT FOR SALES etc...

**** Reason is most important if you have such situation, if you have given out sample to your customer, for physical goods you need to wrap with stick “sample/ not for sale” to differentiate your packaging, but it’s more advisable if you have different packaging with sticker... AND to share that**

Purchase With Purchase Not Applicable Because 2nd Item Require Purchase

GST-15 Imported Services (RSA)

SQL

Account

Payroll

www.SQL.com.my

User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST21-RSA.pdf

Import Service Treatment :

GST on Imported Services (Sec 13) is accounted by way of the reverse charge mechanism.

Reverse Charge Mechanism (also known as Self Recipient Accounting-RSA)

A supplier who does not belong in Malaysia and supplies services to a customer in Malaysia does not have to charge GST. However, the customer who received the services is required to account for GST by a reverse charge mechanism.

The recipient have to pay tax for the imported services he received and the same time claim input tax in his GST return. Reverse charge mechanism is an accounting procedure where a recipient (as the customer) of the supply, acts as both, the supplies and the recipient of the services.

Video Guide Link: [http://www.sql.com.my/video/sqlacc_tutorial/GST-21-Imported_Services\(RSA\).mp4](http://www.sql.com.my/video/sqlacc_tutorial/GST-21-Imported_Services(RSA).mp4)

Example:

1. Royalty fee charged in Malaysia by non resident business situated outside Malaysia from Jan - Dec 2016 = USD 200,000
2. Date of invoice = 10 March 2016
3. Bank prevailing rate = Rm2.50 (Date: 10 March 2016)

Calculation for GST:

1. Consideration for the supply @Rm2.50 = Rm500,000.00 + GST 6%
2. GST to be accounted by recipient @6% GST = Rm30,000.00

RSA:

Account GST output = Rm30,000.00

Claim GST Input = Rm30,000.00

Time of Supply

1. When supply are paid for (Date of payment made) - no longer
2. Since 01 Jan 2016, which ever is the earlier:-
 - a. Payment made; or
 - b. Invoice date.

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Step 1 : Make sure you have create a tax coder which under **RSA** and Tax type is under **Easy GST- Recipient Self-Accounting**, Input Tax = TX, Output Tax = DS.

Code: RSA Active

Description: Easy GST - Recipient Self-Accounting

Switch to Standard Mode

Tax Type: Easy GST - Recipient Self-Accounting

Input Tax: TX

Purchases with GST incurred at 6% and directly attributable to taxable supplies

Output Tax: DS

Deemed supplies

Buttons: New, Edit, Delete, Save, Cancel, More, Preview, Refresh, Browse

Payment made before the invoice

Step 1 : Click GL | Cash Book Entry (PV) | New PV.

Voucher No.	Date	Description	Cheque No	From	Local DR	Local CR
OR-00058	01/01/2010	ALPHA & BETA COMP...		PM	1,500.00	0.00
4	01/01/2011	ALPHA & BETA COMP...		PM	106.00	0.00
OR-00030	07/01/2011	ALPHA & BETA COMP...	87678868	PM	100.00	0.00
OR-00027	09/01/2011	KITTY SECURITY SDN ...		PM	10,000.00	0.00
OR-00003	11/01/2011	KITTY SECURITY SDN ...	OBB 124358	PM	4,000.00	0.00
OR-00036	13/01/2011	ALPHA & BETA COMP...		PM	2.00	0.00
OR-00004	22/01/2011	KITTY SECURITY SDN ...	EBB 124789	PM	6,000.00	0.00
OR-00005	20/02/2011	KITTY SECURITY SDN ...	MBB 393000	PM	10,000.00	0.00
OR-00006	20/02/2011	ALPHA & BETA COMP...	MBB 388900	PM	5,000.00	0.00
OR-00008	20/02/2011	AB ENTERPRISE SDN ...	MBB 399921	PM	6,000.00	0.00
CS-00009	18/03/2011	AB ENTERPRISE SDN ...		PM	475.00	0.00
MCOR-00010	12/09/2011	CASH SALES	1240 3154 3419 ...	PM	1,500.00	0.00
CS-00002	09/12/2011	KITTY SECURITY SDN ...		PM	25,600.00	0.00
MCOR-00011	15/12/2011	ALPHA & BETA COMP...		PM	10.00	0.00
OR-00012	17/12/2011	ALPHA & BETA COMP...		PM	2.50	0.00
OR-00014	17/12/2011	ALPHA & BETA COMP...		PM	5.00	0.00
VCOR-00013	17/12/2011	ALPHA & BETA COMP...		PM	50.00	0.00
OR-00016	30/12/2011	A'BEST TELECOMMUN...		PM	1,234.00	0.00
OR-00019	30/12/2011	A'BEST TELECOMMUN...	1234	PM	80.00	0.00
OR-00021	31/12/2011	AB ENTERPRISE SDN ...		PM	100.00	0.00
OR-00022	31/12/2011	AB ENTERPRISE SDN ...		PM	100.00	0.00
OR-00056	21/02/2013	CASH SALES		PM	1,000.00	0.00
OR-00057	21/11/2013	ALPHA & BETA COMP...		PM	10.00	0.00
51 vouchers					87,786.20	106.00

Buttons: New PV, New OR, Edit, Delete, Save, Cancel, Refresh, Detail, Close

Step 2 : Enter the payment date eg. 02/06/2016

Step 3 : Select RSA in tax column.

Cash Book Entry

Payment Voucher

Cancelled

Voucher No: <<New>>

Next No: PV-00001

Date: 02/06/2016

Project: ----

Pay To: Royalty Oversea LTD

Payment By: HSBC - USD ACCOUNT Currency: USD Rate: 4.1000 Agent: ----

Bank Charge: 0.00 Cheque No: Area: ----

Document Detail Grid

G/L Code	GL Description	Description	Amount	Tax	Tax R...	Tax I...	Tax Amo...	Sub Total (Tax)
I 999-999	ROYALTY FEE	MAYBANK - Royalty Oversea LTD	10,000.00	RSA	0%	<input type="checkbox"/>	0.00	10,000.00

1 records Total: 10,000.00 0.00 10,000.00

Note: Tax amount will be calculated after process the GST Return.

Step 4 : After GST Return processed, you can check the double entry posting from GL | **Print Journal of Transaction Listing.**

Journal of Transaction Listing

Date 01/06/2016 to 30/06/2016

Journal: BANK

Project:

Agent:

Area:

Payment Method:

Sort By: Date, Ref No

Use 2nd Description Apply

Ref No 1	Account C...	Post Date	Description	Project	Curr...	Account Description	Local DR	Local CR	Tax
PV-00001	999-999	02/06/2016	MAYBANK - Royalty Oversea ...	----	USD	ROYALTY FEE	41,000.00	0.00	RSA
PV-00001	GST-101	02/06/2016	MAYBANK - Royalty Oversea ...	----	----	GST - CLAIMABLE	2,460.00	0.00	TX
PV-00001	310-004	02/06/2016	Royalty Oversea LTD	----	USD	HSBC - USD ACCOUNT	0.00	41,000.00	
PV-00001	GST-201	02/06/2016	MAYBANK - Royalty Oversea ...	----	----	GST - PAYABLE	0.00	2,460.00	DS

Count = 4 43,460.00 43,460.00

Double Entry - RSA:

Account Code	Account Description	Tax Code	Local DR	Local CR	Taxable Period
GST-101	GST - Claimable	TX	2,460.00	0.00	June 2016 (follow payment date)
GST-201	GST - Payable	DS	0.00	2,460.00	June 2016 (follow payment date)

Invoice first payment after

Step 1 : Create a **purchase invoice** and select the tax code is under **RSA**.

Note: Tax amount will be calculated after process the GST Return.

Step 4 : After GST Return processed, you can check the double entry posting from **GL | Print Journal of Transaction Listing**.

Journal of Transaction Listing

Date 01/06/2016 to 30/06/2016

Journal: PURCHASE

Project:

Aqent:

Area:

Payment Method:

Sort By: Date, Ref No

Use 2nd Description

Apply

Ref No	Account C...	Post Date	Description	Project	Curr...	Account Description	Local DR	Local CR	Tax
PI-00012	999-999	02/06/2016	NOKIA CORP LTD	----	USD	ROYALTY FEE	84,000.00	0.00	RSA
PI-00012	GST-101	02/06/2016	NOKIA CORP LTD	----	----	GST - CLAIMABLE	5,040.00	0.00	TX
PI-00012	400-N0001	02/06/2016	Purchase	----	USD	NOKIA CORP LTD	0.00	84,000.00	
PI-00012	GST-201	02/06/2016	NOKIA CORP LTD	----	----	GST - PAYABLE	0.00	5,040.00	DS

Count = 4

89,040.00 89,040.00

(Ref No 1 = PI-00012) Customize...

Double Entry - RSA:

Account Code	Account Description	Tax Code	Local DR	Local CR	Taxable Period
GST-101	GST - Claimable	TX	5,040.00	0.00	June 2016 (follow invoice date)
GST-201	GST - Payable	DS	0.00	5,040.00	June 2016 (follow invoice date)



SQL

GST-16 Imported Goods

Account

Payroll

User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST28-Import_Goods_Treatment.pdf

Purchase Invoice

P. Invoice

Supplier :- 400-N0001 USD @ 3.8000

Address :- NOKIA CORP LTD
SUITE 210
COMPLEX NOKIA
NO 234 NOKIA ROAD
30489 LA

Description :- Purchase

Inv No :- PI-00030
Next No :- PI-00031
Date :- 06/04/2015
Agent :-
Terms :- 60 Days
Ref 1 :-
Ext. No :-

Item Code	Description	Qty	UOM	U/Price	Sub Total	Tax	Tax Inclu...	Tax Amount	Sub Total (Tax)	Import Curr. Code	Import Curr....	Import Purch...
ANT	ANTENNA	100.00	UNIT	250.00	25,000.00	IM-0		0.00	25,000.00			

Step 1 :

Create your purchase invoice as usual, this is your foreign supplier so they are not going to charge you GST so you may insert the tax code is under IM-0.

If Forwarding Agent help you to pick up your items and they will paid on behalf the item for you :

Purchase Invoice

P. Invoice

Supplier :- 400-F0001
FREIGHT FORWARDER

Address :-

Description :- Purchase

Inv No :- <<New>>
Next No :- PI-00038
Date :- 02/04/2015
Agent :-
Terms :- 30 Days
Ref 1 :-
Ext. No :-

Item Code	Description	Qty	U...	U/Price	Sub Total	Tax	Tax...	Tax Amount	Sub Total ...	Account	Import Purch...
	DUTY FEES	1.00		5,000.00	5,000.00	TX		300.00	5,300.00	610-0000	
	INSURANS	1.00		500.00	500.00	TX		30.00	530.00	610-0000	
	TRANSPORT	1.00		300.00	300.00	TX		18.00	318.00	610-0000	

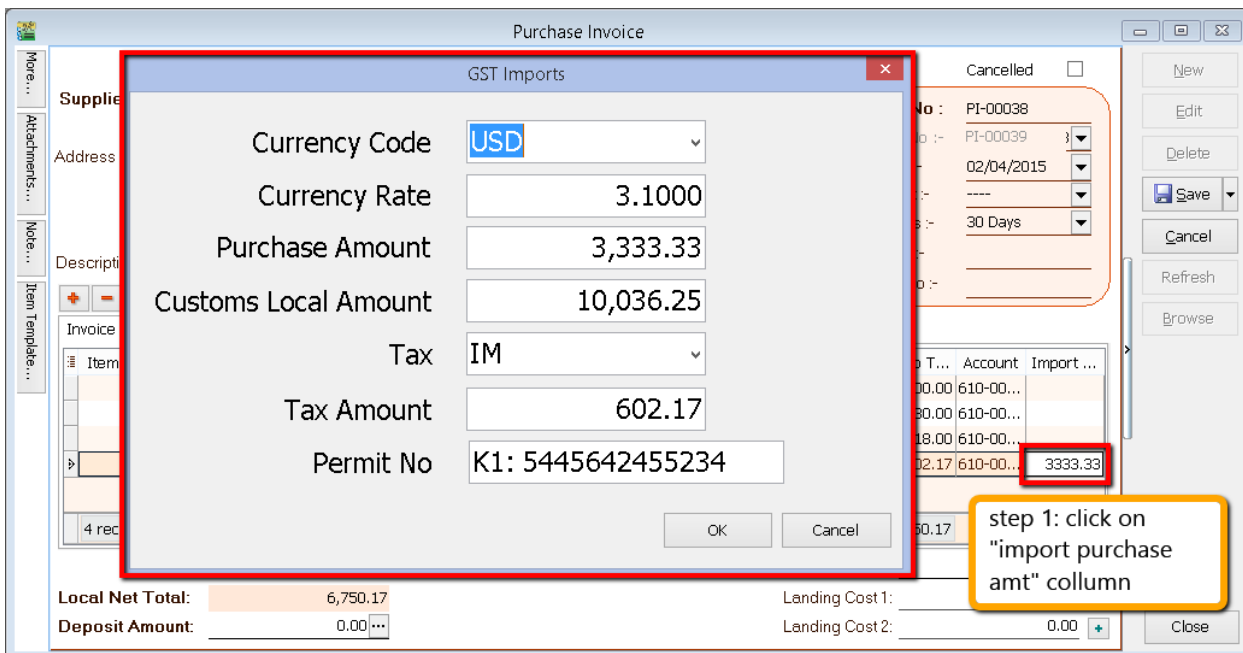
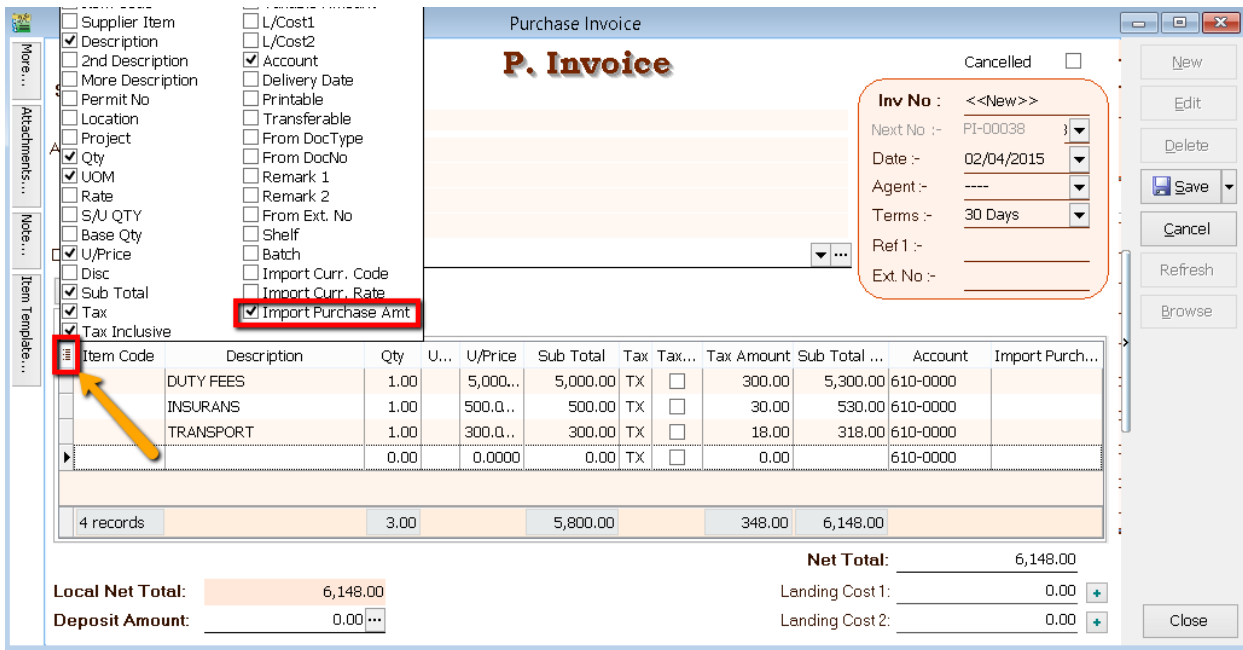
3 records

INSERT ALL THE CHARGES YOUR FREIGHT FORWARDER BILL YOU

Local Net Total: 6,148.00
Deposit Amount: 0.00

Net Total: 6,148.00
Landing Cost 1: 0.00
Landing Cost 2: 0.00

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Item Code	Description	Qty	U/Price	Tax	Tax ...	Sub T...	Import Pu...
	DUTY FEES	1.00	5,000.00	TX	300.00	5,300.00	
	INSURANS	1.00	500.00	TX	30.00	530.00	
	TRANSPORT	1.00	300.00	TX	18.00	318.00	
	Purchase Value USD 3,333.33@3.1000 = RM 10,333.32, Permit No: K1: 5445642455...	0.00	0.0000	IM	602.17	602.17	3,333.33

Step 2: Issue purchase invoice that your forwarding agent bill you accordingly for purchase amount you need to key under "import purchase amt" column as attached picture. System preset with the description as attach too.

If Kastam Bill you directly :

Step 1: Maintain "JABATAN KASTAM DIRAJA MALAYSIA" as your Supplier.

Purchase Invoice

P. Invoice

Supplier :- 400-K0001
JABATAN KASTAM DIRAJA MALAYSIA

Address :-

Description :- Purchase

Inv No :- PI-00039
 Next No :- PI-00040
 Date :- 02/04/2015
 Agent :-
 Terms :- 30 Days
 Ref 1 :-
 Ext. No :-

Qty	U/Price	Tax	Tax ...	Sub T...	Import Pu...
1.00	5,000...	TX	300.00	5,300...	
	Purchase Value USD 3,333.33@3.1000 = RM 10,333.32, Permit No: K1: 5445642455...	0.00	0.0000	IM	602.17 602.17 3,333.33
2 recd		1.00	902.17	9,902.17	

Net Total: 5,902.17

Local Net Total: 5,902.17
 Deposit Amount: 0.00

Step 2: Key-in directly the amount that the Kastam bill you then same things, for K1 form amount you need to key the same way as forwarder freight.

GST Imports

Currency Code: USD

Currency Rate: 3.1000

Purchase Amount: 3,333.33

Customs Local Amount: 10,036.25

Tax: IM

Tax Amount: 602.17

Permit No: K1: 5445642455234

OK Cancel

** if you wish to key at cash book entry (for those 1 container once a year), you can do so, but only PURCHASE INVOICE/CASH PURCHASE will have this features, if you want an auto features, you are advise to create Kastam as your Supplier

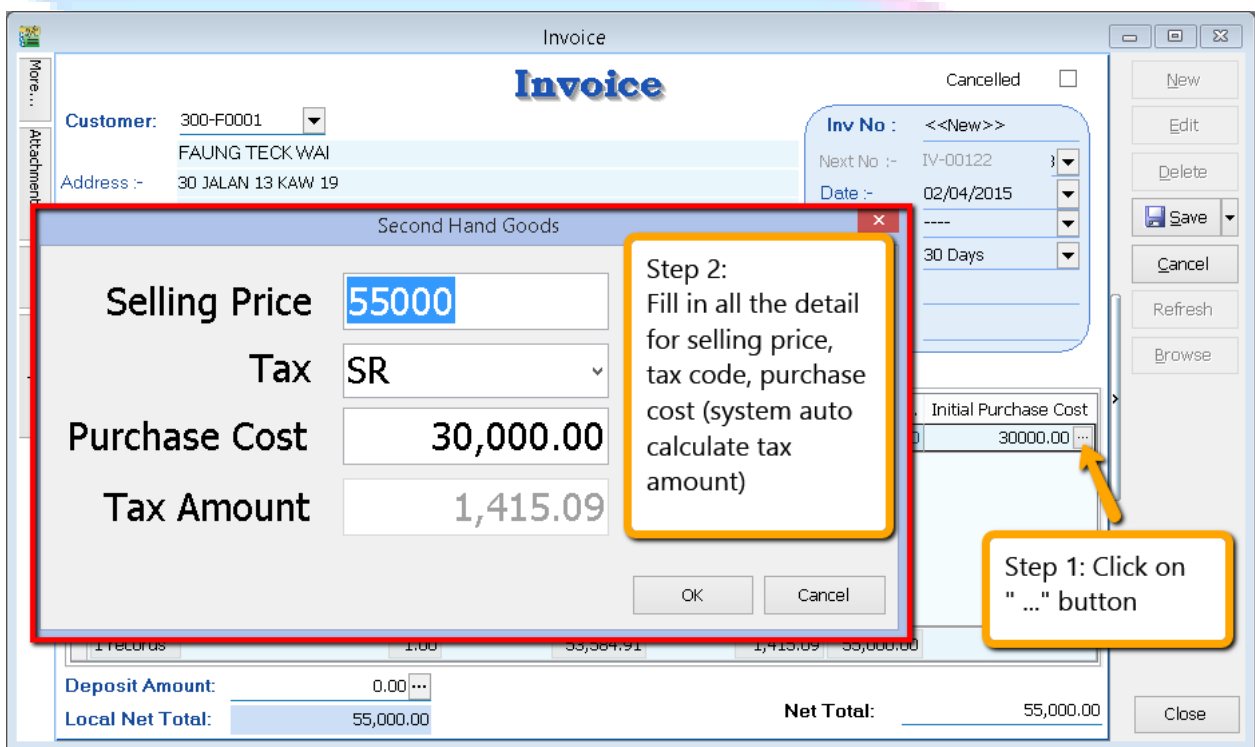
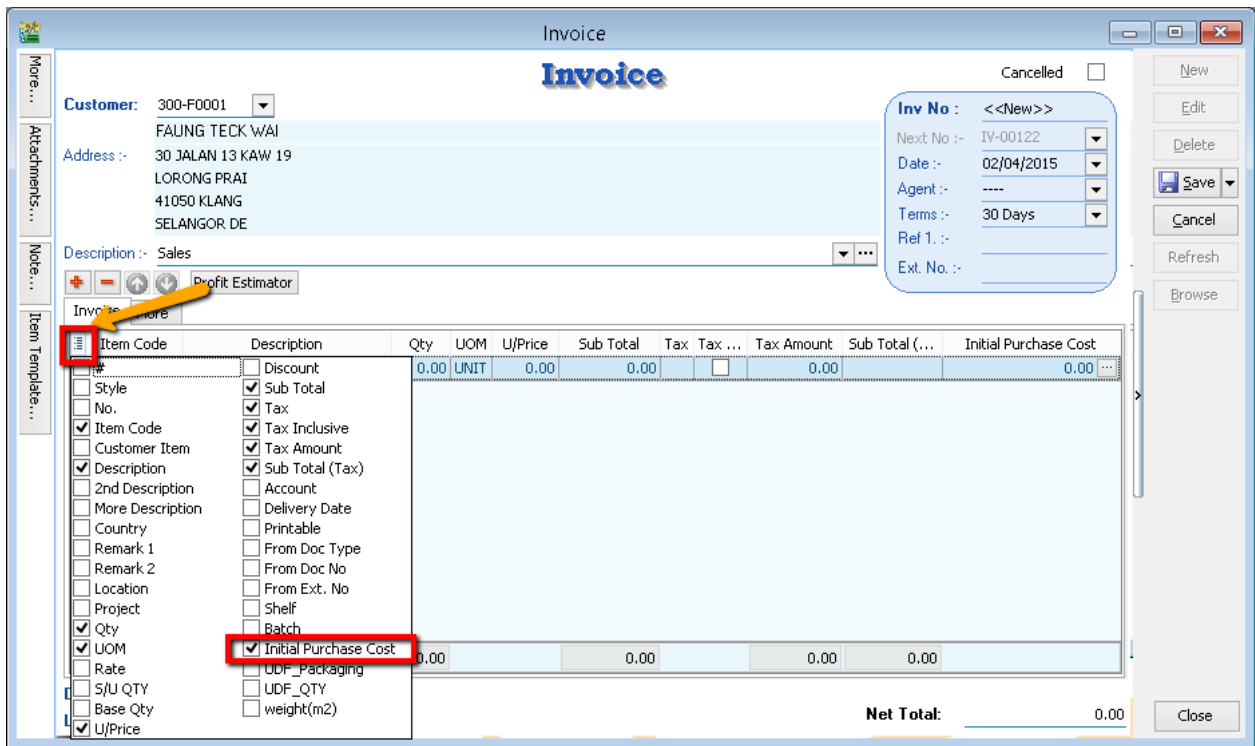
GST-17 Margin Scheme for 2nd Hand Car & Motorbike

Account

Payroll

User Guide :

http://www.sql.com.my/document/sqlacc_docs/PDF/GST22_Margin_Scheme.pdf



**Purchase cost does no included any renovation / repair fees

GST-18 Simplified Invoice

SQL

Account

Payroll

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Testing GST Company (0987654321)

Address is blank

Address is blank

Phone: 1234567890 Fax: 1234567890 email: Testing@Testing.com.my

GST Reg No. : 0123456789

Full Tax Invoice

No. : CS-00012

I DON'T HAVE A NAME
I DON'T HAVE AN ADDRESS

Your Ref. :
From Doc No :
Terms : 30 Days
Date : 01/07/2017
Page : 1 of 1

Attn :

TEL :

FAX :

With

**Company Name
& Address**

No	Item Code	Description	Qty	Price/Unit	Discount	Amount
1	ANT	ANTENNA	1.00 UNIT	10.00		10.00
2	E-A1018s	ERICSSON A1018s	1.00 UNIT	10.00		10.00
3	M-PRE-120	MAXIS PREPAID-RM120	1.00 UNIT	10.00		10.00

RINGGIT MALAYSIA : THIRTY AND CENTS SIXTY ONLY

Gross (RM)	30.00
GST	0.60
Total (RM)	30.60

Notes :

1. All cheques should be crossed and made payable to

Testing GST Company

2. Goods sold are neither returnable nor refundable.

As per you can see Full Tax Invoice with company name and also address info



Testing GST Company
 Address is blank
 Address is blank
 Address is blank
 Address is blank
 Tel : 1234567890 Fax : 1234567890
 GST ID : 0123456789

Tax Invoice

No. : CS-00011

	Qty	RM	Tax
ANTENNA @ 10.00	1.00	10.00	SR
ERICSSON A 10.00			
MAXIS PREP, @ 10.00			

**??? No
 Company Name
 & Address**

Total Amt Incl
 Rounding
Total Amt Payable : 30.60
 Paid Amount : 35.00
 Change : 4.40
Total Qty Tender : 3

GST Summary	Amount (RM)	Tax (RM)
ES @	10.00	0.00
SR @ 6%	10.00	0.60
ZRL @ 0%	10.00	0.00
Total	30.00	0.60

THANK YOU

For any enquiry, please e-mail us:
 Testing@Testing.com.my
 22/11/2014 3:58:43 AM

Then how simplified Invoice is :

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SQL

GST-19 POS & Cash Register Linking

Account

Payroll

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POS Linking

POS

Push Daily Sales data post to Cash Sales in SQL Accounting

SQL Accounting System

1. GL -General Ledger (P/L, Reports)
2. AR- Accounts Receivable - Debtors
3. AP - Accounts Payable – Purchasing (input tax)

Kastam Malaysia

GST-03 form
GAF (GL Ledger)
Collect Output Tax
Refund Input Tax



POS System Link with SQL :

The total GST payable on all goods and services shown on a tax invoice may be **rounded off to the nearest whole cent** (i.e. two decimal places). With the discontinuation of the issuing of 1 cent coins, some businesses may round their bills to the nearest 5 cents to facilitate cash payment by their customers. Whether a bill should be rounded up or rounded down to the nearest 5 cents is a business decision.

When a tax invoice contains several line items of standard-rated supplies, the total GST amount on your invoice may be computed based on:

- Summing the GST amount for each line item; or
- Total amount payable (excluding GST) for all line items x 6%

The total GST amount computed may differ due to the method used. Both methods of computing the total GST amount are acceptable so long as you apply the chosen method **consistently**.

Example:

You are a stationery retailer. Your customer purchased 3 pens and pay for all her items collectively. The tax invoice issued to your customer will contain the following 3 line items.

<i>Item</i>	<i>Amount payable (excluding GST)</i>	<i>GST Amount for each item</i>
<i>Green Pen</i>	<i>RM 1.77</i>	<i>RM 0.11 (0.1062)</i>
<i>Red Pen</i>	<i>RM 1.77</i>	<i>RM 0.11 (0.1062)</i>
<i>Blue Pen</i>	<i>RM 1.77</i>	<i>RM 0.11 (0.1062)</i>

Method 1: GST is computed based on summing the GST amount for each line item:

Total GST amount = RM0.11 + RM0.11 + RM0.11 = RM 0.33

Method 2: GST is computed based on total amount payable (excluding GST) for all line items X 6%

Total GST amount = (RM 1.77 + RM 1.77 + RM 1.77) X 6% = RM 0.32

System Auto Correct with 1 Cent Different :

1. Tools | Option | Customer

The screenshot shows the 'Options' dialog box with the 'Customer' tab selected. The 'Customer Account Code Format' table is as follows:

Company Name	Format	Sample
Testing Company	%.3s-%.1s%.4d	300-T0888

The 'One Cent Different Rounding (Local Currency Fields) for all AR/SL Documents (Recommended)' checkbox is checked and highlighted with a yellow box.

1.1 Tick One Cent Different Rounding (Local Currency Fields) for all /AR/SL Documents(Recommend)

1.2: Press OK

Sales Invoice | New | Refer below screen :

Invoice

Customer: 300-A0002
 ALPHA & BETA COMPUTER
 Address: 838 JALAN WORLD
 40485 RAWANG
 SELANGOR DE

Description: Sales

Profit Estimator

Invoice Matrix

Item Code	Description	Qty	UOM	U/Price	Sub Total	Tax	Tax In...	Tax Amount	Sub Total (Tax)
BOM	BOM	1.00	UNIT	7.77	7.77	SR	<input type="checkbox"/>	0.47	8.24
JMAST-BLCK-M	JMAST-BLCK-M	1.00	UNIT	7.77	7.77	SR	<input type="checkbox"/>	0.47	8.24
2 records		2.00			15.54			0.94	16.48

Deposit Amount: 0.00
 Local Net Total: 16.48
 Net Total: 16.48

But once you save you will notice the first line of the Tax Amount will be different, this is because system using Total Amount of IV to calculate 6%. Refer below Screen:

Invoice

Customer: 300-A0002
 ALPHA & BETA COMPUTER
 Address: 838 JALAN WORLD
 40485 RAWANG
 SELANGOR DE

Description: Sales

Profit Estimator

Invoice Matrix

Item Code	Description	Qty	UOM	U/Price	Sub Total	Tax	Tax In...	Tax Amount	Sub Total (Tax)
BOM	BOM	1.00	UNIT	7.77	7.77	SR	<input type="checkbox"/>	0.46	8.23
JMAST-BLCK-M	JMAST-BLCK-M	1.00	UNIT	7.77	7.77	SR	<input type="checkbox"/>	0.47	8.24
2 records		2.00			15.54			0.93	16.47

Deposit Amount: 0.00
 Local Net Total: 16.45
 Net Total: 16.47

Formula: Sum up SubTotal with Tax, Multiple with 6%(Note : system will exclude the Subtotal if the Tax Rate is 0%)

Tax Amount Calc = RM 15.54 * 6% = 0.93, mostly system will reverse on first line of the Item.

Note: If you don't want system to help you to do the One Cent Rounding, please refer Step 1 to un-tick the option will do.

Manually Insert the Cents Different in system :

So once you post into SQL there is going to have few cents different (due to combine all the rounding issue for daily transaction), in version 710 above we have new feature of able to amend tax amount for those transaction without ITEM CODE :

You may follow below way to tally with the figure of POS System :

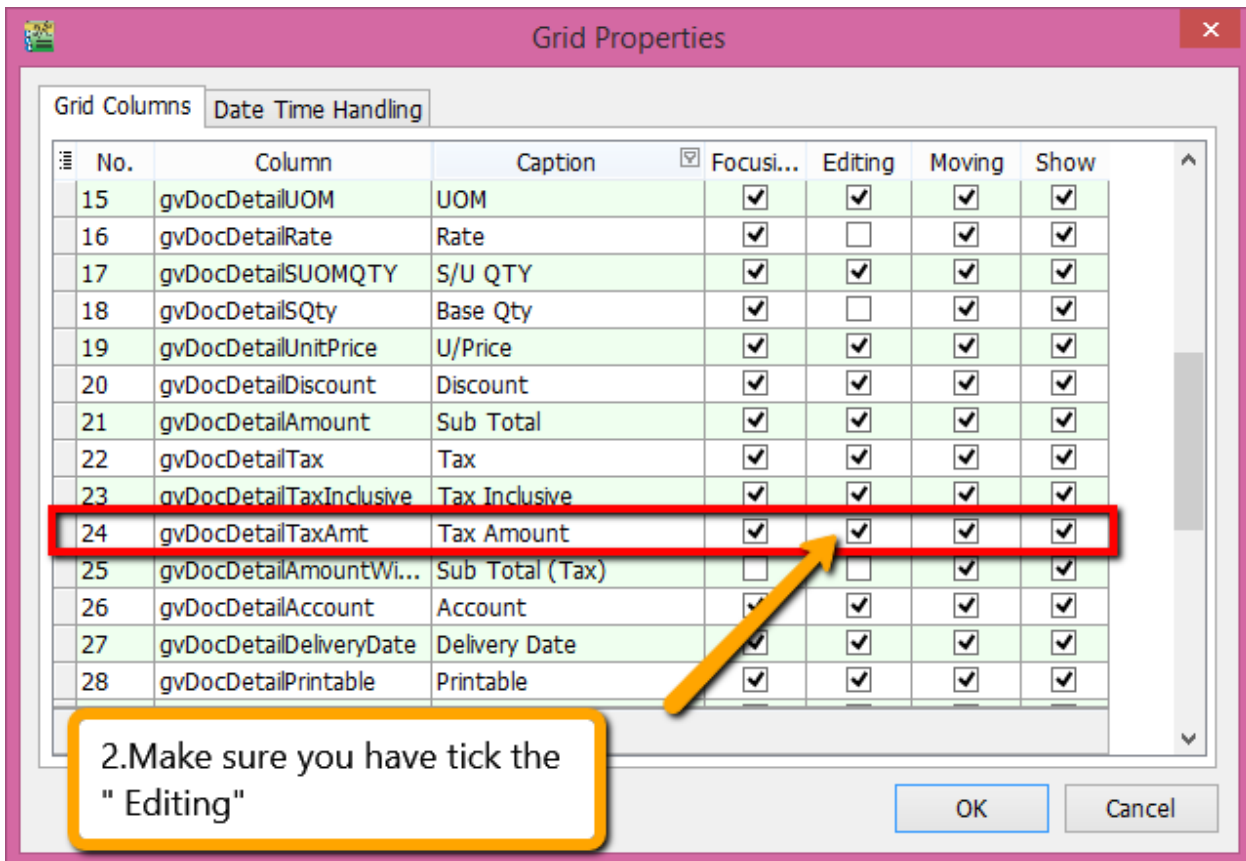
1. First you can right click at title bar, then right click, look for properties.

Item Code	Description	Project	Qty	UOM	U
ANT	ANTENNA	---	1.00	UNIT	
	(To Tally with POS System)	---	0.00		

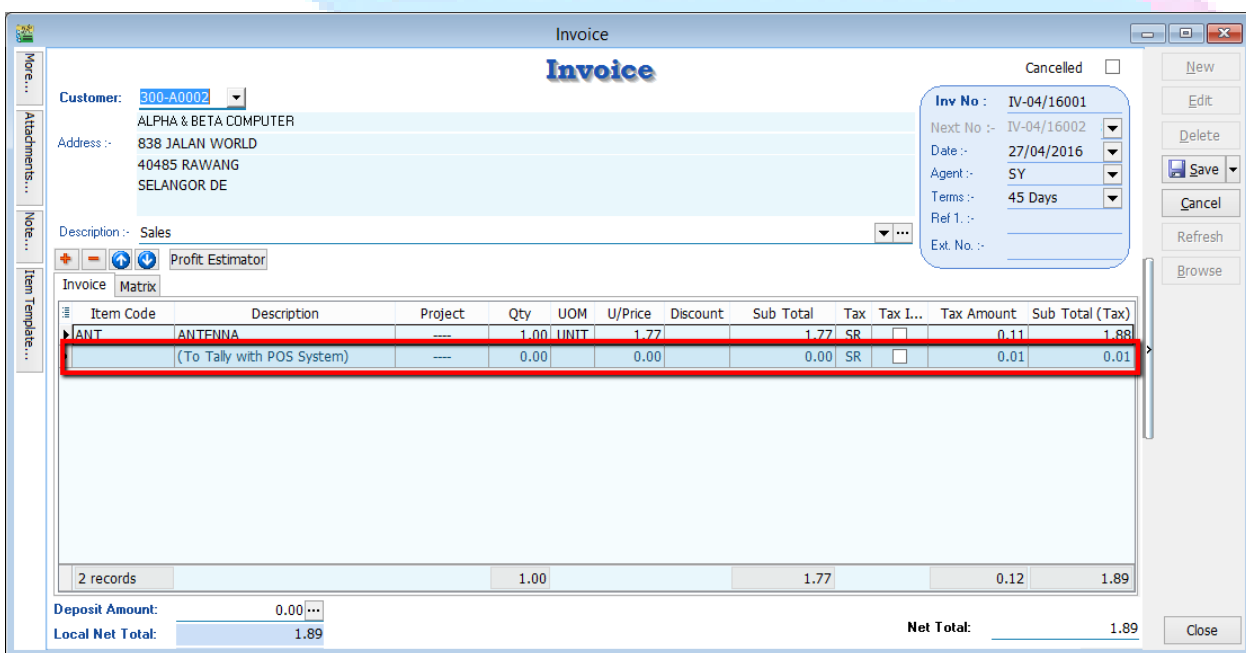
Deposit Amount: 0.00
Local Net Total: 1.89

Properties...

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Then you may refer to below screen to key-in tax amount directly:



so you can key-in in this way as per above, key-in the different into the **Tax Amount** column.

1. Key-in Description, make sure without Item Code.

2. Key-in the figure directly into tax amount column will do.

p/s : There is only allowed when without item code and make sure you have **disable the 1 cent** rounding under (Tools->Options->Customer->Un-tick the 1 cent rounding option.)

Account

Payroll

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Software Linking to SQL Account

POS Linking



Optical Retail POS Linking Hire Purchase System Linking

MRP



CRM Linking

Mobile Solution Linking

Time Attendance Link



Developer & Main Con Customization



Payroll

If you are an end user of POS or customized software and your current vendor is not link to a good GST compliance accounting software, please request your vendor to contact www.sql.com.my directly. We will guide them both on linking and GST compliance.

www.SQL.com.my